



## ODISHA POWER TRANSMISSION CORPORATION LIMITED

(A Government of Odisha Undertaking)

REGD.OFFICE: JANPATH, BHUBANESWAR – 751 022. Website: [www.optcl.co.in](http://www.optcl.co.in)

CIN-U40102OR2004SGC007553

**Ref. No:**

**Date:**

### INVITATION FOR EXPRESSION OF INTEREST FOR ENGAGEMENT OF CONSULTANT AT OPTCL

Customer	ODISHA POWER TRANSMISSION CORPORATION LIMITED
Expression of Interest for	ENGAGEMENT OF CONSULTANT AT OPTCL
EOI Ref. No & Date	<b>CPC- 27 /2023-24, 12.01.2024</b>
Selection Method	Quality & Cost Based Selection (QCBS)
EOI Opening Date, Time &	30.01.2024, 15.00 hrs.
EOI Closing Date, Time &	29.01.2024, 14.00 hrs.,
Name, Designation, Address & Contact Details of Official Inviting Expression of Interest (EOI)	Chief General Manager Central Procurement Cell, OPTCL HQ, Bhubaneswar

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## 1. TEXT OF ADVERTISEMENT



### **ODISHA POWER TRANSMISSION CORPORATION LIMITED**

(A Government of Odisha Undertaking)

REGD.OFFICE: JANPATH, BHUBANESWAR – 751 022. Website: [www.optcl.co.in](http://www.optcl.co.in)

CIN-U40102OR2004SGC007553

**e-EOI NOTICE NO: CPC-27/2023-24**

**Date:**

#### **INVITATION FOR EXPRESSION OF INTEREST**

OPTCL invites sealed Expression of Interest (EOI) from Indian consulting agencies for Facilitating day to day business of the organization in various activities. The EOI Document containing the details of qualification criteria, submission requirement, brief objective & scope of work and evaluation criteria etc. can be downloaded from the website [www.optcl.co.in/](http://www.optcl.co.in/) [www.tenderwizard.com/OPTCL](http://www.tenderwizard.com/OPTCL). Further details, if any, may be obtained from CGM, CPC, OPTCL, Janpath, Bhubaneswar during working hours. Last date for submission of EOI is **29.01.2024** up to 14.00 hrs in [www.tenderwizard.com/OPTCL](http://www.tenderwizard.com/OPTCL).

Applicants meeting the qualification criteria may be invited for presentation / proposal before the selection committee of OPTCL. Bid Document will be subsequently issued to the short-listed applicants only.

**CHIEF GENERAL MANAGER  
CENTRAL PROCUREMENT CELL  
OPTCL, BHUBANESWAR**

**NOTE:** OPTCL reserves the right to cancel this request for EoI and/or invite afresh with or without amendments, without liability or any obligation for such request for EoI and without assigning any reason. Information provided at this stage is indicative and OPTCL reserves the right to amend/add further details in the EoI

## INVITATION FOR EXPRESSION OF INTEREST

ODISHA POWER TRANSMISSION CORPORATION LTD.,  
REGD. OFFICE: JANPATH, BHUBANESWAR – 751 022, ODISHA, INDIA.

**e-EOI NOTICE NO: CPC-27 /2023-24.**

For and on behalf of the ODISHA POWER TRANSMISSION CORPORATION LTD., the undersigned invites Expression of Interest (EOI) in e-tendering mode only as per the following details.

Sl. No.	Description of Scope of Work	Earnest Money Deposit (EMD) in INR	Cost of EOI document in INR	Processing fee in INR
1	<b>LOT-I</b> Transmission and Distribution Planning	Rs. 25,000.00	12000/- + GST @18% = Rs. <b>14,160/-</b> (Rs Fourteen Thousand one hundred sixty	Rs 5,000/ + GST@18% = Rs 5,900/- (Rupees Five Thousand Nine Hundred only)
2	<b>LOT-II</b> Procurement	Rs. 25,000.00		
3	<b>LOT-III</b> Construction	Rs. 25,000.00		
4	<b>LOT-IV</b> Finance and Regulatory Affair	Rs. 25,000.00		

**Note: As bidders need to participate in minimum two lots , EMD should be minimum Rs. 50,000.00 and with additional amount of Rs. 25,000.00 for each additional lot.**

## 2. LETTER OF INVITATION

### **ODISHA POWER TRANSMISSION CORPORATION LIMITED**

(A Government of Odisha Undertaking)

REGD.OFFICE: JANPATH, BHUBANESWAR – 751 022. Website:

[www.optcl.co.in](http://www.optcl.co.in)

CIN-U40102OR2004SGC007553

OPTCL invites Expression of Interest (EOI) from Indian consulting agencies for Facilitating day to day business of the organization in various activities. The EOI Document containing the details of qualification criteria, submission requirement, brief objective & scope of work and method of evaluation etc. is enclosed. The EOI Document is also available on the OPTCL website [www.optcl.co.in/](http://www.optcl.co.in/) [www.tenderwizard.com/OPTCL](http://www.tenderwizard.com/OPTCL). You may submit your responses to “CGM, CPC, OPTCL, Janpath, Bhubaneswar in [www.tenderwizard.com/OPTCL](http://www.tenderwizard.com/OPTCL).

Queries if any may be referred in writing to the CGM, CPC, OPTCL, Janpath, Bhubaneswar, at the above mentioned address or at E-mail: [sgm.cpc@optcl.co.in](mailto:sgm.cpc@optcl.co.in)

<b>S. No.</b>	<b>Critical Dates</b>	<b>Date</b>	<b>Time</b>
1.	Publishing Date	13.01.2024	
2.	Document Download Start Date	13.01.2024	12.00 hrs
3.	Document Download End Date	28.01.2024	12.00 hrs
4.	Date of Pre-bid Meeting	18.01.2024	11.00 hrs
5.	Bid Submission End Date	29.01.2024	14.00 hrs
6.	Bid Opening Date	30.01.2024	15.00 hrs

CGM, CPC, OPTCL, Janpath, Bhubaneswar  
For & on behalf of OPTCL

Encl.: EOI Document

### 3. BACKGROUND:

**ODISHA POWER TRANSMISSION CORPORATION LIMITED (OPTCL)**, one of the largest Transmission Utility in the country was incorporated in March 2004 under the Companies Act, 1956 as a company wholly owned by the Government of Odisha to undertake the business of transmission and wheeling of electricity in the State. The registered office of the Company is situated at Bhubaneswar, the capital of the State of Odisha. Its projects and field units are spread all over the State.

**OPTCL** became fully operational with effect from 9th June 2005 consequent upon issue of Odisha Electricity Reform (Transfer of Transmission and Related Activities) Scheme, 2005 under the provisions of Electricity Act, 2003 and the Odisha Reforms Act, 1995 by the State Government for transfer and vesting of transmission related activities of **GRIDCO** with **OPTCL**. The Company has been designated as the State Transmission Utility in terms of Section 39 of the Electricity Act, 2003.

