



## ODISHA POWER TRANSMISSION CORPORATION LTD

(A Government of Odisha Undertaking)  
EHT (O&M) Division, OPTCL BHADRAK.

PO: Gelpur, Dist: Bhadrak-756181

E-mail: ehtm.div.[bhadrak@optcl.co.in](mailto:bhadrak@optcl.co.in)

### **Fixing of steel railing around garden in front of control room at Grid S/S Agarpada under EHT (O&M) Division, Bhadrak.**

Particulars	Important Dates
SALE OF TENDER PAPER STARTS ON	27.06.2022
LAST DATE SALE OF TENDER PAPER	12.07.2022
LAST DATE OF SUBMISSION OF TENDER DOCUMENTS	12.07.2022 up to 2.00 PM
OPPENING OF TENDER	12.07.2022 at 03.30 PM

COST OF TENDER DOCUMENT: Rs. 2000 /- + GST 18%=Rs. 2360/-

Estimated Cost. 4,98, 806.00 (Rupees Four Lakh Ninety Eight Thousand Eight Hundred Six Only).

EMD: Rs 4988/- (Rupees Four Thousand Nine Hundred Eighty Eight) Only in favour of “**EHT O&M  
DIVISION, OPTCL, BHADRAK**” payable at Bhadrak

ISSUED TO M/S.....

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## SECTION-I

### **TENDER CALL NOTICE NO. 12/2022-23 dt. 22/06/2022**

Sealed tenders in duplicate are invited from intending Bidders having valid Civil license (D and above) with PAN, GST registration certificate for civil related works as detailed below under EHT (O&M) Division, Bhadrak.

Sl no	Description of work	EMD in shape of DD	Cost of Tender paper in terms of DD
1	Fixing of steel railing around garden in front of control room at Grid S/S Agarpada under EHT (O&M) Division, Bhadrak.	Rs 4988/- (1 % of the estimated cost)	Rs 2360/- (Rs 2000/- + GST@18%)

The tender specification can be obtained from the office of The DGM EHT (O&M) Division, Bhadrak on payment of **Rs. 2000/-(Two Thousand Only) + GST @ 18%**(Non Refundable) in shape of Cash/Bank Draft in favour of **EHT O&M DIVISION, OPTCL BHADRAK** payable at Bhadrak on any working day from **Dt.27/06/2022 to Dt. 12/07/2022**. Bank Draft made at any other nationalized bank payable at any clearing branch at Bhadrak will also be allowed, but the bidders have to deposit the collection fee (Bank transaction fee) along with the paper cost. The collection fee & Paper cost is Non-refundable.

**The Tender shall be received Up to 02:00 PM of dated 12/07/2022 & will be opened at 03:30PM on date 12/07/2022** in the Office of the undersigned in the presence of the Bidders (or) their Authorized Representatives present if any. If any of the above date happens to be a holiday, the next working day will be the corresponding effective date. Only one tender paper shall be issued to one Bidder. Self-Attested Copy of PAN, CIVIL Contract License, and GST Registration Certificate failing which the tender will be liable for rejection.

- Date of Sale of Tender Paper: Dt. 27/06/2022 to Dt. 12/07/2022 up to 12.00 PM (During Office Hours)
- Last Date of Receipt of Tender Paper: Dt. 12/07/2022 up to 02:00 PM
- Date of Opening of Price Bids: Dt. 12/07/2022 at 03:30PM

The undersigned reserves the right to accept or reject all tenders without assigning any reason thereof. For details please visit our web site: [www.optcl.co.in](http://www.optcl.co.in). Corrigendum if any will be published in the web site only.

**SECTION-II**  
**INSTRUCTIONS TO BIDDER**

The Bidders must read in detail the “Instruction to Bidders” and “General terms and Conditions” before filling the tender documents.

**1. TENDERS:**

A) Only those who have purchased the Tender Paper from this office can submit their Tender. Bidders must submit their bids with original signature.

