

**SECTION V**

**Price Schedule/Bill of Quantity (Print Copy of BOQ)**

Directions to bidders for quoting prices: Please consider only the following columns in BOQ and quote your all-inclusive price (excluding GST) for supply of one unit of service you intend to bid. GST shall be paid for as applicable.

**PRICE BID**

**For Cleaning and Sanitation Work of EHT(C) Division,Angul and EHT(C) Sub-Division,Angul at Matiasahi.**

**Tender Notice No. :**

**Dated**

**1. Name of Bidder :**

Sl. No.	Description	Unit	Qty.			Unit Rate in Rs.	Amount
			For EHT(C) Divison, Angul	For EHT(C) Sub-Divison, Angul	Total		
1	<p>i) <b>Sweeping and cleaning the entire Office Room floor at least once per day through out the month.</b> Damp moping of tiles,verified floors,staircase,floors,side walls and entrance areas. Floor shall be free of dirt,muds and,footprints,liquid spills and other debris. Chairs,trash, receptables and esily movable items shall be moved to clean the underneath. During inclement weather, the frequency may be higher. When completed the floors and halls shall have a uniform appearance with so streaks,smears,swirl marks,detergent residue or any other evidence of dirt remaining or standing water. Removal of cobweb in the entire office buildings. Clening of electrical fittings , such as fans, lights, switch boards, partition, chairs, sofas, file rack etc. Room freshners in all office area to be used daily in the morning of standard Mark and spray of scented ISI marked Mosquito and cockroach killer on all the floors as and when required.</p> <p>as per instruction of Estimator of Division Office/SDO of S/D.Office for Sub-Division Office.</p>	Sq.Mtr	126.00	122	248		

2	<p><b>Glass/Metal Surface Cleaning:</b> All the glasses at the entrance door of the premises would be cleaned using damp and dry method. Glass table tops, cabin door/windows, cabin partitions and glass accessories would be cleaned. Removal of grease marks or finger prints on the glass counter and partitions. This cleaning is done using approved all purpose cleaner and lint free cloth or paper towel. Polishing of metal (Brass/Stainless Steel) items with approved cleaning materials including Staircase hand rails and Door &amp; windows handles without damaging the shine of the materials.</p>	Sq.Mtr	33	22	55		
3	<p><b>(i) Clean of Toilets:</b> Thorough cleaning and sanitisation of general toilets at least twice daily (at 08.00 A.M and 2.30PM) and attached toilets once daily (at 08.00 A.M), with phenol and detergent etc. and maintain the toilets floor dry during the office hours. Cleaning of windows and windowsills of toilets to be done regularly. Wash basins, urinal, western Commode (WC) are to be cleaned with suitable nonabrasive cleaners and disinfectant. All the surfaces shall be free of grime, soap, mud and smudges. Flushing system of all the toilets is to be checked at regular interval every day. Naphtalene balls, air purifier and liquid soap &amp; paper rolls are to be provided by the agency regularly to ensure continuous availability of these materials in requisite place/container as per instruction of Estimator of Division Office/SDO of S/D. Office for Sub-Division Office.</p>	Nos.	3	4	7		

<b>4</b>	<b>(i)Stair case room of the Building:</b> Damp and dry moping of floors. Floor shall be free of dirt,muds and footprints,liquid spills and other debris at least twice per week and as when required as per instruction of Estimator of Division Office/SDO of S/D.Office for Sub-Division Office.	<b>Sq.Mtr</b>	<b>19</b>	<b>25</b>	<b>44</b>		
<b>5</b>	<b>Periphery Cleaning and Sweeping:</b> (i)Cleaning and sweeping of front Road ,Vehicle Shed, roof and around the Office . (ii)Cutting of small bushes around the Office. (iii) Cleaning of approach road as per instruction of Estimator of Division Office/SDO of S/D.Office for Sub-Division Office.	<b>Sq.Mtr</b>	<b>710</b>	<b>864</b>	<b>1574</b>		
		<b>Total(For One Month)</b>					
		<b>Total(For One Year)</b>					
		<b>Gross Total</b>					

**Notes:**

- 1 Price bid would mean Annual Cleaning, Up-keeping and sanitation cost for 1(one) year.
- 2 Applicable Goods & Services Tax (GST) as per actual shall be reimbursed on production of proof.
- 3 The Bidder would not be paid any other cost apart from above items.
- 4 The Tender is for providing Cleaning, Up-keeping & Sanitation services as per the service Level Requirements.
- 5 Price quoted shall remain 'FIRM' during the contract validity.

Authorized Signature [In full and Initials]: Name and Title of Signatory:  
Name of the Firm:  
Address: