

ଓଡ଼ିଶା ବିଦ୍ୟୁତ ଶକ୍ତି ସଂଚାରଣ ନିଗମ ଲିଃ.



ODISHA POWER TRANSMISSION CORPORATION LTD.

(A Government of Odisha Undertaking)

CIN: U40102OR2004SGC007553 /GTIN: 21AAACO7873L1Z6

REGD. OFFICE: JANPATH, BHUBANESWAR – 751 022,

OFFICE OF THE GENERAL MANAGER: ELECT.

EHT (O&M) CIRCLE: OPTCL, JEYPORE,

(ODISHA), Pin-764001, Email-ehm.cle.jpr@optcl.co.in

e-TENDER SPECIFICATION NO. **JPR-03/2022-2023**

FOR

STONE PITCHING AND PCC WORK AT SLOPED AREA FROM 220KV BUS-I SIDE & EXTENSION BUS(OPPOSITE OF 220KV BUS-II AT 220/132/33KV GSS JAYANAGAR UNDER EHT(O&M) DIVISION,JAYANAGAR .

PART-I

- SECTION-I- INSTRUCTION TO TENDERERS.
SECTION-II- GENERAL CONDITIONS OF CONTRACT
SECTION-III- LIST OF ANNEXURE

PART-II

PRICE BID (EXCEL SHEET FORMAT)

Request for online tender documents:	From dt- 23.12.2022(10:00hrs)
	To dt- 13.01.2023(16:30hrs)
Issue of online tender documents (bid sheets):	From dt- 23.12.2022(10:01hrs)
	To dt- 13.01.2023(16:31hrs)
Last date of submission of online tender:	Upto dt- 13.01.2023(17:00hrs)
Date of opening of Tender	On dt.- 19.01.2023(11:00hrs)

TELEPHONES / CONTACTS

1. General Manager (El.): 9438907158
2. Tech Query: 9438908277

NOTE: -

1. In case the due date for opening of tender happens to be a holiday, then tenders would be received & opened on the next working day at the same time.
2. Please note that the tenders against this tender enquiry are being invited **through e-tendering mode**. In case of any clarification the prospective bidders may contact this office as mentioned above.
3. **The prospective bidders are requested to get their digital signatures (Class-3) well in time** for participation in the tender and no request for extension on this account will be entertained.
4. **Manual tenders in any form/case will not be accepted.**



ODISHA POWER TRANSMISSION CORPORATION LTD.
(A Government of ODISHA Under Taking)
Regd. Office: Janpath, Bhubaneswar-751022, Odisha
OFFICE OF THE GENERAL MANAGER: ELECT.
EHT (O&M) CIRCLE: OPTCL, JEYPORE,
(ODISHA), Pin-764001, [Email-ehm.cle.jpr@optcl.co.in](mailto:ehm.cle.jpr@optcl.co.in)
CIN:U40102OR2004SGC007553/GTIN:21AAACO7873L1Z6

e-TENDER NOTICE NO. JPR-03/2022-2023

FOR AND ON BEHALF OF ODISHA POWER TRANSMISSION CORPORATION LTD, GENERAL MANAGER, EHT (O&M) CIRCLE, JEYPORE INVITES TENDERS FROM REPUTED BIDDERS HAVING VALID PAN CARD, GST REGISTRATION CERTIFICATE , CIVIL WORK LICENSE (B TYPE OR C TYPE),ELECTRICAL LICENSE (EHT/HT) FOR THE WORK OF “**STONE PITCHING AND PCC WORK AT SLOPED AREA FROM 220KV BUS-I SIDE & EXTENSION BUS(OPPOSITE OF 220KV BUS-II AT 220/132/33KV GSS JAYANAGAR UNDER EHT(O&M) DIVISION,JAYANAGAR.**

The interested bidders would be required to enroll themselves on the tender portal www.tenderwizard.com/OPTCL. Complete set of bidding documents shall be available at www.tenderwizard.com/OPTCL from **23.12.2022 (10.00 Hrs) up to 13.01.2023 (16:30 Hrs)**. Interested bidders may visit OPTCL’s official web site <http://www.optcl.co.in> and www.tenderwizard.com/OPTCL for detail specification.