B) Tender must be submitted in sealed cover subscribed as “**Tender call Notice no-12/2022-23: Fixing of steel railing around garden in front of control room at Grid S/S Agarpada under EHT (O&M) Division, Bhadrak.**” on or before 12.07.2022 for opening and addressed to the **Dy. General Manager, EHT (O & M) Division, Bhadrak.**

C) Tender shall be submitted either in person or by registered post & any other means of delivery shall not be accepted. Detailed postal address with PIN No., Phone / Fax/Email of bidder must be mentioned in the application requesting for tender document and on the tender bid. The authority is not responsible for receipt of tender after due date due to postal delay or any other reasons. The tender should be posted by the registry post to reach at Odisha Power Transmission Corporation Ltd., Office of the Dy. General Manager, EHT(O & M) Division, Bhadrak, At/Po-Gelpur, Bhadrak-756181, Odisha. Tenders received after due date due to postal delay or any other reason will not be considered.

D) The bidder is to deposit EMD @ **Rs 4988/-** in shape of **bank draft** drawn in favour of **EHT O&M DIVISION, OPTCL, BHADRAK** payable at Bhadrak. The tender without EMD will be liable for rejection. The EMD of successful tenderers will be refunded after deposit of security-cum-performance deposit. The EMD of all unsuccessful tenderers shall be refunded on written request after finalization of tender. No interest shall be paid on EMD. No adjustment towards EMD shall be permitted against outstanding amount, if any, remain with the OPTCL.

**2. FORFEITURE OF EMD:**

A) In the event the successful tenderer fails to carry out the works / partly carry out the works as per the technical specification, the EMD so deposited shall be forfeited.

B) Any deviation from the terms and conditions of the contract, the EMD so deposited shall be forfeited without any notice.

C) The EMD not claimed within a period of **one year** from the date of issue of order & the Security deposit not claimed for refund within **three years** after completion of contract, will be forfeited. Hence you are requested to claim the EMD & the Security deposit within the scheduled period.

**3. INFORMATION ON COMPETITORS:**

Bidders have right to know information on competitors only at the time of opening of the bids. No further information on competitors shall be provided at any other point / stage of the tender without prejudice to Right to Information Act – 2005.

**4. OPENING OF TENDERS:**

A) Copy of PAN card, Civil License (D and above), GST registration Certificate and experience Certificate if any must be enclosed along with tenders, failing which the tender will be rejected. The contractor should produce the original documents for verification within 07 days from the date of opening of tender, if required.

B) Bidders themselves or their authorized representatives limited to one person only shall be allowed to attend opening event of the tenders.

6. The Authority reserves the right to award the contract among any responsive bidders against this tender. The authority reserves the right to reject any or all the tenders and alter the quantum of works without assigning any reason thereof.

7. The bidders are advised to inspect the site before assessing their rates to be quoted in the tender.

8. Tender should be prepared clearly and without any overwriting and corrections. Erasures and other changes shall bear the dated initial of the person signing the Tender.

9. In the event of discrepancy or arithmetical error in the schedule of price, the decision of the purchaser shall be final and binding on the tenderer. For evaluation, the price mentioned in words shall be taken if there is any difference in figure and word in the price bid.

**10. All correspondence relating to the tender shall be made with Dy. General Manager (El.), EHT (O&M) Division, OPTCL, Bhadrak.**

**SECTION-III**  
**GENERAL TERMS & CONDITIONS OF CONTRACT**

Sealed tenders in duplicate are invited from intending Bidders having valid Civil license (D and above), with PAN, GST registration certificate, Last month/quarter GST return for “Fixing of steel railing around garden in front of control room of Grid S/S, Agarpada under EHT (O&M) Division, Bhadrak”.

1. **Scope of Work:** Detailed scope of work is appended at Section-IV. The work is to be taken up as per guideline of OPTCL and direction of Engineer In Charge.

