



**ORISSA POWER TRANSMISSION CORPORATION LTD
OFFICE OF THE SR. GENERAL MANAGER,
CENTRAL PROCUREMENT CELL,
JANPATH, BHUBANESWAR - 751022**

NOTICE NO. SR.GM-CPC-VENDOR-14/2013

FOR

REGISTRATION OF VENDORS

Commencement Date for submission of

Application- 01.11.2013

Last date for receipt of Application-31.12.2013

Application fee for Vendor Registration - Rs10,000/-

(Non-refundable)



ODISHA POWER TRANSMISSION CORPORATION LTD.
REGD. OFFICE: JANPATH, BHUBANESWAR – 751 022,
ODISHA

NOTICE TO VENDORS

NOTICE NO.SR.GM-CPC-VENDOR- 14/2013

For and on behalf of ODISHA POWER TRANSMISSION CORPORATION LTD, Sr.G.M. [C.P.C.] invites Applications from reputed manufacturers to get their firms registered in the **Vendor list** of **OPTCL** to supply materials/equipments to the contractors awarded with turnkey projects. Interested Manufacturers would be required to apply as per the details available at OPTCL's official web site <http://www.optcl.co.in>. The closing date of receipt of such application in the requisite format is **31/12/2013** .

The Vendors who are already enrolled as up to 31st December 2010 in the existing vendor list of OPTCL are required to apply afresh. The vendors enrolled during the calendar year of 2011, 2012 & 2013, are required to deposit the requisite fees (Vendor registration fee) and documents as specified, failing which their enrolment are liable to be cancelled.

N.B:- All subsequent addendums/corrigendum to this notice shall be hosted in the OPTCL's official web site <http://www.optcl.co.in> only.

SENIOR GENERAL MANAGER [C.P.C.]

INFORMATIONS TO VENDORS

- 1) The Manufacturers interested to get themselves enrolled in the vendor list of OPTCL are required to apply in the prescribed application format enclosed at **ANNEXURE-A** along with the required supporting documents and Application fee for vendor registration (Non-refundable).
- 2) This enrolment of the firms as approved vendors is solely for the purpose of awarding eligibility to such vendors for supplying materials to the contractors, awarded with total turnkey / partial turnkey projects by OPTCL.
- 3) The applicants are required to deposit non-refundable Application fee for vendor registration @ Rs.10,000/- for each item to be enlisted in the approved vendor list, in the shape of DD/Pay Order drawn in favour of D.D.O., Head Quarters, OPTCL, Bhubaneswar, payable at Bhubaneswar.
- 4) The vendors already in the approved vendor list of OPTCL (**Vendors enlisted during the calendar years 2011, 2012 & 2013**) need not apply afresh, but are required to deposit non-refundable Application fee for vendor registration @ Rs.10,000/- per item and submit the **(i) Form for Enrolment of Existing Vendors** enclosed at **ANNEXURE-B (ii) Undertaking as given at clause-14(viii) below** duly filled in, on or before the due date as prescribed in this notification failing which their registration as approved vendors are liable to be cancelled.

The enrolment of such vendors as approved vendors of OPTCL would be valid for a period of three years from the date of issue of Vendor enlistment letter.

N.B.:- Existing Vendors shall be outrightly rejected if adverse performance reports are received from the field units of OPTCL regarding poor quality of materials supplied and the name of such Vendors shall be deleted from the Vendor list of OPTCL.

- 5) The Vendors who are already enrolled as on 31st December 2010 in the existing vendor list of OPTCL are required to apply afresh as per the above notification.
- 6) The enrolment of such vendors as approved vendors of OPTCL would be valid for a period of 3(three) years from the date of notification of the approved vendor list and renewable on fresh application.
- 7) Vendors are required to apply only for the items specified in the list of materials / equipments enclosed at **ANNEXURE-C**.
- 8) Equipment/materials of different capacities/Voltage class offered under one item shall be treated as single item.
- 9) Dispute if any arising out of this registration process shall be taken up and resolved by the vendor committee of OPTCL with the concurrence of the CMD, OPTCL and such decision shall be final & binding on all parties.
- 10) The vendor should have been registered under Odisha sales tax act, Vat act / Central sales tax act.

- 11) No application shall be entertained prior to the date of commencement and beyond the closing date stipulated for such registration. Incomplete applications, not complying to the instructions are liable for rejection and no further correspondence on the subject shall be entertained.
- 12) The following Calendar year shall be strictly adhered to for Vendor Registration.
- (i) Commencement date for submission of Application for Vendor Registration by the Manufacturers -- **01.11.2013**
 - (ii) Last date for receipt of Vendor Registration Application by OPTCL – **31.12.2013**
 - (iii) The approved Vendor List of OPTCL shall be issued by **31.03.2014** and shall be displayed in the web site of OPTCL.