Presently the Company is carrying on intra state transmission and wheeling of electricity under a license issued by the Odisha Electricity Regulatory Commission. The Company is also discharging the functions of State Load Despatch Centre. The Company owns Extra High Voltage Transmission system and operates about **16,300 CKT KMs** of transmission lines at 400 kV, 220 kV, 132 kV levels and **193 nos.** of substations with transformation capacity of **25,800 MVA**.

The day-to-day affairs of the Company are managed by the Chairman cum Managing Director assisted by whole-time Functional Directors as per the advice of the Board of Directors constituted. They are in turn assisted by a team of dedicated and experienced professionals in the various fields.

### 4. OBJECTIVE

OPTCL desires to engage a dedicated Consultancy Firm **as single window support** to various departments such as corporate planning, Construction dept., Procurement cell, Finance, and Regulatory affairs. The consultant shall engage adequate key persons having expertise in the relevant fields to support OPTCL as and when required for immediate solution. OPTCL invites EOI from the prospective Consultants for initial screening for shortlisting.

### 5. EOI TENDER FEES

The bidder(s) are advised to register their user ID, Password, company ID with e-tender portal of OPTCL "[www.tenderwizard.com/OPTCL](http://www.tenderwizard.com/OPTCL)" by clicking on hyper link "Register Me".

A non-refundable Tender fee of Rs. **14,160/-** (Rs Fourteen Thousand one hundred sixty ) payable online through e-payment gateway at [www.tenderwizard.com/OPTCL](http://www.tenderwizard.com/OPTCL) by using Net Banking/ Debit Card/ Credit Card along with the EOI response. Bids received without or with inadequate EOI Tender fees shall be liable to get rejected.

A Non-refundable tender processing fee of **₹ 5,900/-**(5000+ GST @18%) (Rupees Five thousand nine hundred) only is payable through e-payment mode directly to K.S.E.D.C.Ltd, Bengaluru.

*(NOTE: For tender processing fee to K.S.E.D.C. Ltd. Bengaluru, the bidder can use various modes of e-payment facility available on Tender wizard Portal, i.e. by Credit Card, Debit Card, and Net Banking.)*

**Tender fee & tender processing fee to be deposited on or before date and time for submission of online bid.**

6. **Earnest Money:** An amount of **minimum Rs. 50,000.00 and with additional amount of Rs. 25,000.00 for each additional lot** payable in favour of “Odisha Power Transmission Corporation Limited” has to be submitted in shape of DD/Pay-order, payable at Bhubaneswar.

## 7. VENUE & DEADLINE FOR SUBMISSION OF PROPOSAL

Proposal, in its complete form in all respects as specified in the EOI, must be submitted to online at [www.tenderwizard.com/OPTCL](http://www.tenderwizard.com/OPTCL). In exceptional circumstances and at its discretion, OPTCL may extend the deadline for submission of proposals by issuing an amendment to be made available on the OPTCL website, in which case all rights and obligations of OPTCL and the bidders previously subject to the original deadline will thereafter be subject to the deadline as extended.

## 8. VALIDITY OF OFFER:

The offer for EOI as per this document shall be valid for a period of **120 days** from the date of opening initially which may be extended further if required by OPTCL.

## 9. TERMS OF REFERENCE

The detailed terms of reference are enclosed at Annexure-I.

## 10. INSTRUCTIONS TO CONSULTANTS

- a. The Expression of Interest is to be submitted in the manner prescribed below:-

All information as detailed below is to be submitted online in the tender portal:-

- i. Applicant’s Expression of Interest as per Format-1.
  - ii. Organizational Contact Details as per Format-2.
  - iii. Experience of the organization as per Format-3.
  - iv. List of experts/ consultants on payroll as per Format-4.
  - v. Financial strength of the company as per Format-5.
  - vi. Additional information as per Format-6.
  - vii. Declaration as per Format-7.
  - viii. Power of Attorney in favour of Authorized Signatory with long and short signatures of Authorized person for signing the bid document.
  - ix. The Bidder must have an office in Bhubaneswar or on award of contract, the successful bidder shall establish an office at Bhubaneswar.
- b. EOI Documents have been hosted on the website [www.optcl.co.in](http://www.optcl.co.in) and may be downloaded from the website. The bidders are expected to examine all instructions, forms, terms and other details in the EOI document carefully. Failure to furnish complete information as mentioned in the EOI document or submission of a proposal not substantially responsive to the EOI documents in every respect will be at the Bidder’s risk and may result in rejection of the proposal.
- c. **The following documents shall be furnished in original before the Tender Accepting Authority on or before the date and time of opening of the e-EOI.**
- i. Documentary proof of payment of Tender cost & Tender Processing Fees through e-payment mode.
  - ii. Earnest Money Deposit (EMD) in form of DD/Pay-order.
  - iii. Power of Attorney /notarized copy for signing the bid document.

## 11. MINIMUM QUALIFICATION CRITERIA

Following will be the minimum pre-qualification criteria. Each eligible consultant should possess all the following pre-qualification criteria. Responses not meeting the minimum pre-qualification criteria will be rejected and will not be evaluated.

S. No.	Pre-qualification Criteria	Supporting Compliance document
1	“The Bidder” means any eligible FIRM or COMPANY registered under Company act 1956 (Amended in 2013) or Limited Liability Partnership (LLP) registered under the LLP Act, 2008 and should have been in operation in India.	Copy of Certificate of incorporation and Partnership Deed, if any
2	The firm should be in the business of providing similar consultancy services in Power sector for at least <b>05</b> years as on 31.03.2023	Certificate by Company Secretary/Authorised Officer of the Bidder’s organization along with Work Order / Purchase Order / Contract Agreement / Completion Certificate along with performance certificate from the client
3	The Bidder’s Net worth must be positive in last 3 consecutive Financial Years (FY 2020-21, 2021-22 & 2022-23)	Format-5 to be certified & validated by Chartered Accountant (CA) with name of CA registration number, signature and stamp with UDIN
4	The Bidder should have an annual turnover of Rupees 20 crores in each of the last 3 consecutive Financial Years (FY 2020-21 , 2021-22 & 2022-23) from only consultancy Services rendered in India	CA certified document with name of CA registration number, signature and stamp with UDIN
5	The Bidder shall have experience of providing: (i). Three similar completed consultancy services to Central Govt./State Govt./PSUs/ Govt. bodies in India costing not less than Rs. 20 Lakh each	Copy of Work Order / Contract and Performance certificate from the Employer.
6	The consultancy firm should have at least 30 full time employees in Power sector experience on its pay rolls with minimum <b>05</b> years of experience.	Certificate by Statutory Auditor or HR department of bidder’s organisation to certify the CV of the employees with employee ID
7	The firm should not be blacklisted by any Central Govt. / State Govt. / PSU/Govt. Bodies	Certificate signed by the Authorized signatory
8	PAN No. /GST Registration Certificate	Copy of Certificate to be enclosed
9	The Bidder must have an office in Bhubaneswar/On award of contract, the successful bidder shall establish an office at Bhubaneswar.	Details of branch offices in State/UTs other than Odisha, if any, may be submitted.