2. **RIGHT & AUTHORITY FOR REJECTION:-** Tenders received after due date and time will be summarily rejected. The Dy. General Manager (Electrical), E.H.T. (O&M) Division, Bhadrak reserves the right to reject any or all of the tenders without assigning any reason thereof.

3. **VALIDITY OF OFFER:-** The offer should be firm and valid for a period of at least 180 days from the date of opening of tenders. Unless the tender will be rejected.

4. **PRICE:-** The bidders are advised to quote their rate as per the price schedule as mentioned in Section-IV. The unit rate and the total amount should be entered in figures and words.

5. **SECURITY DEPOSIT:-** The bidders whose offer qualifies for acceptance will be awarded work order for execution of the works and the bidder shall have to deposit security amount equal to 10% (ten percent) of contract value(inclusive GST) in shape of BG/bank draft drawn in favor of **EHT O&M Division, OPTCL, Bhadrak**. The security deposit shall remain valid till two months after the expiry of the guarantee period as stated under clause-09 of SECTION-III, and shall be released on receipt of application for this purpose. No Interest shall be paid to the bidder towards the security deposit so deposited by the Bidder. The security deposit shall be deposited with the paying officer of OPTCL prior to commencement of work. In case of Non fulfillment of contractual obligation by the supplier, the same so deposited shall be forfeited.

6. **COMMENCEMENT & COMPLETION OF WORK:-** The works awarded should commence within 15 days of the award of the contract and should be completed within 45 days. If the work could not be completed within scheduled date due to force majeure condition, then completion period may be extended on written request by the Bidder. If the work will not commence & complete within the stipulated period, then the penalty should be imposed as per clause No.07 of SECTION-III.

7. **PENALTY: -** Penalty @ ½% (half per cent) per calendar week or part thereof up to a maximum of 5% of the total value of the work order will be imposed and recovered from dues admissible if the work will not completed within the specified date in SECTION –III, clause-6. However imposition of penalty clause is subject to force majeure condition.

8. **TERMS OF PAYMENT: -** 90% (ninety percent) payment along with full taxes and duties (if any) shall be made after successful completion of the work in all respect and verification thereof by respective consignee and paying officer subject to availability of funds from Head Quarters office. The balance 10% towards security cum performance guarantee will be deducted from the final bill which will be released after completion of Guarantee period.

9. **GUARANTEE PERIOD: -** The work done by the contractor as per contract specification should be guaranteed for satisfactory operation and against any defects, in materials & the workmanship for a period of 12 months from the date of completion of the work and handing over to consignee. The above guarantee certificate shall be furnished in triplicate to the undersigned for approval. Any defects noticed during the period shall be rectified by the contractors at its own cost, without any financial burden to OPTCL.

**10. DOCUMENTS:-** The following Xerox copy should be submitted with the tender paper & the same will be verified with original documents at the time of opening of tender.

- (i) Civil License (**D Class & above**)
- (ii) GST Registration Certificate.
- (iii) Valid PAN.
- (iv) Experience Certificate (optional)

**11. ADDITION OR DELETION OF CONTRACT:-** The Contract may be altered in quantum as per exigencies of work. The bidder shall accordingly provide services as may be required by the Officer- in -Charge on being given a notice of 15 days.

**12. ARBITRATION:-** In the event of any dispute arising out his contract, the same shall be referred for arbitration to the Director (HRD) OPTCL, Bhubaneswar or any arbitrator appointed by the Chairman- Cum- Managing Director, OPTCL after due notice of claim and such appointment and the award of the arbitrator shall be final and binding arbitration and conciliation Act. 1996 shall apply. The venue of arbitration will be Bhubaneswar.

**13. Force Majeure:** The Contractor shall not be liable for any penalty for delay or for failure to perform the Contract for reasons of FORCE MAJURE, such as acts of God; acts of public enemy, acts of Govt, fires, floods, epidemics, quarantine restrictions, strike, freight, embargoes provided that the contractor shall within 10 days from the beginning of such delay notify to OPTCL in writing of the cause of delay. The OPTCL shall verify the facts and grant such extensions if facts justified.

**14. WORKMEN'S COMPENSATION:** The contractor shall be fully responsible for paying compensation if any, under the Workmen Compensation Act on account of workmen deployed by him.

**15. Rejection of works:** In the event of any of the materials supplied / work done by the Contractor is found defective in materials or workmanship or otherwise not in conformity with the requirement of this contract, specifications, the OPTCL shall either reject the materials or work and request the Contractor to rectify the same. The Contractor on receipt of such notice, rectify or replace the defective materials and rectify the work free of cost. If the Contractor fails to do so the OPTCL may - At its option replace or rectify such defective materials and / or work and recover the extra cost so involve from the Contractor/Terminate the contract for balance work / supplies with enforcement of penalty as per contract.

**16. CONSIGNEE/Verifying Officer:-** SDO,EHT(O&M) Sub-Division, OPTCL, Agarpada.

**17. PAYING OFFICER:-** DGM, EHT(O&M) Division,OPTCL,Bhadrak.

**18. JURISDICTION OF COURT:-** In case of any dispute arising between the ordering authority and the firm/supplier, either party can take shelter in the court of law at Bhadrak in the State of Odisha.

**19. SAFETY PRACTICE:-** The Bidder must be follow the OPTCL safety Rule while performing the work. The workmen must be provided personal protective equipment (PPE) by the contractor while performing the works .No deviation will be allowed and the consignee has got any power to stop the work at any time on the breach of safety practice.

**SECTION-IV**  
**DETAILS OF WORK & SCHEDULE OF PRICE**

**Fixing of steel railing around garden in front of control room at Grid S/S Agarpada under EHT (O&M) Division, Bhadrak.**

SI No	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
1	Supplying, fitting and fixing of Stainless steel of 304 grade in hand railing using 50mm dia of 2mm thick circular pipe with Balustrade of size 40 mm dia of 2 mm thick circular pipe at a height of 0.90 mtr @ 0.90mtr. C/C and stainless circular pipe bracing of size 20mm dia in 3 rows as per approved design and specification, buffing, polishing etc with cost, conveyance, taxes of all materials, labour, T&P etc. required for the complete in all respect (including 01 no of gate of width 1.7 mtr ).	Rmtr.	122		
9	Total=				
10	<u>CGST@ 9 %=</u>				
11	<u>SGST@ 9 %=</u>				
12	<b>Grand Total=</b>				

**In words.....**





**THE BIDDERS ARE REQUIRED TO FURNISHE THE FOLLOWING DETAILS AS PER THE FORMAT GIVEN BELOW WHICH IS A MANDATORY REQUIREMENT FOR EVALUATION OF BIDS**

<b>SL NO</b>	<b>DETAILS</b>	<b>TO BE FILLED BY THE BIDDER</b>
<b>1</b>	<b>BIDDER'S NAME</b>	
<b>2</b>	<b>BIDDER'S SITE NAME (NEME OF THE PLACE)</b>	
<b>3</b>	<b>ADDRESS</b>	
<b>4</b>	<b>CITY</b>	
<b>5</b>	<b>STATE</b>	
<b>6</b>	<b>COUNTRY</b>	
<b>7</b>	<b>PIN CODE</b>	
<b>8</b>	<b>PHONE NUMBER</b>	
<b>9</b>	<b>FAX NUMBER</b>	
<b>10</b>	<b>GST REGISTRATION NUMBER</b>	
<b>13</b>	<b>PAN NUMBER</b>	
<b>14</b>	<b>TAN NUMBER</b>	
<b>15</b>	<b>CONTACT PERSON'S NAME</b>	
<b>17</b>	<b>CONTACT PERSON'S E-MAIL ID</b>	
<b>18</b>	<b>CONTACT PERSON'S PHONE NO.AND MOBILE NO.</b>	

***Signature of Bidder with Date & Seal***