



ODISHA POWER TRANSMISSION CORPORATION LIMITED
ଓଡ଼ିଶା ବିଦ୍ୟୁତ୍ ଶକ୍ତି ସଂଚାରଣ ନଗର ଲି.ଟି.

(A Government of Odisha Undertaking)

Regd. Office: Janpath: Bhubaneswar-751022.
OFFICE OF DY. GENERAL MANAGER, EHT (O&M) DIVISION,
At/Po : Gelpur, Via: Madhab Nagar, Dist: Bhadrak-756181
e - mail; ehm.div.bhadrak@optcl.co.in

TENDER SPECIFICATION FOR TENDER CALL NOTICE NO.06/ 2021-22
FOR

Refilling of Fire Extinguishers at Grid S/S, Bhadrak / Agarpada/ Chandbali under EHT (O&M) Division, Bhadrak.

SALE OF TENDER SPECIFICATION:	DT. 30.12.21
LAST DATE SALE OF TENDER SPECIFICATION:	DT. 10.01.22
LAST DATE OF SUBMISSION OF TENDER:	DT. 10.01.22
DATE OF OPENING OF TENDER:	DT. 11.01.22

ESTIMATED COST: Rs 1,12,277.00/- (Including 18% GST)

COST OF TENDER DOCUMENT: Rs. 600 /- + GST 12%=Rs.672/-

EMD: Nil.

ISSUED TO M/S.....

.....

CONTENTS

1. SECTION -I: TENDER CALL NOTICE
2. SECTION -II: INSTRUCTION TO THE TENDERER
3. SECTION -III: GENERAL TERMS & CONDITIONS OF CONTRACT
4. SECTION -IV: DETAIL OF WORK, TECHNICAL SPECIFICATION & PRICE BID
5. SECTION -V: DECLARATION BY THE BIDDER.
6. SECTION -VI: DECLARATION FORM.

SECTION-I



ଓଡିଶା ବିଦ୍ୟୁତ୍ ଶକ୍ତି ସଂଚାରଣ ନିଗମ ଲି.ଠ.

ODISHA POWER TRANSMISSION CORPORATION LIMITED

(A Government of Odisha Undertaking)

Regd.Office: Janpath: Bhubaneswar-751022.

OFFICE OF DY. GENERAL MANAGER (EL), EHT (O&M) DIVISION,

At/Po : Gelpur, Via: Madhab Nagar, Dist: Bhadrak-756181

e - mail; ehm.div.bhadrak@optcl.co.in

TENDER CALL NOTICE NO. 06/21-22

Sealed tenders in duplicate are invited from intending Bidders for different works as detailed below under **EHT (O&M) Division, Bhadrak.**

Sl no	Description of work	EMD	Cost of Tender specification paper	Documents required
1	Refilling of Fire Extinguishers at Grid S/S, Bhadrak/ Agarpada / Chandbali under EHT (O&M) Division, Bhadrak. (Estimated Cost= Rs 1,12,277.00/- (Including 18% GST)	Nil	Rs 672/- (Rs600/- +GST@12%)	1. Dealership or Authorization Certificate . 2. PAN Card . 3. GST Registration Certificate .

The tender documents can be made available in the office of the undersigned on written request and payment of dues by cash / DD in favour of **DGM, EHT (O&M) Division, Bhadrak** payable at Bhadrak. Additional amount of Rs 100/- (One hundred) only may be paid for postal delivery of tender documents. The undersigned shall not be held responsible for any postal delay.

1. Sale of tender paper : Dt-30.12.21 to Dt-10.01.22
2. Last date & time of receipt of tender paper: Dt- 10.01.22 up to 02.00PM.
3. Date & time of opening of tender: Dt-11.01.22 at 3.30PM

For details visit our website www.optcl.co.in.

Addendum or corrigendum if any will be published in the OPTCL website only.

N:B:- The Bidders can participate for part tender or full tender. However tender papers have to be purchased and submitted separately for each station / office mentioned as above. The bidder must mention the name of the station / office for which the offer is submitted.

Sd/-

Dy General Manager(Elect)
EHT (O&M) Division, Bhadrak

SECTION-II
INSTRUCTIONS TO BIDDER

The Bidders must read in detail the “Instruction to Bidders” and “General terms and conditions” before filling the tender documents.

1. TENDERS:

A) Only those who have purchased the Tender specification from this office can submit their Tender. Bidders must submit their bids with original signature.