## 12. EVALUATION FOR MINIMUM QUALIFYING CRITERIA.

- a. Screening of EOIs shall be carried out as per eligibility conditions mentioned in this document and based on verification of testimonials submitted.
- b. EOI will be evaluated for short listing inter alia based on QCBS (as per clause-13) i.e. their past experience of handling similar type of project, strength of their man power, financial strength of firm and presentation / proposal to the selection committee whose decision will be final.
- c. Agencies who qualify as per the eligibility conditions will be provided a brief about OPTCL proposal. The agencies may be required to make a presentation, if required, to a selection committee show-casing their proposals.
- d. OPTCL will take up references and reserves the right to pay due heed to the Bidder's performance elsewhere and any past experience from OPTCL.
- e. **Short listed agencies will be issued Bid Documents and asked to submit their price proposal in a sealed envelope.**

## 13. BID EVALUATION METHODOLOGY (QCBS)

- a. The Techno-commercial evaluation shall be undertaken of all bids qualified (meeting all Technical and Financial Qualification Criteria) in accordance with provision mentioned below.
- b. Each responsive proposal will be given a technical score (St). A proposal shall be rejected at this stage if it does not respond to important conditions or if it fails to achieve the minimum technical score indicated below.
- c. The minimum technical score required to qualify for financial evaluation is **65** marks (as per the criteria mentioned in the table below)

### Lot-I: Transmission and Distribution Planning

S.N.	Particulars	Documentary evidence to be submitted	Maximum marks
1	The bidder must have completed minimum 5 and up to 10 consulting services in the specified consultancy area in any <b>Transmission utility</b> in India (Central Govt./State Govt /PSUs) during last 10 years .  <b>2.0 marks for each project X no. of projects.</b>  <b>Minimum 10 marks</b> <b>Maximum 20 marks</b>	Work Order / Purchase Order / Contract Agreement / Completion Certificate along with performance certificate from the client	20
2	The bidder must have completed minimum 5 and up to 10 consulting services in the specified consultancy area in any <b>Power Sectors</b> in India (Central Govt./State	Work Order / Purchase Order / Contract Agreement / Completion Certificate along with performance	10

	<p>Govt./PSUs) during last 10 years.</p> <p><b>1.0 marks for each project X no. of projects.</b></p> <p><b>Minimum 5 marks</b></p> <p><b>Maximum 10 marks</b></p> <p>Project considered in Sl.1 (Transmission Utility) shall not be again considered in Sl.2 (Power Sector).</p> <p>However no of projects completed above 10 nos. in Transmission Utility shall be considered here as per value (1.0 mark X No. of Projects)</p>	certificate from the client	
3	<p>The Bidder shall have experience of providing <b>at least Three</b> and up to five or more similar completed consultancy services to Central Govt./State Govt./PSUs/ Govt. bodies in India costing not less than Rs. 20 Lakh each.</p> <p><b>2.0 marks for each project with contract value of 20 lakh or more X no. of projects.</b></p> <p><b>Maximum 10 marks</b></p>	Work Order / Purchase Order / Contract Agreement / Completion Certificate along with performance certificate from the client	10
4	<p>The Bidder should have an Annual turnover of Rupees 20 crores in each of the last 3 consecutive Financial Years (FY 2020-21 , 2021-22 &amp; 2022-23) with positive Net worth from only consultancy Services rendered in India.</p> <p>Annual Turn Over:</p> <p>20 crore to 30 crore :7 marks</p> <p>Above 30 crore &amp; up to 40 crore :8 marks</p> <p>Above 40 crore &amp; up to 50 crore :9 marks</p> <p>Above 50.0 crore: 10 marks</p>	CA certified document with name of CA, registration number, signature and stamp with UDIN	10
5	<b>Presentation :</b>		10

	<p><b>3 marks:</b> General Competency of the Organisation in Power sector Consultancy services.</p> <p><b>7 marks:</b> Specific area of Consultancy services covering best practices across the country, its impact and adoptability with respect to OPTCL. (Presentation should be of Maximum 10 slides)</p>			
6	<p><b>Manpower</b> (All equal and above bachelor's degree) Master's and Ph.D. will be preferred.</p>	Certificate by Statutory Auditor or HR department of bidder's organisation to certify the CV of the employees with employee ID		
a	<p>The consultancy firm should have at least 30 full time employees in Power sector experience on its pay rolls with minimum <b>05</b> years of experience. (<i>Experience must be of Post Qualification experience</i>) 10 marks for 30 employee Additional 0.5 marks for each additional employee above 30 up to 50 or more Maximum 20.0 marks</p>	Certificate by Statutory Auditor or HR department of bidder's organisation to certify the CV of the employees with employee ID	20	
b	<p><b>Transmission and Distribution Planning Expert:</b> 2 nos. Minimum <b>10</b> years of experience (Post qualification experience) (Central Govt./State Govt./PSUs)</p> <ul style="list-style-type: none"> <li>5 marks equal to 10 years of experience and additional 1.0 mark for each year of experience above 10 years up to 15 years or more.</li> </ul> <p>i.e. maximum 10.0 marks</p>	Certificate by Statutory Auditor or HR department of bidder's organisation to certify the CV of the employees with employee ID	Expert-I = 10	Expert-II = 10

**Lot-II : Procurement**

S.N.	Particulars	Documentary evidence to be submitted	Maximum marks
1	<p>The bidder must have completed minimum 5 and up to 10 consulting services in the specified consultancy area in any <b>Transmission utility</b> in India (Central Govt./State Govt /PSUs) during last 10 years .</p> <p><b>2.0 marks for each project X no. of projects.</b></p> <p><b>Minimum 10 marks</b></p> <p><b>Maximum 20 marks</b></p>	Work Order / Purchase Order / Contract Agreement / Completion Certificate along with performance certificate from the client	20
2	<p>The bidder must have completed minimum 5 and up to 10 consulting services in the specified consultancy area in any <b>Power Sectors</b> in India (Central Govt./State Govt./PSUs) during last 10 years.</p> <p><b>1.0 marks for each project X no. of projects.</b></p> <p><b>Minimum 5 marks</b></p> <p><b>Maximum 10 marks</b></p> <p>Project considered in Sl.1 (Transmission Utility) shall not be again considered in Sl.2 (Power Sector).</p> <p>However no of projects completed above 10 nos. in Transmission Utility shall be considered here as per value (1.0 mark X No. of Projects)</p>	Work Order / Purchase Order / Contract Agreement / Completion Certificate along with performance certificate from the client	10
3	<p>The Bidder shall have experience of providing <b>at least Three</b> and up to five or more similar completed consultancy services to Central Govt./State Govt./PSUs/ Govt. bodies in India costing not less than Rs. 20 Lakh each.</p>	Work Order / Purchase Order / Contract Agreement / Completion Certificate along with performance certificate from the client	10

