



ODISHA POWER TRANSMISSION CORPORATION LIMITED  
OFFICE OF THE GENERAL MANAGER  
EHT (O&M) CIRCLE, BIDYUTPURI COLONY, BERHAMPUR

TENDER SPECIFICATION FOR TENDER CALL NOTICE No. 08/2013-14

FOR  
SUPPLY OF SAFETY POLICY AND SAFETY SLOGAN  
DISPLAY BOARDS OF DIFFERENT SIZES OF  
GRID SUB-STATIONS UNDER EHT O & M CIRCLE,  
BERHAMPUR

Cost of tender paper Rs. 1500/-+ 5% VAT=Rs.1575/-  
(Rupees One thousand five hundred seventy five) only

ODISHA POWER TRANSMISSION CORPORATION LIMITED  
(A GOVERNMENT OF ODISHA UNDERTAKING)



JANAPATH, BHUBANESWAR – 751 002

**NOTICE INVITING TENDER**

Advt. No.08/2013-14

Sealed tenders are invited from experienced bidders for supply of safety policy and safety slogan display boards of different sizes for Grid Sub-stations under EHT O & M Circle, Berhampur.

Cost of Tender Papers **Rs. 1575/- EMD 1%**

Sale of Tender documents from Dt. 23.8.2013 to Dt. 6.9.2013

Last date of submission of tender Dt. 7.9.2013 upto 2.00 PM.

Date of opening of tender: **Dt. 7.9.2013 at 3.00 P.M**

For details please visit our web site [www.optcl.co.in](http://www.optcl.co.in)

Corrigendum if any will be published in the web site only.

General Manager, EHT O & M Circle, Berhampur

OFFICE OF THE GENERAL MANAGER, EHT O & M CIRCLE, BRAHMAPUR.

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5.	COST OF TENDER PAPERS	Rs. 1500/-+ 5% VAT=Rs.1575/- (Rupees one thousand five hundred seventy five) only by cash / Bank Draft drawn in favour of General Manager, EHT O & M Circle, Brahmapur
6.	SALE OF TENDER PAPER	FROM <u>23.8.2013</u> TO <u>Dt. 6.9.2013</u> DURING OFFICE HOURS.
7.	LAST DATE AND TIME OF RECEIPT OF TENDER PAPER	<u>Dt. 7.9.2013</u> UPTO 2.00 PM
8.	DATE AND TIME OF OPENING OF THE TENDER	<u>Dt. 7.9.2013</u> AT 3.00PM

## GENERAL TERMS AND CONDITION

1. a. Quantity of Materials : The detailed quantity of required materials are appended at Annexure – II  
b. Validity: The Tenderers are requested to keep the validity of their offer for a period of 6 months from the date of opening of tender.
2. Price: The bidders are advised to quote their rate as per the price schedule at Annexure – III. The unit rate and the total amount should be entered in figures and words. Any correction should be attested under the seal of the firm. In case of any difference between figure and words in the price schedule the price mentioned in words should be taken into consideration for evaluation. The rates should be firm and F.O.R delivery at destination mentioned in the purchase order. The rates should be inclusive of packing, forwarding, freight charges and excise duty and other taxes if any. VAT if extra should be indicated which will be paid by the purchaser.
3. Delivery: The materials should be delivered to the consignee within 30 days of issue of purchase order.
4. Penalty: Penalty @ ½% (half per cent) per week up to a maximum of 5% of the total value of the purchase order will be imposed and recovered from dues admissible if the materials are not supplied within the specified date of delivery. However imposition of penalty clause is subject to force majeure condition.
5. EMD: The tenderers are requested to deposit EMD @ 1% of their quoted value in shape of cash / D.D. Drawn in favour of General Manager, EHT O & M Circle, Berhampur. The EMD will be refunded to the unsuccessful bidder on application after finalization of tender. The EMD of the successful bidder will be refunded after award of contract on submission of security deposit. The EMD submitted by the tenderers along with bids shall not carry any interest from OPTCL. The tender without EMD will be liable for rejection.
6. Security Deposit: The tenderers whose offer qualifies for acceptance will be awarded Purchase Order for supply of safety slogan display board and supplier shall have to deposit Security-cum-performance guarantee equal to 5% (Five per cent) of contract value in shape of Cash / Bank Draft in favour of respective paying officer of OPTCL. The Security deposit will be released after two months of completion of the guarantee period subject to fulfilment of guarantee stated under clause on a receipt of application for this purpose. No interest shall be paid to the supplier towards the security deposit so deposited by the supplier. The Security shall be deposited within the respective paying officer of OPTCL prior to supply of the material.
7. Terms of Payment: Hundred per cent payment will be paid by the paying officer after delivery of the material at destination on good condition and verification thereof by the consignee and approval of Guarantee Certificate from the competent authority. The bills in triplicate may be submitted to the paying officer along with delivery challan duly verified by the concerned Consignee.
8. Guarantee: The materials covered under this contract should be guaranteed against defects in material for a period of 18 months from the date of supply or 12 months from the date of use whichever is earlier. In case of any defects noticed during this period the same shall be replaced / rectified by the supplier free of cost to the purchaser provided such defects are due to fault design / bad workmanship or bad materials used upon written notice from the purchaser. The replaced material should also have similar guarantee. The above guarantee certificate shall be furnished in triplicate to the purchaser for approval. In the event of any breach on default in all or any condition of purchase order Security Deposit will be forfeited.