B) Tender must be submitted in sealed cover subscribed as “**Tender call Notice no-06/2021-22: Refilling of Fire Extinguishers at Grid S/S, Bhadrak/Agarpada/Chandbali under EHT (O&M) Division, Bhadrak**” on or before **10.01.22** for opening and addressed to the **Dy. General Manager, EHT (O & M) Division, Bhadrak.**

C) Tender shall be submitted either in person or by registered post & any other means of delivery shall not be accepted. Detailed postal address with PIN No. , Phone / Fax/Email of bidder must be mentioned in the application requesting for tender document and on the tender bid. The authority is not responsible for receipt of tender after due date due to postal delay or any other reasons. The tender should be posted by the registry post to reach at **Odisha Power Transmission Corporation Ltd., Office of the Dy. General Manager, EHT(O & M) Division, Bhadrak, At/Po-Gelpur, Via- Madhab Nagar, Bhadrak-756181, Odisha.** Tenders received after due date due to postal delay or any other reason will not be considered.

2. FORFEITURE OF SECURITY DEPOSIT:

A) The Security deposit not claimed for refund within **three years** after completion of contract will be forfeited. Hence you are requested to claim the Security deposit within the scheduled period.

3. INFORMATION ON COMPETITORS:

Bidders have right to know information on competitors only at the time of opening of the bids. No further information on competitors shall be provided at any other point / stage of the tender without prejudice to Right to Information Act – 2005.

4. OPENING OF TENDERS:

A) Copy of **PAN card, Dealership or Authorization Certificate, GST registration Certificate**, experience if any must be enclosed along with tenders, failing which the tender will be rejected. The contractor should produce the original documents for verification within 07 days from the date of opening of tender.

B) Bidders themselves or their authorized representatives limited to one person only shall be allowed to attend opening event of the tenders.

5. The Authority reserves the right to award the contract among any responsive bidders against this tender. The authority reserves the right to reject any or all the tenders and alter the quantum of works without assigning any reason thereof.

6. The bidders are advised to inspect the site before assessing their rates to be quoted in the tender.

7. Tender should be prepared clearly and without any overwriting and corrections. Erasures and other changes shall bear the dated initial of the person signing the Tender.

8. In the event of discrepancy or arithmetical error in the schedule of price, the decision of the purchaser shall be final and binding on the tenderer. For evaluation, the price mentioned in words shall be taken if there is any difference in figure and word in the price bid.

Sd/-

Dy General Manager (Elect)
EHT (O&M) Division, Bhadrak.

SECTION-III

GENERAL TERMS & CONDITIONS OF CONTRACT

Sealed tenders are invited from intending Bidders having valid Dealership or Authorization Certificate, PAN, Final GST registration certificate for **Refilling of Fire Extinguishers at Grid S/S, Bhadrak / Agarpada/ Chandbali under EHT (O&M) Division, Bhadrak .**

1. **Scope of Work:** Detailed scope of work is appended at Section-IV. The work is to be taken up as per guideline of OPTCL and direction of Engineer In Charge.

2. **RIGHT & AUTHORITY FOR REJECTION:-** Tenders received after due date and time will be summarily rejected. The Dy. General Manager (Electrical), E.H.T. (O&M) Division, Bhadrak reserves the right to reject any or all of the tenders without assigning any reason thereof.

3. **VALIDITY OF OFFER:-** The offer should be firm and valid for a period of at least 180 days from the date of opening of tenders. Unless the tender will be rejected.

4. **PRICE:-** The bidders are advised to quote their rate as per the price schedule as mentioned in Section-IV. The unit rate and the total amount should be entered in figures and words.

5. **SECURITY DEPOSIT:-** The bidders whose offer qualifies for acceptance will be awarded work order for execution of the works and the bidder shall have to deposit security amount equal to 03% (Three percent) of contract value in shape of **bank draft / BG** drawn in favour of **Dy. General Manager, EHT (O & M) Division, Bhadrak .** The security deposit shall remain valid till two months after the expiry of the guarantee period as stated under clause-10 of SECTION-III, and shall be released on receipt of application for this purpose. No Interest shall be paid to the bidder towards the security deposit so deposited by the Bidder. The security deposit shall be deposited with the paying officer of OPTCL prior to commencement of work. In case of Non fulfillment of contractual obligation by the supplier, the same so deposited shall be forfeited.

6. **ADDITIONAL PERFORMANCE SECURITY:-** The bidders whose offer qualifies for acceptance will be awarded work order for execution of the works and the bidder shall have to deposit "Additional Performance security " i.e. the differential amount between the quoted price & estimated cost for the said work only if the quoted price is less than the estimated cost within seven days from issue of letter from this office in shape of BG/bank draft drawn in favour of **Dy. General Manager, EHT (O & M) Division, Bhadrak** payable at Balasore otherwise the bid shall be cancelled & EMD deposited will be forfeited and next qualified bidder shall be call upon for said work. The additional Performance Security deposit will only be refunded after successful completion the work.