N.B:- All subsequent addendums/corrigendum to the tender shall be hosted in the OPTCL’s official web site <http://www.optcl.co.in> and www.tenderwizard.com/OPTCL **only**.

GENERAL MANAGER(EL.)
EHT (O&M) CIRCLE, JEYPORE



ODISHA POWER TRANSMISSION CORPORATION LTD.
(A Government of ODISHA Under Taking)
Regd. Office: Janpath, Bhubaneswar-751022, Odisha
OFFICE OF THE GENERAL MANAGER: ELECT.
EHT (O&M) CIRCLE: OPTCL, JEYPORE,
(ODISHA), Pin-764001, [Email-ehm.cle.jpr@optcl.co.in](mailto:ehm.cle.jpr@optcl.co.in)
CIN:U40102OR2004SGC007553/GTIN:21AAACO7873L1Z6

e-TENDER NOTICE NO. JPR-03/2022-2023

NOTICE INVITING TENDER

For and on behalf of the ODISHA POWER TRANSMISSION CORPORATION LTD., the undersigned invites bids from the eligible bidders under **single-part bidding** system in **e-tendering mode** only as per the following details.

e-Tender Specification No: 03/2022-23

Request for online tender documents:	From dt- 23.12.2022(10:00hrs)
	To dt- 13.01.2023(16:30hrs)
Issue of online tender documents (bid sheets):	From dt- 23.12.2022(10:01hrs)
	To dt- 13.01.2023(16:31hrs)
Last date of submission of online tender:	Upto dt- 13.01.2023(17:00hrs)
Date of opening of Tender	On dt.- 19.01.2023(11:00hrs)

Cost of Tender Spec Document : **Rs.6,000/ + Rs1080/- (GST@18%)= Rs 7080/- (Rupees Seven thousand Eighty)only.**

Tender Processing Fee: **Rs. 2720.00/- (Rupees Two Thousand Seven Hundred Twenty)Only**

The bidders can view the tender documents from website free of cost.

ELIGIBILITY FOR SUBMISSION OF BIDS:-Bidders should not have any legal suit against OPTCL / GRIDCO Ltd / SLDC are only eligible for submission of Bids. Firms banned / blacklisted for business dealings by any govt / govt undertaking organization are not eligible to participate in the tender. Participation in the tender by suppression of the above facts shall invite penal action, whenever detected.

The bidders must have in possession of following qualifications for participation in tender:-

- 1. Experience of having successfully executed civil /electrical works inside premises of EHT Substation .**
- 2. GST Registration Certificate.**
- 3. Civil contractor License (C or B type)**
- 4. Electrical work License (EHT/HT)**
- 5. Permanent Account Number (PAN) issued by Income Tax Department.**

The bidders can view the tender documents from website free of cost. The bidders who want to participate in the tender shall have to pay **Rs.6,000/ + Rs1080/- (GST@18%)= Rs 7080/- (Rupees Seven thousand Eighty)only** towards the cost of tender document, in the form of Demand draft only, drawn in favour of **EHT (O&M) Circle Jeypore, OPTC Ltd., Payable at Union Bank of India, Jeypore** (In case the D.D made from any other nationalized bank payable at any clearing branch at Jeypore will be allowed, but the bidders have to deposit the collection fee (Bank transaction fee) along with the paper cost. The collection fee & Paper cost is Nonrefundable) and the same is to be submitted to the office of the undersigned on or before the last date & time of submission of tender.

The bidders shall have to submit a non refundable amount of Rs 2720/- (Rupees Two Thousand Seven Hundred Twenty) only towards the tender processing fee through e-payment gate way.

(NOTE: For deposit of tender processing fee to K.S.E.D.C. Ltd. Bangalore, the bidder can use various modes of e-payment facility available through Tender wizard Portal, i.e. by Credit Card, Debit Card, Net Banking)

The payment acknowledgement slip submitted along with the tender paper cost at the office of the undersigned on or before the last date & time of submission of tender.