	<p><b>2.0 marks for each project with contract value of 20 lakh or more X no. of projects.</b></p> <p><b>Maximum 10 marks</b></p>		
4	<p>The Bidder should have an Annual turnover of Rupees 20 crores in each of the last 3 consecutive Financial Years (FY 2020-21 , 2021-22 &amp; 2022-23) with positive Net worth from only consultancy Services rendered in India.</p> <p>Annual Turn Over:</p> <p>20 crore to 30 crore :7 marks</p> <p>Above 30 crore &amp; up to 40 crore :8 marks</p> <p>Above 40 crore &amp; up to 50 crore :9 marks</p> <p>Above 50.0 crore: 10 marks</p>	<p>CA certified document with name of CA, registration number, signature and stamp with UDIN</p>	10
5	<p><b>Presentation :</b></p> <p><b>3 marks:</b> General Competency of the Organisation in Power sector Consultancy services.</p> <p><b>7 marks:</b> Specific area of Consultancy services covering best practices across the country, its impact and adoptability with respect to OPTCL.</p> <p>(Presentation should be of Maximum 10 slides)</p>		10
6	<p><b>Manpower</b> (All equal and above bachelor's degree)</p> <p>Master's and Ph.D. will be preferred.</p>	<p>Certificate by Statutory Auditor or HR department of bidder's organisation to certify the CV of the employees with employee ID</p>	
a	<p>The consultancy firm should have at least 30 full time employees in Power sector experience on its pay rolls with minimum 05 years of</p>	<p>Certificate by Statutory Auditor or HR department of bidder's</p>	20

	<p>experience. (<i>Experience must be of Post Qualification experience</i>)</p> <p>10 marks for 30 employee</p> <p>Additional 0.5 marks for each additional employee above 30 up to 50 or more</p> <p>Maximum 20.0 marks</p>	<p>organisation to certify the CV of the employees with employee ID</p>		
b	<p><b>Procurement/Contract Expert : 2 nos. Minimum 10 years of experience(Post qualification experience)</b> (Central Govt./State Govt./PSUs)</p> <ul style="list-style-type: none"> <li>5 marks equal to 10 years of experience and additional 1.0 mark for each year of experience above 10 years up to 15 years or more.</li> </ul> <p>i.e. maximum 10.0 marks</p>	<p>Certificate by Statutory Auditor or HR department of bidder's organisation to certify the CV of the employees with employee ID</p>	<p>Expert-I = 10</p>	<p>Expert-II = 10</p>

### **Lot-III: Construction**

S.N.	Particulars	Documentary evidence to be submitted	Maximum marks
1	<p>The bidder must have completed <b>minimum 5</b> and up to 10 consulting services in the specified consultancy area in any <b>Transmission utility</b> in India (Central Govt./State Govt /PSUs) during last 10 years .</p> <p><b>2.0 marks for each project X no. of projects.</b></p> <p><b>Minimum 10 marks</b></p> <p><b>Maximum 20 marks</b></p>	<p>Work Order / Purchase Order / Contract Agreement / Completion Certificate along with performance certificate from the client</p>	20
2	<p>The bidder must have completed <b>minimum 5</b> and up to 10 consulting services in the specified consultancy area in any <b>Power Sectors</b> in India (Central Govt./State Govt./PSUs) during last 10 years.</p>	<p>Work Order / Purchase Order / Contract Agreement / Completion Certificate along with performance certificate from the client</p>	10

	<p><b>1.0 marks for each project X no. of projects.</b></p> <p><b>Minimum 5 marks</b></p> <p><b>Maximum 10 marks</b></p> <p>Project considered in Sl.1 (Transmission Utility) shall not be again considered in Sl.2 (Power Sector).</p> <p>However no of projects completed above 10 nos. in Transmission Utility shall be considered here as per value (1.0 mark X No. of Projects)</p>		
3	<p>The Bidder shall have experience of providing <b>at least Three</b> and up to five or more similar completed consultancy services to Central Govt./State Govt./PSUs/ Govt. bodies in India costing not less than Rs. 20 Lakh each.</p> <p><b>2.0 marks for each project with contract value of 20 lakh or more X no. of projects.</b></p> <p><b>Maximum 10 marks</b></p>	<p>Work Order / Purchase Order / Contract Agreement / Completion Certificate along with performance certificate from the client</p>	10
4	<p>The Bidder should have an Annual turnover of Rupees 20 crores in each of the last 3 consecutive Financial Years (FY 2020-21 , 2021-22 &amp; 2022-23) with positive Net worth from only consultancy Services rendered in India.</p> <p>Annual Turn Over:</p> <p>20 crore to 30 crore :7 marks</p> <p>Above 30 crore &amp; up to 40 crore :8 marks</p> <p>Above 40 crore &amp; up to 50 crore :9 marks</p> <p>Above 50.0 crore: 10 marks</p>	<p>CA certified document with name of CA, registration number, signature and stamp with UDIN</p>	10
5	<p><b>Presentation :</b></p> <p><b>3 marks:</b> General Competency of the</p>		10

	<p>Organisation in Power sector Consultancy services.</p> <p><b>7 marks:</b> Specific area of Consultancy services covering best practices across the country, its impact and adoptability with respect to OPTCL</p> <p>(Presentation should be of Maximum 10 slides)</p>			
6	<p><b>Manpower</b> (All equal and above bachelor's degree)</p> <p>Master's and Ph.D. will be preferred.</p>	<p>Certificate by Statutory Auditor or HR department of bidder's organisation to certify the CV of the employees with employee ID</p>		
a	<p>The consultancy firm should have <b>at least 30 full time</b> employees in Power sector experience on its pay rolls with minimum <b>05</b> years of experience. (<i>Experience must be of Post Qualification experience</i>)</p> <p>10 marks for 30 employee</p> <p>Additional 0.5 marks for each additional employee above 30 up to 50 or more</p> <p>Maximum 20.0 marks</p>	<p>Certificate by Statutory Auditor or HR department of bidder's organisation to certify the CV of the employees with employee ID</p>	20	
b	<p><b>Construction: Design of Sub-station and Transmission line Expert :</b> 2 nos. Minimum 10 years of experience (Post qualification experience) (Central Govt./State Govt./PSUs)</p> <ul style="list-style-type: none"> <li>5 marks equal to 10 years of experience and additional 1.0 mark for each year of experience above 10 years up to 15 years or more.</li> </ul> <p>i.e. maximum 10.0 marks</p>	<p>Certificate by Statutory Auditor or HR department of bidder's organisation to certify the CV of the employees with employee ID</p>	Expert-I = 10	Expert-II = 10