7. **COMMENCEMENT & COMPLETION OF WORK:-** The works awarded should commence within 15 days of the award of the contract and should be completed within 30 days. If the work could not be completed within scheduled date due to force majeure condition, then completion period may be extended on written request by the Bidder. If the work will not commence & complete within the stipulated period, then the penalty should be imposed as per clause No.08 of SECTION-III.

8. **PENALTY: -** Penalty @ ½% (half per cent) per week up to a maximum of 5% of the total value of the work order will be imposed and recovered from dues admissible if the work will not completed within the specified date in SECTION –III, clause-7. However imposition of penalty clause is subject to force majeure condition.

9. **TERMS OF PAYMENT: -** 100% (one hundred percent) payment along with full taxes and duties (if any) shall be made after successful completion of the work in all respect and verification thereof by respective consignee and paying officer subject to availability of funds from Head Quarters office and against deposit of 03% security cum performance guarantee, Otherwise the same will be deducted from the final bill which will be released after completion of Guarantee period.

10. **GUARANTEE PERIOD: -** The work done by the contractor as per contract

specification should be guaranteed for satisfactory operation and against any defects, in materials & the workmanship for a period of 12 months from the date of completion of the work and handing over to consignee. The above guarantee certificate shall be furnished in triplicate to the undersigned for approval. Any defects noticed during the period shall be rectified by the contractors at its own cost, without any financial burden to OPTCL.

11. DOCUMENTS:- The following Xerox copy should be submitted with the tender paper & the same will be verified with original documents at the time of opening of tender.

(i) Dealership certificate / Authorization certificate

(ii) Final GST Registration Certificate . **Provisional GST certificate shall not be entertained.**

(iii) Valid PAN.

(iv) Experience Certificate (optional)

12. ADDITION OR DELETION OF CONTRACT:- The Contract may be altered in quantum as per exigencies of work. The bidder shall accordingly provide services as may be required by the Officer- in -Charge on being given a notice of 15 days.

13. ARBITRATION:- In the event of any dispute arising out his contract, the same shall be referred for arbitration to the Director (HRD) OPTCL, Bhubaneswar or any arbitrator appointed by the Chairman- Cum- Managing Director, OPTCL after due notice of claim and such appointment and the award of the arbitrator shall be final and binding arbitration and conciliation Act. 1996 shall apply. The venue of arbitration will be Bhubaneswar.

14. Force Majeure: The Contractor shall not be liable for any penalty for delay or for failure to perform the Contract for reasons of FORCE MAJEURE, such as acts of God; acts of public enemy, acts of Govt, fires, floods, epidemics, quarantine restrictions, strike, freight, embargoes provided that the contractor shall within 10 days from the beginning of such delay notify to OPTCL in writing of the cause of delay. The OPTCL shall verify the facts and grant such extensions if facts justified.

15. WORKMEN'S COMPENSATION: The contractor shall be fully responsible for paying compensation if any, under the Workmen Compensation Act on account of workmen deployed by him.

16. REJECTION OF WORKS: In the event of any of the materials supplied / work done by the Contractor is found defective in materials or workmanship or otherwise not in conformity with the requirement of this contract, specifications, the OPTCL shall either reject the materials or work and request the Contractor to rectify the same. The Contractor on receipt of such notice, rectify or replace the defective materials and rectify the work free of cost. If the Contractor fails to do so the OPTCL may - At its option replace or rectify such defective materials and / or work and recover the extra cost so involve from the Contractor/ terminate the contract for balance work / supplies with enforcement of penalty as per contract.

17. DEMONSTRATION OF FIRE EXTINGUISHERS:

While receiving the fire extinguishers from different Grid Sub-Station for refilling, the vendor has to show demo on some fire extinguishers at respective Grid Sub-Stations.

18. CONSIGNEE:- Maintenance Engineer of respective Grid Sub-Station.

19. VERIFYING OFFICER:- SDO of respective Grid Sub-Station.

20. PAYING OFFICER:- The DGM, EHT(O&M) Division, Bhadrak.

21. JURISDICTION OF COURT:- In case of any dispute arising between the ordering authority and the firm/supplier, either party can take shelter in the court of law at Bhadrak in the State of Odisha.

22. SAFETY PRACTICE:- The Bidder must be follow the OPTCL safety Rule while performing the work. The workmen must be provided personal protective equipment (PPE)

by the contractor while performing the works .No deviation will be allowed and the consignee has got any power to stop the work at any time on the breach of safety practice .