9. Consignee: - Manager, EHT O & M S/S Sub-Division, Bhanjanagar & Narendrapur are the consignee for EHT O & M Division, Bhanjanagar and Berhampur respectively.
10. Paying Officer: The AGM, EHT (O&M) Division, Bhanjanagar & Berhampur are the paying officers for this contract of their respective units.
11. Jurisdiction of Court: Suits if any, arising against the work order to be issued to the contractor shall be filed by either party in any court of law to which the jurisdiction of Odisha High Court extends.
13. Out right rejection of Tenderers: The offers submitted by the suppliers shall be outrightly rejected if they do not comply to the Sl. No. 2 to 10 of Annexure – IV.  
  
The Authority reserves the right to award the contract among any responsive bidders against this tender.
14. Submission of PAN, TIN & VAT Clearance Certificate: - Clear attested xerox copies of PAN issued by the competent authority (valid during the execution of the tender) & VAT clearance certificate (TIN) valid on the date of opening of tender should be submitted along with tenderers failing which the tender will be rejected. The supplier may be requested to produce original PAN Card and VAT clearance Certificate for verification at the time of opening of tender. Those who fail to produce the same and found not to be valid on the date of opening of tender their tenders should be rejected.

All other terms and conditions will be governed by OPTCL as per Rules.

General Manager

**QUANTITY OF SAFETY SLOGAN DISPLAY BOARD.**

Sl. No.	Description of Materials	Unit	Qty.
1.	Supply of Safety policy display board made out of 10mm thick sunboard and ecosolvent print with green background and white colour letters as specified in the safety policy of OPTCL. BOARD SIZE = 7' X 5' = 35 sft for each grid s/s For 10 Nos. Grid S/S = 35 x 10 = 350 sft.	Sft	350
2.	Supply of safety slogan board made out of Aluminium Coated Plate (ACP) Boards and ecosolvent printing with blue back ground and white colour letters. BOARD SIZE = 3' X 2' = 6 sft 10 Nos (5 Odia + 5 English) for each Grid S/S.= 10 x 6 = 60 Sft For 10 no. Grid S/S = 60 x 10 = 600 sft. 5 Nos. each (5 English) for 220KV Side of Bhanjanagar and Narendrapur Grid sub-station = 6 x 5 = 30 x 2 = 60 sft. TOTAL REQUIREMENT = 600 + 60 = 660 sft.	Sft	660

General Manager  
EHT O & M Circle  
Brahmapur.

**SCHEDULE OF PRICE**

<b>Sl. No.</b>	<b>Description of Materials</b>	<b>Unit</b>	<b>Qty.</b>	<b>Rate</b>	<b>Amount</b>
1.	Supply of Safety policy display board made out of 10mm thick sunboard and ecosolvent print with green background and white colour letters as specified in the safety policy of OPTCL. SIZE = 7' X 5' each = 35 sft. 1 No. For each grid sub-station. For 10 Grid S/S = 35 x 10 = 350 sft.	Sft	350		
2.	Supply of safety slogan board made out of Aluminium Coated Plate (ACP) Boards and ecosolvent printing with blue back ground and white colour letters. SIZE = 3' X 2' = 6 sft. 10 Nos (5 Odia + 5 English) for each Grid S/S.= 10 x 6 = 60 Sft For 10 no. Grid S/S = 60 x 10 = 600 sft. 5 Nos. each (5 English) for 220KV Side of Bhanjanagar and Narendrapur Grid sub-station = 6 x 5 = 30 x 2 = 60 sft. TOTAL REQUIREMENT = 600 + 60 = 660 sft.	Sft	660		

Date:  
Place:

SIGNATURE OF THE TENDERER  
WITH SEAL

**ANNEXURE-IV**

**DETAILED DATA SHEET TO BE FURNISHED BY THE TENDERERS**

1	Name of the Contract with detailed postal Address:	*
2	Earnest money deposited vide Bank Draft No. _____ Date _____ Amount in Rs. _____ (Rupees _____ )only	•
3	Attested copy of STCC/CST furnished	Furnished / Not furnished
4	Attested copy of ITCC furnished	Furnished / Not furnished
5	Attested copy of PAN No. /VAT Clearance Certificate	Furnished / Not furnished
6	Agreed to furnish contract Security Deposit	Yes/No
7	Agreed to accept payment terms as per tender Specification,	Yes/No
8	Agreed to adhere completion of work as per the tender...	Yes/No
9	Agreed to accept penalty clause as per the tender	Yes/No
10	Attach past experience certificate for the similar Jobs in OSEB/GRIDCO or any other agencies	Yes/No
11	Agreed to keep validity of the offer one year from the date of tender opening without any variation in tender clause	Yes/No
12	Agreed to obtain labour contract license on event of Work order from the competent authority	Yes/No
13	Date of submission of tender - Dt	

Date

Signature of the Tenderers  
With seal