13) **Minimum qualifying criteria for the Vendors**

- a) The firm shall be the manufacturer of the offered material/equipment for which Vendor enlistment is sought.
- b) The vendors shall have manufacture as well as supply experience of the rated or higher capacity material/equipments for a minimum period of 2 (two) years as on the last date of submission of application..
- c) The rated or higher capacity material/equipment should have at least 2 (two) years of successful performance from the date of commissioning. Such Performance certificate should have been issued within last three years of the last date of submission of this application. At least one such performance certificates submitted shall be issued from Govt. of India/State Govt.(s) or their undertakings.
- d) The vendor should have conducted type tests as per relevant I.S./IEC on the offered material/ equipment (Where applicable) in a Government approved laboratory within five years from the last date of submission of this application.

14) **Documents to Accompany Application(Mandatory)**

- (i) Application fee for Registration as specified.
- (ii) Photostat copies of type test certificates of materials/equipments offered for enrolment in the approved vendor list.
- (iii) List of orders executed for similar or higher capacity materials/equipments during preceding 2 (two) years indicating the customer's name, Purchase Order No. & Date, date of supply and date of commissioning etc. Copies of Purchase Orders to be enclosed.
- (iv) Performance certificate as indicated under minimum qualifying criteria.
- (iv) Certified copy of the registration under Odisha sales tax act, Vat act / Central sales tax act.
- (v) Odisha VAT/ CST clearance certificate for the previous financial year.

- (vi) The permanent account number [PAN] of the firm is required under Income tax Act.
- (vii) Audited Balance sheet & profit loss accounts of the vendor, for the previous three years.
- (viii) Undertaking to provide after sales service for the supplied equipment for at least 5(five) years from the date of supply(In the enclosed format).
- (ix) Drawing & Technical Literature in respect of the material / equipment offered for enrolment in the approved vendor list.
- (x) Document in support of enrolment of the firm as approved vendor of PGCIL/NTPC or any other power sector (Under Govt.)for the item applied for (Not mandatory).
- (xi) Documents in support of supplies made by your firm to OPTCL in the past (Not mandatory).

ANNEXURE-A

**APPLICATION FOR ENROLMENT IN THE LIST OF APPROVED
VENDORS OF OPTCL**

DETAILS OF APPLICATION FEE FOR REGISTRATION		
1(i)	D.D. No. & Date	
(ii)	Drawn on Bank	
(iii)	Amount in Rupees	
(iv)	Number of items applied for enrolment	
DETAILS OF COMPANY/FIRM		
2	Name of the Firm / Company	
3	Established in the year	
4	Address	
A(i)	Office	
(ii)	Telephone/mobile	
(iii)	Fax	
(iv)	e-mail	
B(i)	Works/Factory(Address)	
(ii)	Telephone/mobile	
(iii)	Fax	
(iv)	e-mail	
5	Whether Manufacturer/supplier/Authorised dealer. (Specify)	
6	Name, Address, Fax & e-mail ID of the of the manufacturer, if the applicant is other than the manufacturer.	
TECHNICAL		
7	Details of materials for which enlistment is sought	
	i) Item 1.	
	ii) Item 2.	

8	Equipment/material conforms to which specification (IS / IEC), and mention specification No.	
9	Whether the equipment/material is ISI marked.	
10	Whether detail drawing & technical literature of the material/equipment furnished.	
11	Type test certificate submitted(Yes/No)	
12	Performance certificate furnished (Yes/No)	
COMMERCIAL		
13	whether the Firm/Company (applicant) ISO certified	
14	Pan Card Number	
15	Odisha Sales Tax/VAT/CST registration No.	
16	Whether Odisha Sales Tax/ CST clearance certificate for the previous financial year furnished	
17	Whether the vendor agreeable to provide spares and sales after service for a minimum period of 5(five) years.	
FINANCIAL		
18	Whether audited Balance sheet & profit loss accounts for the past (3) three years furnished.	

I/We do hereby declare that the information furnished in the application is true and correct to the best of my knowledge.

Place:

Date :

SIGNATURE OF THE APPLICANT
(with seal)

ANNEXURE-B

**APPLICATION FOR ENROLMENT IN THE LIST OF APPROVED VENDORS
OF OPTCL(FOR THE FIRMS ALREADY ENROLLED DURING THE
CALENDAR YEARS2011, 2012 & 2013)**

DETAILS OF APPLICATION FEE FOR REGISTRATION		
1(i)	D.D. No. & Date	
(ii)	Drawn on Bank	
(iii)	Amount in Rupees	
(iv)	Number of items applied for enrolment	
DETAILS OF COMPANY/FIRM		
2	Name of the Firm / Company	
3	Approved vendor list(OPTCL) enrolment Lr No.& Date(Copy of OPTCL letter to be enclosed)	
4	Address	
A(i)	Office	
(ii)	Telephone/mobile	
(iii)	Fax	
(iv)	e-mail	
B(i)	Works/Factory(Address)	
(ii)	Telephone/mobile	
(iii)	Fax	
(iv)	e-mail	
5	Details of materials for which already enrolled.	
	i) Item 1.	
	ii) Item 2.	