The bidders shall scan the Demand Draft towards, Tender paper Cost and acknowledgement slip of tender processing fee and upload the same in the prescribed format i.e, in **.gif** or **.jpg** and **sending the original to this office of General Manager(Elect.) EHT(O&M) Circle, OPTCL, Jeypore . This must reach the office of undersigned before 18.01.2023(17:00Hrs).**

The prospective bidders are advised to register their user ID, Password, company ID from website www.tenderwizard.com/OPTCL by clicking on hyper link “Register Me”.

Any clarifications regarding the scope of work and technical features of the tender can be had from the undersigned during office hours.

**GENERAL MANAGER (EL.)
EHT (O&M) CIRCLE, JEYPORE**

PART-I

SECTION-I

INSTRUCTIONS TO TENDERER

1. Submission of Bids: -

The bidder shall submit the bid in Electronic Mode only i.e. www.tenderwizard.com/OPTCL. The bidder must ensure that the bids are received in the specified website of the OPTCL by the date and time indicated in the Tender notice. Bids submitted by telex/telegram will not be accepted. No request to collect the Bids in physical form will be entertained by the OPTCL.

OPTCL reserves the right to reject any bid, which is not submitted according to the instruction, stipulated above. The participants to the tender should be registered under GST act and other as applicable.

1. For all the users it is mandatory to avail the Class 3 Digital Signatures.

2. Bidders are requested to follow the below mentioned steps for Registration:

- a. Click “Register”, fill the online registration form.
- b. Pay the amount of **Rs. 2360/-** through **E-payment (Excluding gateway charges)**
- c. This registration is valid for one year.
- d. Send the acknowledgment copy for verification.
- e. As soon as the verification is being done the e-tender user id will be enabled.

3. After viewing Tender Notification, if bidder intends to participate in tender, he has to use his e-tendering User Id and Password which has been received after registration and acquisition of DSCs.

4. If any Bidder wants to participate in the tender he will have to follow the instructions given below:

- a. Insert the PKI (which consist of your Digital Signature Certificate – Class 3) in your System. (Note: Make sure that necessary software of PKI is installed in your system).
- b. Click / Double Click to open the Microsoft Internet Explorer (This icon will be located on the Desktop of the computer).
- c. Go to Start > Programs > Internet Explorer.
- d. Type www.tenderwizard.com/OPTCL in the address bar, to access the Login Screen.
- e. Enter e-tender User Id and Password, click on “Go”.
- f. Click on “Click here to login” for selecting the Digital Signature Certificate.
 - Select the Certificate and enter DSC Password.
 - Re-enter the e-Procurement User Id Password

5. To make a request for Tender Document, Bidders will have to follow below mentioned steps.

- a) Click “Un Applied” to view / apply for new tenders.
- b) Click on Request icon for online request.

- c) Enter the required fields including details of D.D for tender Processing fee.
6. After making the request Bidders will receive the Bid Documents which can be checked and downloaded by following the steps mentioned below:
- a) Click to view the tender documents which are received by the user.
- b) Tender document screen appears.
- c) Click “Click here to download” to download the documents.
7. After completing all the formalities Bidders will have to submit the tender and they must take care of following instructions.
- a) Prior to submission, verify whether all the required documents have been attached and uploaded to the particular tender or not.
- b) Note down / take a print of bid control number once it displayed on the screen
8. Tender Opening event can be viewed online.
9. Competitors bid sheets are available in the website for all.
10. **For any e-tendering assistant contact help desk number mentioned below.**

• **Bangalore – 080- 40482000.**

• **Mr. Satamanyu – mob: 09937140591 (Odisha)**

2. Division of Specification.

The specification is mainly divided into two parts viz. Part-I & Part-II.

Part-I Consists of

SECTION-I- INSTRUCTION TO BIDDERS.

SECTION-II- GENERAL CONDITIONS OF CONTRACT

SECTION-III- LIST OF ANNEXURE

Part-II Consists of

PRICE BID (excel sheet)

3. Purchaser’s right to accept/reject bids:

The purchaser reserves the right to reject any or all the tenders without assigning any reasons what so ever if it is in the interest of OPTCL, under the existing circumstances.