**Lot-IV: Finance and Regulatory Affair:**

S.N.	Particulars	Documentary evidence to be submitted	Maximum marks
1	<p>The bidder must have completed minimum 5 and up to 10 consulting services in the specified consultancy area in any <b>Transmission utility</b> in India (Central Govt./State Govt /PSUs) during last 10 years .</p> <p><b>2.0 marks for each project X no. of projects.</b></p> <p><b>Minimum 10 marks</b></p> <p><b>Maximum 20 marks</b></p>	Work Order / Purchase Order / Contract Agreement / Completion Certificate along with performance certificate from the client	20
2	<p>The bidder must have completed minimum 5 and up to 10 consulting services in the specified consultancy area in any <b>Power Sectors</b> in India (Central Govt./State Govt./PSUs) during last 10 years.</p> <p><b>1.0 marks for each project X no. of projects.</b></p> <p><b>Minimum 5 marks</b></p> <p><b>Maximum 10 marks</b></p> <p>Project considered in Sl.1 (Transmission Utility) shall not be again considered in Sl.2 (Power Sector).</p> <p>However no of projects completed above 10 nos. in Transmission Utility shall be considered here as per value (1.0 mark X No. of Projects)</p>	Work Order / Purchase Order / Contract Agreement / Completion Certificate along with performance certificate from the client	10
3	<p>The Bidder shall have experience of providing at least Three and up to five or more similar completed consultancy services to Central Govt./State Govt./PSUs/ Govt. bodies in India costing not less than Rs. 20 Lakh each.</p>	Work Order / Purchase Order / Contract Agreement / Completion Certificate along with performance certificate from the client	10

	<p><b>2.0 marks for each project with contract value of 20 lakh or more X no. of projects.</b></p> <p><b>Maximum 10 marks</b></p>		
4	<p>The Bidder should have an Annual turnover of Rupees 20 crores in each of the last 3 consecutive Financial Years (FY 2020-21 , 2021-22 &amp; 2022-23) with positive Net worth from only consultancy Services rendered in India.</p> <p>Annual Turn Over:</p> <p>20 crore to 30 crore :7 marks</p> <p>Above 30 crore &amp; up to 40 crore :8 marks</p> <p>Above 40 crore &amp; up to 50 crore :9 marks</p> <p>Above 50.0 crore: 10 marks</p>	CA certified document with name of CA, registration number, signature and stamp with UDIN	10
5	<p><b>Presentation :</b></p> <p><b>3 marks:</b> General Competency of the Organisation in Power sector Consultancy services.</p> <p><b>7 marks:</b> Specific area of Consultancy services covering best practices across the country, its impact and adoptability with respect to OPTCL. (Presentation should be of Maximum 10 slides)</p>		10
6	<p><b>Manpower</b> (All equal and above bachelor's degree)</p> <p>Master's and Ph.D. will be preferred.</p>	Certificate by Statutory Auditor or HR department of bidder's organisation to certify the CV of the employees with employee ID	
a	<p>The consultancy firm should have <b>at least 30 full time</b> employees in Power sector experience on its pay rolls with minimum <b>05</b> years of</p>	Certificate by Statutory Auditor or HR department of bidder's organisation to	20

	<p>experience. (<i>Experience must be of Post Qualification experience</i>)</p> <p>10 marks for 30 employee</p> <p>Additional 0.5 marks for each additional employee above 30 up to 50 or more</p> <p>Maximum 20.0 marks</p>	certify the CV of the employees with employee ID		
b	<p><b>Finance and Regulatory Affair Expert:</b> 2 nos.</p> <p>Minimum 10 years of experience (Post qualification experience) (Central Govt./State Govt./PSUs)</p> <ul style="list-style-type: none"> <li>5 marks equal to 10 years of experience and additional 1.0 mark for each year of experience above 10 years up to 15 years or more.</li> </ul> <p>i.e. maximum 10.0 marks</p>	<p>Certificate by Statutory Auditor or HR department of bidder's organisation to certify the CV of the employees with employee ID</p>	Expert-I = 10	Expert-II = 10

### Financial Evaluation Criteria

- d. The financial bids of only Techno-commercially qualified bidders will be opened for further processing.
- e. The evaluation will be based on the net lump-sum charges inclusive of any taxes, duties, fees, levies and other charges quoted by bidders in the financial proposals.
- f. All applicable taxes, shall be paid to the successful bidder on actual basis.
- g. The lowest Financial Proposal (Fm) will be given a financial score (Sf) of 100 points. The financial scores (Sf) of the other Financial Proposals will be computed as indicated below.

$Sf = 100 \times Fm / F$  . Where, Sf is the financial score, Fm is the lowest price and F is the price of the proposal under consideration

- h. The selection method is Quality cum Cost Based Selection (QCBS) applied to each bidder.

Proposals will be ranked according to their combined technical (St) and financial (Sf) scores using the weights (T = the weight given to the Technical Proposal;

P = the weight given to the Financial Proposal;

T + P = 1) as per the equation:

$S = St \times T\% + Sf \times P\%$ .

Where St = the technical score is the marks obtained.

The weightages given to the Technical and Financial Proposals are T = 0.70, and P = 0.30

- i. The firm achieving the highest combined technical / financial score, i.e., H1 bidder of each Lot will be eligible for the award of the contract.
- j. Declaration of Successful Bidder
  - The Bidder, whose Bid has been accepted, will be notified for the award prior to expiry of the Bid validity period.
  - The successful qualified Bidder(s) will confirm acceptance of 'Letter of Award' (LOA) within 15 days from the date of issue.
  - The notification of award will constitute the formation of the Contract, subject only to the furnishing of a Performance Security.
  - Upon the furnishing of Performance Security by the successful Bidder and receipt of "Letter of Acceptance" OPTCL will promptly notify the other Bidder(s) that their Bids have been unsuccessful and refund the Bid Security/Earnest Money Deposit as promptly as possible.
  - Price Negotiation with Bidder

Subsequent to tender evaluation, if at all deemed necessary the Evaluation Committee (constituted by OPTCL) may engage in Price Negotiation with the successful bidder.

OPTCL reserves the right to negotiate as per terms and conditions to be decided by the Evaluation Committee.

#### **14. RESPONSE:**

- a. Bidders must ensure that their Bid response is submitted as per the formats attached with this document. Special comments on the objectives and scope of the service projected in the enquiry may also be submitted along with the offer.
- b. Application in sealed cover super scribed, as "EOI for Engagement of Consultant".

#### **15. CONFLICT OF INTEREST:**

- a. Where there is any indication that a conflict of interest exists or may arise, it shall be the responsibility of the Bidder to inform OPTCL, detailing the conflict in writing as an attachment to this Bid.
- b. OPTCL will be the final arbiter in cases of potential conflicts of interest. Failure to notify OPTCL of any potential conflict of interest will invalidate any verbal or written agreement.
- c. A Conflict of Interest is where a person who is involved in the procurement has or may be perceived to have a personal interest in ensuring that a particular Bidder is successful. Actual and potential conflicts of interest must be declared by a person involved in a Bid process.