NB: The authority reserve the right to reject any or all tenderer or award the contract among any responsive bidders against the Tender without assigning any reason thereof.

Sd/-
Dy General Manager (Elect)
EHT (O&M) Division, Bhadrak

SECTION-IV

PRICE SCHEDULE

Estimate For Refilling of Fire Extinguishers for Grid Sub-stations Bhadrak, Agarpada & Chandbali under EHT (O&M) Division, Bhadrak.						
Name of Grid S/S	SL. NO	DESCRIPTION OF WORK	Capacity in Kg/Ltr	Quantity in No	Unit Rate (in Rs)	Amount (in Rs)
Bhadrak	1	ABC Dry Powder Map-90 (Make Cease Fire)	50 Kg	2		
	2	ABC Dry Powder Map-90 (Make Cease Fire)	25Kg	5		
Agarpada	1	Foam Type (Kanex)	50Ltr	2		
	2	Foam Type (Kanex)	9Ltr	4		
	3	Water type (Kanex)	9Ltr	4		
	4	Dry Powder Type (Kanex)	5Kg	1		
	5	Dry Chemical Powder Trolley Mounted (Make Kanex)	22.5Kg	3		
	6	CO2 Type (Make Kanex)	9Kg	1		
	7	CO2 Type (Make Kanex)	4.5Kg	1		
Chandbali	1	Foam type Trolley mounted (Make Lightex)	50Ltr	2		
	2	Foam type (Make Lightex)	9Ltr	4		
	3	DCP type Trolley mounted (Make Lightex)	22.5Kg	4		
	4	DCP type (Make Lightex)	6 Kg	4		
	5	Dry powder type (Make Lightex)	5Kg	4		
	6	CO2 Type (Make Lightex)	22.5Kg	4		
	7	CO2 Type (Make Lightex)	9Kg	10		
	8	CO2 Type (Make Lightex)	4.5 Kg	10		
	9	Water Type (Make Lightex)	9 Ltr	4		
					Total cost	
					GST @ 18%	
					Grand Total	

SECTION-V

DECLARATION BY THE BIDDER

1. Name of the bidder with
Detailed postal address with
Contact Number.

2. Xerox copy of PAN No: Furnished/ not furnished

3. Xerox copy of GST Registration certificate: Furnished/ not furnished

4. Agreed to furnish & accept Contract Security deposit clause: Yes/ No.

5. Agreed to accept payment terms as per Tender Specification. Yes/ No.

6. Agreed to adhere delivery period as per the contract: Yes/ No.

7. Agreed to accept penalty clause as per the tender: Yes/ No.

8. Attach past experience certificate for the similar jobs
in OSEB/ GRIDCO or any other agencies. Yes/ No.

9. Agreed to keep validity of the offer for 180 days from the
Date of tender opening without any variations in tender clause: Yes/ No.

Date:
Place:

Signature of the Bidder
with seal

THE BIDDERS ARE REQUIRED TO FURNISH THE FOLLOWING DETAILS AS PER THE FORMAT GIVEN BELOW WHICH IS A MANDATORY REQUIREMENT FOR EVALUATION OF BIDS

SL NO	DETAILS	TO BE FILLED BY THE BIDDER
1	BIDDER'S NAME	
2	BIDDER'S SITE NAME (NEME OF THE PLACE)	
3	ADDRESS	
4	CITY	
5	STATE	
6	COUNTRY	
7	PIN CODE	
8	PHONE NUMBER	
9	FAX NUMBER	
10	GST REGISTRATION NUMBER	
13	PAN NUMBER	
14	TAN NUMBER	
15	CONTACT PERSON'S NAME	
17	CONTACT PERSON'S E-MAIL ID	
18	CONTACT PERSON'S PHONE NO.AND MOBILE NO.	

Signature of Bidder with Date & Seal

SECTION – VI

DECLARATION FORM
(TO BE SUBMITTED WITH THE TENDER PAPER)

To

The Deputy General Manager (Elect.),
EHT (O&M) Division, Bhadrak.

Sub: Tender Notice No. 06/2021-22, dated 21. 12. 2021.

Sir,

1. Having examined the above specification together with terms & conditions referred to therein * I/We the undersigned hereby offer to supply the materials/equipment/ execution of work covered therein complete in all respects as per the specification and General conditions, at the rates, entered in the attached contract schedule of prices in the Tender.

2. Bid Security Declaration

*I/We further declare that, we will not modify/withdraw the bid after opening of the bid during its validity period and in such an event I/We agree that OPTCL would be free to debar us from participating in the tenders floated by OPTCL for a period of three years .

Yours faithfully,

Signature of Tenderer
(with Seal)