The purchaser may issue the work order to a agency irrespective of it being the L1 bidder or not if that is in interest of OPTCL. Bids found unreasonably low may be rejected.

4. Mode of submission of Tenders.

[A] Tenders shall be submitted in electronic mode only. (www.tenderwizard.com/ OPTCL)

[B] **Telegraphic or FAX tenders** shall not be accepted under any circumstances.

5. Earnest money deposit:

The Tenders are exempted from payment of EMD. However they have to fill the Bid security declaration form.

6. Validity of the Bids: -

The bidders are requested to keep the validity of their offer for a period of **180** days from the date of opening of the tender, failing which the tenders will be rejected.

7. PRICE: -

The bidders are advised to quote their rate as per the price schedule attached with this specification and shall remain firm inclusive of GST and all other taxes & duties.

8. Tenderers to be fully conversant with the clauses of the Specification:

Tenderers are expected to be fully conversant with the meaning of all the clauses of the specification before submitting their tenders. In case of doubt regarding the meaning of any clause, the tenderer may seek clarification in writing from the GM, EHT (O&M) Circle, Jeypore, This, however, does not entitle the Tenderer to ask for time beyond due date, fixed for receipt of tender.

9. Documents to accompany Bids.

Tenderers are required to submit tenders in the following manner:

- i) Declaration Form as per **Annexure-I** (duly signed) to be uploaded in .pdf format.
- ii) Bid Security Declaration Form Annexure-II (scanned copy is to be uploaded)
- iii) Abstract of Terms & conditions in prescribed proforma as per **Annexure-III**. To be entered in the bid sheets provided.
- iv) General Terms & Conditions of contract as per Section-II of the Specification. (All the required documents are to be uploaded.)
- v) Data on past experience if any **as per** the Specification.(Scanned copy to be uploaded)
- vi) GST Registration certificate, Civil & Electrical work License & permanent account number [PAN] of the firm is required under Income tax Act. (Scanned copy to be uploaded).
- vii) Any other document required, is to be uploaded.
- viii) e-Reverse auction declaration form (Annexure-V) to be uploaded

10. Conditional Offer:

Conditional offer shall not be accepted.

SECTION-II

GENERAL TERMS AND CONDITIONS OF CONTRACT [G.T.C.C.]

1. SCOPE OF THE CONTRACT:-

The specification covers the work STONE PITCHING AND PCC WORK AT SLOPED AREA FROM 220KV BUS-I SIDE & EXTENSION BUS(OPPOSITE OF 220KV BUS-II AT 220/132/33KV GSS JAYANAGAR UNDER EHT(O&M) DIVISION,JAYANAGAR. Details of the work are mentioned in Annexure-IV.

2. SUPERVISION:-

The supervision of the above work shall be done by the contractor or his representative (having valid authorization letter). Work to be executed as per the direction of SDO, 220/132/33KV GSS Jayanagar.

3. COMPENSATION: The agency shall be fully responsible for payment of compensation, arising whatsoever in the case of any accident/ injury to the workmen deployed by the agency under the Workmen Compensation Act. OPTCL in no way will be responsible for payment of any compensation. Agency shall pay all claims/ compensation/ damages/ penalty/ fine or any amount payable to the individual/ authorities payable due to accident/ injury to the person deployed by the agency.

4. SAFETY & SECURITY: Adherence to statutory Safety practices at work site as per CEA regulations, 2011 (Safety requirements for construction, operation and Maintenance of Electrical plants and Electric lines). The contractor will supply all the ISI marked personal protective equipment (PPE) at their own cost to the deployed persons that shall work in Extra High Voltage System while adhering to mandatory work site safety practices. The safety of contract personnel (Skilled, Semi-skilled or Unskilled) deployed by the contractor shall be sole responsibility of the contractor.

5. COMPLETION PERIOD: The work shall be completed within **90days** from the date of issue of work order . The authority however reserves the right to schedule/reschedule the work progress timeline.