The enrolment of our firm/company M/s.....may please be continued.

Place:

Date :

SIGNATURE OF THE APPLICANT
(with seal)

ANNEXURE-C

LIST OF ITEMS FOR INCLUSION IN THE VENDOR LIST OF O.P.T.C.L. FOR THE TURNKEY PROJECTS

SL.NO	DESCRIPTION OF EQUIPMENT OR MATERIAL
	<u>CRITICAL ITEMS</u>
1	BREAKER
1.1	400 KV SPRING-SPRING, SF-6, 3150A, 50 KA
1.2	220 KV SPRING-SPRING, SF-6, 3150A, 40 KA
1.3	132 KV SPRING-SPRING, SF-6, 3150A, 40 KA
1.4	33 KV SPRING-VACUUM, 1600A, 25 KA
2	CURRENT TRANSFORMER (CT), 0.2S Accuracy class
2.1	400 KV & 220 KV (DEAD /LIVE TANK), 0.2S Accuracy class
2.2	132 KV (DEAD / LIVE TANK), 0.2S Accuracy class
2.3	33 KV, (DEAD / LIVE TANK), 0.2S Accuracy class
3	CAPACITIVE VOLTAGE TRANSFORMER (CVT) , 0.2 Accuracy class
3.1	400 KV, 220 KV & 132 KV , 0.2 Accuracy class
4	INDUCTIVE VOLTAGE TRANSFORMER (PT / IVT) , 0.2 Accuracy class
4.1	400 KV & 220 KV , 0.2 Accuracy class
4.2	132 KV & 33 KV , 0.2 Accuracy class
5	SURGE ARRESTOR
5.1	400 KV, 220 KV, 132 KV & 33 KV
6	CR PANEL
6.1	400 KV, 220 KV, 132 KV & 33 KV
7	ISOLATORS (Double Break Centre Rotating)
(i)	400 KV
(ii)	220 KV, 132 KV & 33 KV
8	HARDWARE FITTINGS

8.1	400 KV
8.2	220 KV, 132 KV & 33 KV
9	CONDUCTOR
10	EARTHWIRE
11	DISC INSULATORS / SOLID CORE POST INSULATORS
12	LONG ROD INSULATOR
13	COMPOSITE POLYMER INSULATOR
14	132 KV GRADE CABLE
15	HF COAXIAL CABLES
16	STATION TRANSFORMER (33/0.433 KV)
17	GI BOLTS & NUTS
18	220 V PLANTE BATTERY
19	48V VRLA BATTERY
20	220V DC BATTERY CHARGER
21	48 V DC BATTERY CHARGER
22	AUXILIARY RELAYS
23	DIGITAL PLCC / DIGITAL PLCCWITH PROTECTION COUPLER, FSK MODEM FOR VFT
24	220 / 132 KV LINE TRAP
	<u>NON-CRITICAL ITEMS</u>
1	TOWER & STRUCTURES FOR LINE AND SUBSTATION AND FOUNDATION BOLT (SAIL / TATA/ RINL STEEL TO BE USED)
2	PVC INSULATED POWER AND CONTROL CABLES(With type C insulation)
3	CEMENT
4	STEEL
5	GI PIPE
6	ACDB /DCDB / BMK / CONSOLE BOX
7	CLAMPS AND CONNECTORS

UNDERTAKING TO PROVIDE SPARES AND AFTER-SALES-SERVICE

I/We, on behalf of the firm/company Ms..... (Name & address of the Firm) do hereby undertake to provide after sales service for the material/equipment.....(Detail mention of the material/equipment offered for enrolment in the approved vendor list) for a minimum period of 5(Five) years from the date of supply(Delivery) of materials/equipments.

Signature

Seal of the Company

PROFORMA COVERING LETTER

From:
(Full Postal address of the vendor)

To:

The Sr. General Manager (CPC)
OPTCL, Bhubaneswar.

Sir,
Having gone through the details of the notification No.....Dt.....for enrolment in the approved vendor list of OPTCL, we are submitting herewith Draft No. Dt..... forRs.drawn in favour of D.D.O., Head Quarters, OPTCL, Bhubaneswar towards registration fee for supply ofnumbers of items along with the application form duly filled in with requisite supporting documents.

Encl:

Signature

Seal of the Company