



ODISHA POWER TRANSMISSION CORPORATION LIMITED

(A Government of Odisha Undertaking)

REGD.OFFICE: JANPATH, BHUBANESWAR – 751 022.

Website: www.optcl.co.in

CIN-U40102OR2004SGC007553

**INVITATION FOR
EXPRESSION OF INTEREST
TO IMPART TRAINING OF TRAINERS (TOT) TO DIPLOMA AND DEGREE ENGINEERS**

Odisha Power Transmission Corporation Limited (OPTCL) invites Expression of Interest from Training Institutions of National/ International repute with proven track record in skill development/relevant experience to impart Training of Trainers (ToT) to Diploma/Degree Engineers (Electrical) for developing a talent pool of Trainers/Instructors to train the unemployed Diploma/Degree Engineers as well as ITIs and School/College dropouts as an integral part of CSR initiatives.

INTRODUCTION

In line with the provision of Companies Act-2013, the Board of Directors of OPTCL have formulated the OPTCL CSR&S Policy to carry out the CSR activities. The Corporation has identified Skill development as one of the thrust areas. In the backdrop of acute shortage of skilled and industry-ready technicians/engineers in power sector, development of skilled manpower in the area is a major CSR goal. First and foremost, it is imperative to develop a cadre of competent, committed and certified Trainers/Instructors, who will be expected to train and develop unemployed Diploma/Degree Engineers in Electrical Engineering discipline as well as ITIs and School/College dropouts.

Keeping the above objective in view, OPTCL intends to organise/deliver Training of Trainers (ToT) programme for Diploma/Degree Engineers (Electrical) to develop a talent pool of Trainers to train the unemployed Diploma/Degree Engineers as well as School/College dropouts during the Financial year 2015-16 in collaboration with eligible Training Institutions (Training Service Providers recognised by DGET or NSDC or CEA).

1. OBJECTIVE

The Training of Trainer (ToT) programme shall be designed for qualified and experienced Diploma and Degree Engineers (Electrical), who have minimum 5 (five) years of Industry experience in Thermal Power Plant, transmission & Distribution (T&D) and Solar Plant. Experience may be relaxed for SC/ST candidates.

The objective is to impart one-month long ToT so that the prospective trainers will be well conversant with their Subject-matter, Training design, methodology, delivery, Instructional Design, leveraging IT & Communication Technology including Social Media, providing access to online learning resources, training evaluation etc. so as to develop a talent pool of Trainers. These Trainers will train the unemployed ITIs/Diploma/Degree Engineers as well as School/College dropouts. The training programme shall be aligned with National Skill Qualification Framework (NSQF) designed/developed by NSDC (Power Sector Skill Council) or with syllabus prescribed, if any, by DGET (NCVT) or Central Electricity Authority (CEA).

2. ELIGIBILITY CRITERIA

- a) The interested Training Institutions/Training Service Providers shall be of National repute and shall have a minimum 3 years of experience in Skill development with proven track record.
- b) The Training Institutions/Training Service Providers shall have tie up with Original Equipment Manufacturers (OEMs) in Power systems (Generation, transmission & Distribution) in India. Tie-up with OEMs with relevant experience in execution of works as EPC Vendors in Generation, transmission & Distribution in Odisha Power Sector shall be preferred. Such tie up whether by way of transfer of knowledge for development of human capital and setting up of workshop/simulators will be an enabler to provide hands-on training to target participants to make them industry-ready to work in Construction, O&M works in power sector.
- c) Proposal shall contain the documentary evidence of all details mentioned in Section 3 as mentioned.
- d) Institutions well equipped with training infrastructure along with proven expertise in designing/delivering certified course in Skill development/ToT in manufacturing industry/service sector will be given weightage.
- e) Institutions having residential/hostel facilities will be assigned additional weightage.
- f) Institutes for Training of Trainers (IToT) recognised by NSDC/NCVT (DGET) with past experience will be given preference.

3. DOCUMENTS TO BE SUBMITTED

- a) Detailed Profile of Training Institution
- b) Institution Details (Certificate of Incorporation, Recognition by NSDC/DGET/CEA and affiliation to Sector Skill Council, Pan Number)
- c) Details of certified courses/programmes conducted/recognised by NCVT/NSDC/CEA for last three years.
- d) Training Infrastructure including Hostel facilities.
- e) Detailed partnerships and MOUs with Industries across sectors.
- f) Partnership with NSDC and Power Sector Skill Council along with Internal partnership, if any.
- g) Name, address, email id, Mobile number of the Authorised Officer, preferably Senior Executive, shall be furnished to make correspondence and official formalities.
- h) Other Credentials, if any

4. SELECTION PROCEDURE

- a) EOI document containing the relevant information is indicative in nature and it shall not be construed as a full-fledged Techno Commercial Document. Applicants are advised to carefully review and submit all relevant information with their EOI document. After evaluation of offers, institutions will be shortlisted. The shortlisted institutions will be invited to make a presentation to the CSR Committee.
- b) After appropriate scrutiny, selected Training Institution shall be empanelled initially for 3 years.
- c) Appropriate financial and non-financial support may be considered in deserving cases subject to CSR budget and administrative approval in accordance with the CSR policy of OPTCL and relevant guidelines.
- d) However, OPTCL reserves the right to accept or reject any/ all EOIs submitted by the Training Institutions and may cancel the process at any time without any liability and assigning any reason thereof.

5. PRE-BID DISCUSSION

A Pre-bid discussion will be held with prospective bidder on 9th Oct'2015 at 4 PM at GRIDCO Conference Hall.

6. EOI SUBMISSION DATE AND DEADLINE

The interested and eligible Training Institutions/Training Service Providers shall apply and submit their proposals along with all requisite documents in hard copies mentioning **“EOI FROM TRAINING INSTITUTIONS TO IMPART TRAINING OF TRAINERS (TOT)”** on or before **19th Oct'2015, 5 PM** to:

Eoi received after the prescribed deadline shall not be entertained. Proposals incomplete in any manner are liable to be rejected.

DIRECTOR-HR
ODISHA POWER TRANSMISSION CORPORATION LIMITED
JANPATH, BHUBANESWAR
ODISHA – 751022
Email: dir.hrd@optcl.co.in
santanu.k.rath@gmail.com