6. EXTENSION OF TIME: If the work completion is delayed due to any reason beyond the control of contractor, then the contractor shall without delay give notice to OPTCL in writing for an extension of time with detail justification. The Authority on receipt of such notice may agree to extend the contract delivery date if reasonable but without prejudice to other terms and conditions of this contract.

7. VALIDITY: Price with terms and conditions of the offer shall be valid for a minimum period of **180 days** from the date of opening of tender failing which their tenders will be rejected.

8. **TERMS OF PAYMENT:** 100% payment with taxes and duties will be paid after completion of the work in all respect which shall be certified by the executing officer subject to approval of guarantee certificate and availability of funds.

9. **PAYING OFFICER AND CONSIGNEE:**

Sl. No.	Name of the Paying Officer	Name of the Consignee
1	DGM (Elect.), EHT (O&M) Division, Jayanagar	SDO (Elect.), 220/132/33KV GSS, Jayanagar

10. **PRICE REDUCTION FOR DELAY IN WORK COMPLETION:**

i).If the contractor fails to deliver the materials/execute the work within the delivery/stipulated period as stipulated under Clause No.5(Section-II) of this tender document or any extension granted thereto, the purchaser shall recover from the supplier price reduction for a sum of half percent (i.e. 0.5 percent) of the contract price for each calendar week or part thereof of limited to maximum of 5% of cost (exclusive of GST) of the undelivered portion of the materials/equipments and incomplete portion of the work.

ii).The total amount of price reduction schedule for delay under the contract will subject to a maximum of 5% (five percent) of the contract value (exclusive of GST) to be applicable after the completion of supply and erection before release of 03% amount of Security Deposit-cum-Performance Guarantee.

iii).OPTCL shall recover the price reduction schedule from the bill of the Contractor.

11. **GUARANTEE PERIOD:** The work executed shall be guaranteed for a period of 12 (twelve) months from the date of completion & certification by the Engineer-in-Charge. The guarantee certificate shall be furnished in triplicate to the office of the undersigned for approval before release of payment. Any defect if noticed during this period shall be rectified free of cost provided such defects are due to bad workmanship, bad materials used upon written notice from the authority concerned.

12. SECURITY-CUM-PERFORMANCE DEPOSIT: The successful tenderers will be required to deposit a Security Deposit-cum-Performance Guarantee amounting to **3%** of the contract value **valid up to two months after the guarantee period** shall be deposited within 10 days (Ten) days of placement of the Work order in the shape of DD/Composite B.G. from a Nationalized Bank, which will be refunded after two months of completion of the Guarantee period on written request subject to approval of guarantee certificate. The B.G. format will be issued by OPTCL during the placement of the work order. In the event of any breach or default in all or any condition of Work Order, security deposit will be forfeited. In case the security amount is not deposited, the same shall be deducted from the bill.

13. Labour License: Successful bidder has to furnish valid Labour License certificate issued by concerned authority before commencement of work.

14. JURISDICTION:-

Suit, if any, arising out of this tender/ or contract shall be filed by either party in a Court of Law at Jeypore to which the jurisdiction of High Court of Odisha extends.

15. All other terms and condition of OPTCL shall prevail.

SECTION-III
[LIST OF ANNEXURES]

1	Declaration form	ANNEXURE-I
2	Bid Security Declaration Form	ANNEXURE-II
3	Abstract of terms and conditions	ANNEXURE-III
4	Details of Work	ANNEXTURE-IV
5	e-Reverse auction form	ANNEXTURE-V

ANNEXURE – I

DECLARATION FORM

To,

The General Manager (Elect.)

EHT (O&M) Circle, OPTCL

Jeypore

Sub: - e-Tender Specification No-_____

Sir,

1. Having examined the above specification together with terms & conditions referred to therein I/We the undersigned hereby offer to take up the work of STONE PITCHING AND PCC WORK AT SLOPED AREA FROM 220KV BUS-I SIDE & EXTENSION BUS(OPPOSITE OF 220KV BUS-II AT 220/132/33KV GSS JAYANAGAR UNDER EHT(O&M) DIVISION,JAYANAGAR in all respects as per the specification and General conditions, at the rates, entered in the attached contract schedule of prices in the Tender.

2. I / We hereby undertake the **work** as specified in the Tender.

3. I / We hereby guarantee the validity of the required documents from concerned authorities to be submitted as per the ELIGIBILITY FOR BID SUBMISSION mentioned in the Tender specification.

4. I/We certify to have submitted the bid physically by remitting DD towards the cost of tender, herewith and this has been acknowledged by your letter / money receipt No._____
Dated_____ ,

5. In the event of Tender, being decided in *my/our favour, * I/We agree to furnish the Composite B.G. / Fixed Deposit in the manner, acceptable to ODISHA POWER TRANSMISSION CORPORATION LTD., and for the sum as applicable to *me/us of this specification within 15 days of issue of letter of intent/purchase order failing which *I/We clearly understand that the said Letter of Intent / Purchase order will be liable to be withdrawn by the purchaser, and will be suspended from being eligible for bidding / award of all future contract(s) of EHT (O&M) Circle, OPTCL,Jeypore for a period of three years from the date of committing such breach

Signed this on.....day of....., 2022

Yours faithfully

Signature of the Tenderer with
seal of the company

ANNEXTURE-II(BID SECURITY DECLARATION FORM)

To,

The **General Manager (Elect.)**,

EHT (O&M) Circle, Jeypore

I/ We, the authorized signatory of M/s

participating in the subject tender no.for the

item / job of

....., do hereby declare:

- (i) That I / we have availed the benefit of waiver of EMD while submitting our offer against the subject Tender and no EMD being deposited for the said tender.
- (ii) That in the event we withdraw / modify our bid during the period of validity Or I/we fail to execute formal contract agreement within the given timeline OR I/we fail to submit a Performance Security within the given timeline Or I/we commit any breach of Tender Conditions / Contract which attracts penal action of forfeiture of EMD and I/we will be suspended from being eligible for bidding / award of all future contract(s) of EHT (O&M) Circle, OPTCL, Jeypore for a period of three years from the date of committing such breach.

Signature and Seal of Authorized Signatory of bidder

Name of Authorized Signatory.....

Company Name.....

ANNEXURE-III

**ABSTRACT OF GENERAL TERMS AND CONDITIONS OF CONTRACT
[COMMERCIAL] TO ACCOMPANY PART-I**

1(a)	Cost of Tender Document: D.D No & Date.	
1(b)	Tender Processing Fee: E-Challan No. & Date.	
2	Contractor's work experience including user's certificate furnished	Yes/No
3	Manner of work: - Whether agreeable to OPTCL's desired manner as indicated.	Yes/No
4	Whether agreeable to furnish Composite B.G in case his tender be successful.	Yes/No
5	Terms of payment:- Whether agreeable to OPTCL's terms regarding payment'	Yes/No.
6	Nature of price:- FIRM	Yes/No
7	Penalty: - Whether agreeable to OPTCL's terms .	Yes/No
8	Validity: - Whether agreeable to OPTCL's terms	Yes/No
9	Whether declaration form duly filled in furnished.	Yes/No.
10	Whether scanned copy of required documents (DD of tender paper cost, payment slip towards tender processing fee,GST Registration certificate, PAN card, Desired Civil & Electrical work license)furnished.	Yes/No.

Signature of the bidder

1.

2.

