



ODISHA POWER TRANSMISSION CORPORATION LIMITED
(A GOVERNMENT OF ODISHA UNDERTAKING)
OFFICE OF THE GENERAL MANAGER (ELECTRICAL)
EHT (O & M) CIRCLE, TTS COLONY, SOBRA, JAJPUR ROAD.
Ph. No-06726-220889

CIN: U40102OR2004SGC007553

NOTICE INVITING TENDER

Advt. No. 07/2016-17

Sealed tenders are invited by the undersigned from Manufactures/Authorized Dealers having valid I.T. PAN, VAT Registration/Up-to-date VAT Clearance Certificate, valid Dealership Certificate etc. for supply of Godrej Make office furniture required for different offices & Grid Sub-Stations under EHT(O&M) Division, Jajpur Road under EHT(O&M) Circle, Jajpur Road .

Commencement of Sale of Tender Paper:- From Dated 04.11.2016 to Dated 25.11.2016 up to 5.00 PM.

Tender Paper Cost=Rs.4000+VAT @5%=Rs.4,200/-
EMD =Rs.6,700/-

Last Date of Submission of Tender Paper: Dt.26.11.2016 up to 1.00PM

Date of Opening of Tender Paper:- Dated 26.11.2016 at 3.00 PM.

For details please visit our website www.optcl.co.in
Corrigendum if any will be published in the website only.


General Manager(Elect.)

**OFFICE OF THE GENERAL MANAGER (ELECTRICAL) EHT (O & M)
CIRCLE, TTS COLONY, SOBRA, JAJPUR ROAD**

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5	COST OF TENDER PAPER	Rs.4000/-+ 5% VAT = Rs.4,200/- (Rupees Four Thousand Two Hundred) Only By Cash /DD drawn in favour of General Manager(Elect.), EHT (O&M) Circle, Jajpur Road & payable at Jajpur Road.
6	EMD	Rs.6,700/- (Rupees Six Thousand Seven Hundred) Only in shape of DD drawn in favour of General Manager (Elect.) , EHT(O&M) Circle, Jajpur Road & Payble at Jajpur Road.
7	SALE OF TENDER PAPER	From -04.11.2016 to 25.11.2016 (during office hours.)
8	LAST DATE AND TIME OF RECEIPT OF TENDER PAPER	Dt. 26.11.2016 up to 1.00 P.M.
9	DATE AND TIME OF OPENING OF THE TENDER	Dt.26.11.2016 at 3.00 P.M

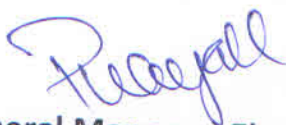
SECTION-I
INSTRUCTION TO TENDERERS

1. Tender document will be received from the tenderers who have only purchased the tender paper from this office within schedule date. The money receipts / D.D. towards tender paper purchased should be enclosed with the tender documents, failing which the offer will be rejected "REPEAT REJECTED". The tender must be submitted in duplicate in original signature in both copies in a sealed cover.
2. The tender must be accompanied by EMD amounting to **Rs.6,700.00** (Rupees Six thousand Seven hundred) only in shape of DD drawn in favour of **General Manager (Elect.), EHT (O&M) Circle, OPTCL, Jajpur Road** payable at Jajpur Road. The EMD of successful tenderer will not be adjusted towards security deposit and shall be refunded on written request after receipt of security deposit. The EMD of all unsuccessful tenderers shall be refunded on written request after finalization of tender. No interest shall be paid on E.M.D.
3. The Tenderer may deviate from the specification while quoting, if in his opinion, such deviation is /are in line with the manufacturers standard practice and conducive to a better and more economical offer. All such deviations should however be clearly indicated giving full justifications for such deviations.
4. The purchaser reserves the right to reject the lowest or any other tenders or all tenders without assigning any reason thereof what-so-ever.
5. Tender shall be submitted in person or by registered post with A.D. Any other means of delivery shall not be accepted. When submitted by post, postal delay shall not be considered. When delivered in person, the tenders shall be delivered to a responsible officer of the office of the General Manager, Elect. EHT (O&M) Circle, Jajpur Road, who shall officially acknowledge the receipt of the same. Tender received after due time and date shall be returned un-opened.
6. Telegraphic tenders shall not be accepted under any circumstances.
7. The tender should be kept valid for a period of 120 days from the date of opening of the tender (failing which the tenders will be rejected). The prices quoted shall be firm till delivery and price variation will be allowed.
8. Tenderers are expected to be fully conversant with the meaning of all the clauses of the specification before submitting their tender. In case of doubt regarding the meaning of any clause, the tenderer may ask for clarification in writing from the undersigned. This however, does not entitle the tenderer ask for time beyond due date fixed for receipt of tender.
9. Conditional offers shall not be accepted.
10. (i) Over-writing shall be avoided. Each over writing shall be duly attested by the Tenderer. (ii) In the event of discrepancy or arithmetical error in the Schedule of Price, the decision of the Purchaser shall be final and binding on the tenderer.
11. The tender shall be accompanied with attested legible Xerox copy of IT PAN Card, valid VAT Registration Certificate with up-to-date clearance & Dealership Certificate of Godraj make Furniture, which must be valid on the date of opening of tender.
12. Tender shall be received from the Manufacturer or Authorized Dealers having the valid Certificate of Authorization .


General Manager(Elect.)
EHT (O&M) Circle, Jajpur Road

ANNEXURE-II
REQUIREMENT OF FURNITURE)

Sr.No.	Item details	Unit	Quantity
1	Revolving Chair High back model PCH-7001, Godrej make	No.	1
2	Table , Model-T-08, Godrej make	No.	8
3	Bravo Mid back Chair, Model-PCH-9U02R , Godrej make	No.	14
4	Visitor Chair , Model-PCH-7112R, Godrej make	No.	36
5	Almirah Plain Store well (6 feet 5 Inch)	No.	3
6	Table Model –Enterprisers 1500 , Godrej make	No.	3
7	Computer Table Model –Target-105, Godrej make	No.	6
8	Table Model –Stylo, Godrej make	No.	2
9	Bravo Mid back Chair, Model-PCH-9U01R , Godrej make	No.	4
10	Computer chair Model-PCH-5002T	No.	12


General Manager, Elect.
EHT (O&M) Circle, Jajpur Road

ANNEXURE-IV
DETAILED DATA SHEET TO BE FURNISHED BY THE
TENDERERS

1	Name of the Agency with detailed postal	
2	Attested copy of STCC/CST Furnished	Furnished /Not Furnished
3	Attested copy of PAN no/VAT Clearance Certificate	Furnished /Not Furnished
4	Attested copy of ITCC Furnished	Furnished /Not Furnished
5	Attested copy of Dealership Certificate for supply of Godrej make Furniture	
5	Agreed to furnish Contract security deposit specification	Yes/No
6	Agreed to accept payment terms as per the tender specification	Yes/No
7	Agreed to adhere to completion of supply as per the tender specification	Yes/No
8	Agreed to accept penalty clause as per the tender.	Yes/No
9	Attach past Experience certificate for similar job in OSEB/GRIDCO / OPTCL OR any other Agencies	Yes/No
10	Agreed to keep validity of the offer 3 month from the date of Tender opening without any variation in tender clause.	Yes/No
11	Date of Submission of tender	

Date:-

Signature of the Tender
With Seal