#### **16. CONDITION UNDER WHICH EOI IS ISSUED:**

The EOI is not an offer and is issued with no commitment. OPTCL reserves the right to withdraw EOI and or vary any part thereof at any stage. OPTCL further reserves the right to disqualify any bidder, should it be so necessary at any stage.

#### **17. LAST DATE OF SUBMISSION OF EOI:**

The last date of submission of EOI is 29.01.2024 (14.00 hrs.).

Bid Opening Date & Time is 30.01.2024 (15.00 hrs.)

## 18. FORMATS FOR SUBMISSION:

### FORMAT – 1

#### APPLICANT'S EXPRESSION OF INTEREST

To,  
The CGM,CPC  
OPTCL, Janpath, Bhubaneswar

Sub: Submission of Expression of Interest to Facilitating day to day business of OPTCL in various activities

Dear Sir/Madam

In response to the Invitation for Expressions of Interest (EOI) published on xx.xx.xxxx for the above purpose, we would like to express interest to carry out the above proposed task. As instructed, we attach 2 sets of the following documents in separately sealed envelopes and one soft copy and also uploaded in **OPTCL tender portal**.

1. Organizational Details (Format-2)
2. Experience in related fields (Format-3)
3. List of Experts / consultants/ Employee on payroll (Format-4 (A) / 4(B))
4. Financial strength of the organization (Format-5)
5. Additional information (Format-6)
6. Declaration (Format-7)

Sincerely Yours,

Signature of the applicant  
[Full name of applicant]  
Stamp..... Date:

Encl.: As above.

Note: This is to be furnished on the letter head of the organization.

FORMAT-2

ORGANIZATIONAL DETAILS		
Sl. No.	Details	To be filled by the bidder
1	Name of Organization	
2	Address	
3	Telephone No.	
4	GST Registration No.	
5	PAN No.	
6	Contact Person's Name	
7	Position of Contact person	
8	Contact Person's Telephone No./Mobile No.	
9	Contact Person's email ID	
10	Bank A/c Details of the Bidder for EFT mode of payment	
<p style="margin: 0;">Signature of the applicant Full name of applicant Stamp &amp; Date</p>		

**FORMAT – 3**

<b>Experience in Related Fields</b>					
<b>Experience in Related Fields Overview of the past experience of the Organization in all aspects related to Brand Building related</b>					
<b>S. No</b>	<b>Items</b>	<b>Number of Assignments during last 5 years</b>	<b>Order Value of each assignment in Lakhs of Rs. (Enclose copy of each order)</b>	<b>Mention the name of Client/ Organization (Enclosed completion certificates)</b>	<b>Remark</b>
	Experience of assignments of similar nature				
	Experience in carrying out similar assignments in Government				
	Experience in carrying out Similar assignments in Public sector.				
<p>Decision of Evaluating Committee in ascertaining “similar nature” and “similar assignment” will be final.</p> <p align="right">Signature of the applicant Full name of applicant Stamp &amp; Date</p>					

**FORMAT – 4 (A)**

<b>List of experts/consultants on payroll with expertise in specialised area ( at least 2 )</b>				
<b>S. No</b>	<b>Name</b>	<b>Designation</b>	<b>Qualification</b>	<b>Relevant Experience</b>
<b>1</b>				
<b>2</b>				
<b>3</b>				
<b>4</b>				
<b>Full Signature of the HR head / Statutory Auditor with Stamp &amp; Date</b>				



**FORMAT-4 (B)**

<b>List of Officials on payroll with experience in specialised area( at least 30 )</b>				
<b>S. No</b>	<b>Name</b>	<b>Designation</b>	<b>Qualification</b>	<b>Relevant Experience</b>
<b>1</b>				
<b>2</b>				
<b>3</b>				
<b>4</b>				
<b>Full Signature of the HR head / Statutory Auditor with Stamp &amp; Date</b>				

**FORMAT – 5**

<b>Financial Strength of the Organization</b>					
S. No	Financial Year	Net worth (In Rs Crore)	Annual net profit/Loss (in Crores of Rs.)	Overall annual turnover (in Crores of Rs.)	Annual turnover from only Consultancy services rendered in India (in Crores of Rs.)
1	2020-21				
2	2021-22				
3	2022-23				

Note: Please enclose auditor's certificate in support of your claim

**CA CERTIFICATION with UDIN**

**FORMAT – 6**

**Additional Information**

1. List all enclosures related to the previous sections.

S.NO	Description	No. of pages

2. Additional information to support the eligibility as per Section 7 (Not more than 2 pages).

Signature of the applicant  
Full name of applicant Stamp & Date

## FORMAT -7

### Declaration

We hereby confirm that we are interested in competing for the Consultancy Services to facilitate day to day activities of OPTCL as service provider the task related to details mentioned in ToR.

1. All the information provided herewith is genuine and accurate.
2. Authorized Person's Signature.
3. Name and Designation:
4. Date of Signature:

Note: The declaration is to be furnished on the letter head of the organization.

## 19. ANNEXURE-I-TOR

### ENGAGEMENT OF CONSULTANT FOR AS SINGLE WINDOW SERVICE PROVIDER

#### TERMS OF REFERENCE

##### 1. THE BIDDER

“The Bidder” means any eligible FARM or COMPANY registered under Company act 1956 (Amended in 2013) or Limited Liability Partnership (LLP) registered under the LLP Act, 2008 and should have been in operation in India.

##### 2. TERMS OF REFERENCE

The following services are the broad scope of work outlined at first instant and shall not be limited to the documented one but successful bidder shall extend all his knowhow and expertise to streamline each of the consulting services in order to optimise, expedite, efficiency increase by adopting industry standard practices and procedure. Thereby bidder is requested to give his best offer considering the above.

###### a) CORPORATE PLANNING:

###### Transmission Planning Study & Training to executives

- Detailed study on existing Transmission of OPTCL and to suggest any new Sub-station & Transmission line requirement for strengthening the power system.
- Five - year planning on the above shall be studied & submitted with detailed justification for further action by OPTCL.
- Detailed study on Load forecasting & its effective measure for proper planning also to be studied.
- To study the weak points in the existing network & suggestions with details for implementation, for enhancing the system reliability.
- Load flow analysis in the event of adding & subtracting any element from the compact network.
- Proper training to the engineers to adopt best practices for meeting the required infrastructure development using the advanced software (to be provided by the Consulting Agency).
- Any new developments for enhancing reliability and efficiency are also to be explored and their adaptability in the system.

###### b) CONSTRUCTION:

###### Project Management Consultancy & Services for Statutory Clearance

- Formulation of the Best Practices and efficient guidelines for execution of Projects.
- Team (variable) on site visits to assess the quality, best practices including safety aspect, timely completion of projects. The detailed report shall be suitable to assess the quality of the Contactor engaged by OPTCL. This shall be helpful in determining whether the Contractor shall participate in future tendering activities or not.