Annexture-IV

Details of Work

SI.NO	DESCRIPTION	UNIT	QUANTITY
1	Site Cleaning & uprooting grass, bushes, shapling trees ,girth up to 300mm.removal of stumps of trees cut earlier and disposal of unserviceable materials and stacking of serviceable material to be up to a lead of 200 meters including removal and disposal of soil not exceeding 150mm in thickness including all cost of labour with T&P required for the work itc. complete.(For $228*4.6+4.3*22+5*5.5+2.3*78+2.7*78+5.3*5$)	sqm	1587.40
2	Removal of loose RR stone, dismattled concrete & other materials to 300mm depth from the area & shifted up to lead 200mtr. 20% of $(228*4.6+78*2.3)$	Cum	73.69
3	Stone pitcing work 20% of total area. (1:6) 20% of $(228*4.6+78*2.3)$	cum	73.69
4	Vaoids filling with Plane concrete (1:3:6) with 40 mm Aggrigates, sand & cement , the cost includes of materials,labour, royalty,lead etc. to complete.,20% of $(228*4.6+78*2.3)$	cum	73.69
5	GI mesh concrete of (1:2:4) with 20mm aggrigates,sand & cement, includeing the cost of Materials, Royalty, labour, lead etc to complete the work.(Volume= $(228*4.6+78*2.3)*.075$)	Cum	92.12
6	GI Mesh 50mm x50mm diognal linked GI Mesh as per 1.92kg/ Sqmt a roll of (1.5 mtr X 10 mtr) = 15 sqmt of 28.8 kg. ithe cost including of Materials, labour for cutting, bending, fixing, transport and royalty.Weight For $228*4.6+78*2.3$ SQM	kg	2358.14
7	Random rubble Masonary with cement motar of 1:6 with supply of boulder,cement, fine river sand,T&P & Labour depth 300mm for area $4.3*22+5.5*5+2.7*78+5.3*5$ Depth=0.3Mtr	Cum	98.40

ANNEXTURE-V

	STRATEGY FOR E-REVERSE AUCTION
1	e-Reverse Auction (RA) will be conducted by KEONICS on specified date and time, while bidders shall quote from their own offices/places of their choice. Internet connectivity shall be ensured by the respective agencies/bidders themselves.
2	KEONICS shall arrange to demonstrate/ train (if not trained earlier) bidder's nominated person(s), without any cost. They will also explain all the rules related to e-Reverse Auction / Business Rule document to be adopted.
3	The strategy to be used for reverse auction shall be “DYNAMIC TEMPLATE BIDDING“
	Procedure for electronic Reverse Auctioning {e-RA}:
4	<p>a. The e-RA shall be conducted on www.tenderwizard.com/OPTCL only.</p> <p>b. Bidder has to submit letter towards agreement to the Process related Terms & Conditions for e-Reverse Auction, as per (Reverse Auction Process Compliance Form at Annexure-I). In case of non-receipt of the same, vendors will not be allowed to participate in e-RA.</p> <p>c. e-RA shall be carried out after opening of Price bids and completion of Price bid evaluation, which will be intimated only to the techno-commercially qualified bidders by OPTCL as per procedure given below.</p> <p>d. OPTCL reserves the right to conduct e-RA and it is obligatory on part of bidder(s) invited to participate in e-RA process once they have responded to the techno-commercial bid.</p>
5	<p>Prior intimation/ Notice for RA invitation will be given to techno-commercially qualified bidders regarding the date & time of opening of the e-RA.</p> <p>The start bid price (SBP) for e-Reverse Auction of each bidder under a particular package shall be the L1 evaluated price for the subject package including Taxes & Duties for the total scope for subject Package. Taking the above discovered L1 price as the upper limit e-RA will be conducted to determine the lowest possible price.</p> <p>Reverse Auction will be conducted amongst first 50% of the technically qualified bidders arranged in order of prices from lowest to highest, as L1, L2,L3----- Ln, and L1 price will be discovered. Minimum of 3 bidders shall be eligible for e RA. (eg. If 4 bidders are financially evaluated then the L1, L2 and L3 bidders shall be eligible for e-RA). Number of bidders eligible for participating in RA would be rounded off to next higher integer value if number of technically qualified bidders is odd (e.g. if 7 bids are technically qualified, then RA will be conducted amongst L1 to L4).</p> <p>However, in case only two bidders are found to be responsive, e-RA would be carried out with both the parties without any elimination. However, OPTCL reserves the right to invite the evaluated L1 bidder for negotiation without conducting the e-RA,</p>
	<p>In case of price submitted by any bidder is found to be abnormal, OPTCL reserves the right to reject the bid of the bidder(s) .</p> <p>Rank of bidders would be displayed as per the total cost to OPTCL, i.e including Taxes and Duties payable by OPTCL as per the provisions of the bidding document & after e-RA process is over.</p>

6	<p>Names of bidders/ vendors shall not be disclosed during the e-RA process. Names of bidders/ vendors shall be anonymously masked in the e-RA process and they will be given suitable alias names.</p> <p>(i) In case of RA, start/ reference price and step value of decrement shall be indicated to the bidders at the start of the auction. Any participating bidder can bid one or multiple step decrement lower than the prevailing lowest bid at that time. The Bidder shall be able to view Bid Start Price, Bid Decrement Value, Prevailing Lowest Bid value, last Bid Placed by him and time left for bidding.</p> <p>(ii) The step value of decrement in a package to be offered by bidder (the minimum amount of reduction in the total bid price including all taxes & duties during auction) , shall be kept at 0.15% of L1 bidder's final evaluated price (or) at approved amount as per recommendation of the competent committee.</p> <p>(iii) Bidders can only quote any value lower than their previous quoted price. However, at no stage, increase in Price will be permissible.</p> <p>(iv) At any point during Reverse Auction, bidding Price field shall remain enabled for the bidders. The total reverse auction period will be for one twenty (120) minutes. The initial auction period (1•' slot) will be of thirty (30) minutes with provision of auto extension by (10) ten minutes from the schedule/ extended closing time, if any fresh lower bid is received in last ten minutes of auction period or extended auction period. Total/ maximum number of auto extension will be for 9 (nine) times after the 1•' slot. After end of 120 minutes, the reverse auction process shall get closed automatically without any extension.</p> <p>(v) However, bidders are advised not to wait till the last minute or last few seconds to enter their bid during the period of e-reverse auction to avoid complication related with internet connectivity, network problem, system crash down, power failure etc.</p>
7	<p>After conclusion of e-Reverse Auction i.e (Closing Price in Reverse Auction will be taken as offered price by the L1 bidder), decrease in price of individual head of the template shall be considered proportionately on all individual line items of the respective head of the price schedule of the successful L1 bidder .</p> <p>Any bid received at the tender wizard server end subsequent to closure of the e-RA shall be summarily rejected and shall not be considered as a valid bid under whatsoever circumstances. For this purpose, the KEONICS / tender wizard server log shall prevail.</p> <p>The bidder shall not involve himself or any of his representatives in price manipulation of any kind directly or indirectly by communicating with other bidders.</p> <p>During Reverse Auction, If no bid is received within the specified time, OPTCL, at its discretion, may decide to close the reverse auction process/ proceed with conventional mode of tendering [Evaluation of Part-II (price bid) submitted by bidders earlier].</p>
8	<p>Consequent upon completion of e-Reverse Auction, OPTCL's decision on award of contract shall be final and binding on the bidders.</p> <p>OPTCL shall be at liberty to call the L1 bidder for further process/ negotiation and also at liberty to cancel the e-reverse auction process/ re-tender at any time, without assigning any reason thereof. OPTCL can decide to reschedule or cancel any reverse auction: the bidders shall be informed accordingly.</p> <p>OPTCL/ Service Provider shall not have any liability to bidders for any interruption or delay in access to the e-Tender site/ Reverse Auction link irrespective of the cause.</p>

{Reverse Auction Process Compliance Form}

(To be incorporated in the bid document).

(To be submitted on letter head of the bidding company with sign and stamp and along with Technical bid)

To,

-----, OPTCL

-----, Odisha

Sub: Agreement to the Process related Terms & Conditions for e-Reverse Auction.

Dear Sir,

This letter is to confirm that:

- The undersigned is authorized representative of the company.
- We have studied the Commercial Terms and the Business rules governing the Reverse Auction as mentioned in your tender and confirm our agreement to that.
- We also confirm that we have gone through the auction manual and have understood the functionality of the same thoroughly.
- We, hereby, confirm that we will honour the Bids placed by us during the tendering/ e- Reverse auction process as called as e-RA.
- We also confirm that we will accept our Rank / Position that will be displayed when the Bidding Time for the Online Reverse Auction is over.

With regards,

Signature with Designation with company seal Name & Address

Person having power of attorney for the subject package.