- Helping/ obtaining forest approval/ clearances from the Government by meeting the Government requirement at various levels within prescribed time frame.
- Methods to faster approval of the drawings & designing (civil & Electrical).
- Latest proposals for adoption in the upcoming projects for reducing the construction time without compromising the quality, durability, future expansions etc.
- Guiding for Preparation of detailed estimate for projects prior to invitation of tender, so that the project can be completed without further cost escalation due to change in the quantities or due to any reason thereof.
- Any other requirement besides above for construction of new projects.
- DGPS/ drone-based survey, soil test, foundation, and tower design

**c) CENTRAL PROCUREMENT CELL:**

**Consultancy Services for Procurement Process and Quality Assurance**

- Latest Standards and guide lines for preparation of technical specifications of equipment and materials.
- Standardization of drawings for equipment and materials for different voltage & current rating.
- Standardization of other methods of technical calculation sheets for ascertaining the quality of product offered by the manufacturer.
- Better method of evaluation of bids, so that the bid can be evaluated in a quicker time.
- Proper monitoring of the procurement system in order to complete the task as per stipulated time to avoid any inconvenience.
- Best methods of inspection including stage inspection of equipment & materials.
- Best practice of invitation of tender from the selected vendors after selection of vendors. This will help in faster procurements, at the time of exigencies and also in general procurement.
- Other methods and practices as desired besides above to fulfil the target as per the present demand maintaining the transparency.

**d) FINANCE & REGULATORY:**

- Preparation of Annual Revenue Requirement (ARR), truing up application for filing before OERC. The information to be complied considering the following.
  - O & M expenses
  - Projected Actuary valuation towards Terminal Benefit Liabilities
  - Depreciation on Assets
  - Interest on Loans
  - Normative returns on investments in transmission and other assets created by OPTCL.
  - Return on equity
  - Future requirement of capital (both Equity and Term loans) considering expansion plan
  - Transmission Loss reduction plan
  - Modernisation/replacement of existing assets

- Presentation before OERC and assisting the management during hearing at OERC on the above matters.
- Preparation of Five Year Business plan and presentation before OERC.
- Preparation of investment plan and presentation before OERC.
- Any other report as may be required by the management for presentation before OERC/CERC/other regulatory body.
- Consultancy in the areas of Taxation, Ind AS for preparation of Accounts
- Suggestions to OPTCL, as regards best practices in Finance & Accounts in the Power Transmission sector.

## 20. DURATION OF SERVICES:

Initially Duration of Services is **1 Year from the Date of Contract Signing**; further renewal may be done based on the performance benchmarked stipulated herein.

## 21. PERFORMANCE REVIEW

Performance of the Consultant after completion of one year, shall be reviewed based on the parameters set by OPTCL

## 22. MANPOWER DEPLOYMENT

Manpower is required to be deployed on full time basis during the contract period & their availability shall be as asked in the tender & as reflected in price schedule. However Bidder should render the services of experts (own employee) for at least 7 days in a month. This shall be considered in tender evaluation.

Further the bidder may hire expert services in addition to his own employees (in pay role) as and when required, but the ultimate responsibilities lies with the bidder. They shall be available at OPTCL headquarter to extend their service unless otherwise approved by OPTCL through VC.

Sl.No	Experts	Qualification	Nos	Years of Experience
1	<b>Transmission and Distribution Planning</b>			
a	Power System Engineer	M Tech (Power System)/ <b>B.Tech</b> (Elect.)	2	5
b	Power System Expert	M Tech, PHD (Power System)/ <b>B.Tech</b> (Elect.)	2	10
2	<b>Procurement</b>			
a	Electrical Engineer for Procurement/contract	B Tech (Electrical)	2	5
b	Procurement/contract expert	M Tech/B Tech ( <b>Electrical</b> ) and MBA (Finance)	2	10
3	<b>Construction</b>			
a	Electrical Engineer	B Tech (Electrical)	2	5
b	Design Expert-Electrical	M Tech/B Tech ( <b>Electrical</b> )	1	10

c	Design Expert-Civil	M Tech/B Tech(structural/Civil)	1	10
4	<b>Finance and Regulatory Affair</b>			
a	Finance executive	CMA/CA	1	5
b	Finance Expert	CMA/CA	1	10
c	Legal advisor	Bachelor/Master in Law	1	10
d	Regulatory affair expert	M Tech/B Tech (Electrical)	1	10

### 23. DELIVERABLES

Consultant will provide the service as and when required by different departments within stipulated time period.

### 24. PRICE:

Shortlisted consultants shall quote a lump sum firm price for all the activities of each lot as per the price schedule.

### 25. PAYMENT TERMS

- a. 7.5% + GST will be paid on monthly basis after due certification of Invoice by the Nodal officer of OPTCL.
- b. 10% + GST of total consulting fees will be paid after completion of 12<sup>th</sup> month.
- c. TDS will deducted at source as applicable.

26. **Performance Guarantee:** In case of unsatisfactory performance of the consultant, the contract shall be terminated after giving notice of one month and CPBG shall be forfeited.

27. **Rejection criteria:** bid shall be rejected due to following reasons.

- a) **Non-submission of Tender cost & Tender Processing Fees**
- b) **Non-submission of EMD.**
- c) **For participation/being responsive in less than two consultancy area.**

### 28. CPBG

A Composite Bank Guarantee as per the Proforma enclosed at Annexure-II for 10% [ten percent] of the Total consultancy cost (Taxable Value plus GST thereon) of the purchase order, will be furnished from any nationalized/scheduled bank having a place of business at Bhubaneswar, to the office of **CGM,CPC.,OPTCL**, Bhubaneswar within 30 days from the date of issue of the purchase order,. The BG will be executed on non-judicial stamp paper worth of Rs.29.00 [Rupees twenty nine] only or as per the prevalent rules, **valid for a period of 2 months from the last date of contract period**, for scrutiny and acceptance, failing which the supply order will be liable for cancellation without any further written notices. The BG should be accompanied by a confirmation letter from the concerned bank and should have provision for encashment at Bhubaneswar, before the Bank Guarantee is accepted and all concerned intimated. The B.G should be revalidated as and when intimated to you to cover the entire guarantee period.

- (i) No interest is payable on any kind of Bank Guarantee.
- (ii) In case of non-fulfilment of contractual obligation, as required in the detailed purchase order/Specification, the composite Bank guarantee will be forfeited.



## ANNEXURE-II: CPBG

### [PROFORMA FOR COMPOSITE BANK GUARANTEE FOR SECURITY DEPOSIT PAYMENT AND PERFORMANCE]-

(To be stamped in accordance with Stamp Act and the Non-Judicial stamp paper of appropriate value should be in the name of the Issuing Bank.)

Ref No:- .....

Bank Guarantee No. ....

Date: .....

BG Amount:.....

Validity Period:.....

This Guarantee Bond is executed this..... day of ..... by us the..... Bank at ..... , P.O..... , Dist....., State..... and Code No.....

Whereas the ODISHA POWER TRANSMISSION CORPORATION Limited, Janpath, Bhubaneswar, a company constituted under the Companies Act-1956 (hereinafter OPTCL) has issued Letter of Award (LOA) No..... Dated..... for the purpose of ..... work under Package No..... (herein after called “the Agreement”) to M/s/Shri ..... , Address..... (herein after called the “Supplier”) for supply, erection, installation & commissioning and associated civil works under the above LoA and whereas CGM,CPC, OPTCL has agreed (1) to exempt demand of security deposit under the terms and conditions of the LOA (2) to release payment of the cost of the Contract Price to the Supplier on furnishing by the Supplier to CGM,CPC, OPTCL a Contract Performance Bank Guarantee (CPBG) of the value of 10% of the Contract Price of the said Agreement.

1. Now therefore, in accordance with the terms and conditions of LOA No. \_\_\_\_\_ dated \_\_\_\_\_ for the due fulfillment by the said Supplier of the terms and conditions contained in the said agreement, on production of a Bank Guarantee for Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) only, we the bank \_\_\_\_\_ [Indicate bank Name , Address & Code ] (hereinafter referred to as “the Bank”) at the request of M/s/Shri \_\_\_\_\_ supplier do hereby undertake to pay to CGM,CPC, OPTCL, an amount not exceeding Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) only .
2. We, the \_\_\_\_\_ Bank [indicate the name of the Bank, Address & Code] do hereby undertake to pay the amounts due and payable under this guarantee without any demur, merely on a demand from CGM,CPC, OPTCL. Any such demand made on the bank will be conclusive as regards the amount due and payable by the bank under this guarantee. However, our liability under this guarantee will be restricted to an amount not exceeding Rs. \_\_\_\_\_(Rupees---- In Words).
3. We, the ..... Bank also undertake to pay to CGM,CPC, OPTCL any money so demanded not withstanding any dispute or disputes raised by the Supplier in any suit or proceeding instituted / pending before any court or tribunal relating thereto, our liability under this present being absolute

and irrevocable. The payment so made by us under this bond will be a valid discharge of our liability for payment thereunder and the Supplier will have no claim against us for making such payment.

4. We, the \_\_\_\_\_ Bank further agree that the guarantee herein contained will remain in full force and effect during the aforesaid period of \_\_\_\_\_ days and it will continue to be so enforceable till all the dues of CGM,CPC, OPTCL under or by virtue of the said Agreement have been fully paid and its claims satisfied or discharged or CGM,CPC, OPTCL certifies that the terms and conditions of the said Agreement have been fully and properly carried out by the said supplier and accordingly discharges this guarantee.

Unless a demand or claim under this guarantee is made on us or our Branch Office at Bhubaneswar <Mention Name, Address & Code of the Branch Office at Bhubaneswar of issuing Bank> in writing on or before ..... (Date), we will be discharged from all liability under this guarantee thereafter.

5. We, the \_\_\_\_\_ Bank [indicate the name of the Bank, Address & Code] further agree with the Board that CGM,CPC, OPTCL will have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said Bid or to extend time or performance by the said supplier(s) from time to time or to postpone for any time or from time to time any of the powers exercisable by CGM,CPC, OPTCL against the said supplier(s) and to forbear or enforce any of the terms and conditions relating to the said Bid and we will not be relieved from our liability by reason of any such variation postponement or extension being granted to the said supplier(s) or for any forbearance, act or omission on the part of CGM,CPC, OPTCL or any indulgence by CGM,CPC, OPTCL to the said supplier(s) or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have the effect of so relieving us.

6. This guarantee will not be discharged due to the change in the name, style or constitution of the Bank and/or of the supplier(s).

7. We, the \_\_\_\_\_ Bank [indicate the name of the bank, Address & Code ] lastly undertake not to revoke this guarantee during its currency except with the previous consent of CGM,CPC, OPTCL in writing.

8. We, the \_\_\_\_\_ Bank (Name, Address & Code) further agree that this guarantee will also be invokable at our place of business at **Bhubaneswar** (indicate Name, Address & Code of the Branch at Bhubaneswar) in the State of Odisha.

**“Not withstanding anything contained herein”**

a) Our liability under the bank guarantee will not exceed Rs.------(Rupees in words-----) only.

b) This Bank guarantee will be valid up to -----.

c) We or our Branch at **Bhubaneswar** <Mention Name, Address & Code.....> will be liable to pay guaranteed amount or any part thereof under this guarantee only if you serve upon us at----- Branch of Bhubaneswar a written claim or demand on or before .....,

The Bank Guarantee is issued in paper form and Advice transmit Bed through SFMS with required details to the beneficiary’s advising bank (**ICICI Bank Bhubaneswar**, IFSC Code ICIC0000061).

Dated, the \_\_\_\_\_ Day of \_\_\_\_\_

For \_\_\_\_\_ [Indicate name of Bank]

Signature.....

Full Name.....

Designation.....

Power Of Attorney.....

Dated.....

Seal of the Bank.....

**WITNESS: (SIGNATURE WITH NAME AND ADDRESS)**

1. Signature.....

Full Name.....

2. Signature.....

Full Name.....

**N.B.:**

1. Name of the Supplier.: .....
2. BG No & Date :.....
3. Amount (In Rs.):.....
4. Validity up to :.....
5. LOA No.....
6. Package No.....
7. Name, Address & Code of Issuing Bank:.....
8. Name, Address & Code of Bhubaneswar Branch of the Issuing Bank:.....
1. The Bank Guarantee will be accepted after getting SFMS advice as per details below.

**Format for SFMS details**

**(The Unique Identifier for field 7037 is “, OPTCL, 541405793”)**

Sl. No	PARTICULARS	TYPE	DETAILS
1	Type of Bank Guarantee	Mandatory	Contract Performance
2	Currency & Amount	Mandatory	
3	Validity Period(from—to --)	Mandatory	
4	Effective Date	Mandatory	
5	End date of lodgment of Claim	Mandatory	
6	Place of lodgment of claim	Mandatory	Bhubaneswar,  Branch Name----- of Bhubaneswar  Branch code----- of Bhubaneswar  Branch Address ----- at Bhubaneswar
7	Issuing Branch IFSC Code	Mandatory	
8	Issuing Branch name & address	Mandatory	
9	Name of applicant and its details	Mandatory	
10	Name of Beneficiary and its details	Mandatory	
11	Beneficiary's Bank/Branch and IFSC Code	Mandatory	ICICI Bank Ltd IFSC Code-ICIC0000061
12	Beneficiary's Bank/Branch name and address	Mandatory	ICICI Bank Ltd, Bhubaneswar Main Branch, Bhubaneswar
13	Sender to receiver information	Mandatory	
14	Purpose of Guarantee	Mandatory	Contract Performance
15	Reference/Description of the underlined tender/contract	Mandatory	LOA No----