

Refer: Tender Notice No. OPTCL/HRD/RECTT/01/2019 dated 08.03.2019

PRE-BID queries raised by the Bidders and their Responses:

Sl.No	Page No. & Cl.No	Queries	Response
1	General Queries	Kindly provide details of the expected number of applications/candidates per year.	<ul style="list-style-type: none">No. of Applications Received during the year 2017-18 are as follows:<ol style="list-style-type: none">MT-(Electrical)- 100 posts- 8479 no of Applications.Office Assistant Gr.III (Trainee)- 60 post- 17864 no of Applications.MT(Finance)-10 post- 230 no of Applications.MT(Finance)-Junior- 15 posts- 648 no of ApplicationsThe no. of application may vary depending upon the advertised posts.
2	Page No 26, Cl-5(iii &iv)	With respect to the infrastructure requirement specified such as 20 sq.ft, etc. will vary from one test center to the other.We therefore request the tendering authority to allow the responsibility of managing the infrastructure to the judgment of the service provider who will ensure smooth execution of the exam cross the cities.	As per RFP Document.
3	Page No.2 (NIT) & Page No. 17 Section III (Bid Data Sheet)	In the Bid Data Sheet it is mentioned that the last date of bid submission is 11th April 1:00 PM & opening of Bid on 11th April at 3:00 PM. Where as the NIT on Page No.2 states that the last date of bid submission is 12th April at 1:00 PM & bid opening on 12th April at 3:00 PM. Please confirm which one should we refer to for the last date of bid submission.	<ul style="list-style-type: none">The sale of Bid tender documents - 10.05. 2019 till 5:00 PM.Last date & Time of Submission of Tender documents - 13.05.2019 till 1:00 PM.Opening of Bid on 13.05.2019 at 3:00 PM.
4	Page No. 22, Cl. xi	Kindly provide the duration of Helpdesk to be setup.	Helpdesk will be live from the date of issue of advertisement up to the previous day of the test.

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5	Page No 4, Section I	Kindly provide more details on what does "Others" & "Deputation" posts stand for & details in terms of the test content for these posts.	"Others" include-CMD, Director, CGM level posts which will not be advertised. "Deputation" posts are not to be advertised.
6	Page No 4, Section I	There are 13 named positions & each need 200 questions. Please let us know if there is any commonality in these positions in terms of test content. This would help in proper planning of the examination cycle.	<ul style="list-style-type: none"> There will be 200 questions for every post.
7	Page No.33, Cl. no. D. Call List for Interview / Skill test	<p>i) Kindly provide details on how many candidates are expected for the Interview/Skill test and which city would it be conducted?</p> <p>ii)What would be the duration of the test?</p>	<ul style="list-style-type: none"> Candidates shall be called in 1:3 ratio for personal interview/ Skill Test and the city will be Bhubaneswar. The Skill Test for Office Assistant (Gr. III) Trainee will be of 1 hour (One hour) duration.
8	Page No.2, Paragraph No.2	<p>Please clarify when these documents are to be submitted, since the word "prior" is used.</p> <p>Suggestion: In practice the same is submitted along with the Technical bid, which is also asked for in the other pages of the RFP document.</p>	The documents are to be submitted at the time of submission of Technical Bid. The EMD, Tender cost & copy of the GST registration shall be submitted along with the Technical bid documents.
9	Page No 19, Cl.no 1.1 (iv)	<p>Suggestion: The bidder must have the source code of the software so that necessary customization can be carried out as per the requirement of OPTCL. This will ensure that all the customization requirements of OPTCL are met & implemented.</p>	The source code of the software should be customized & ownership shall be the responsibility of the bidder.
10	Page No 28, point 7, 2nd paragraph	<p>There are multiple functionality available. The exam Software supports multiple features such as showing answered, unanswered & mark for review questions. The candidates can change the answer before final submission. Therefore color coding for such activity is provided for candidates to easily identify such questions. It will be convenient for the candidates to display all the questions rather than displaying only unanswered questions. Suggestion: "System should provide different color coding with count of questions like answered, unanswered, mark for review etc."</p>	Such points may be presented at the time of Techno-commercial Bid presentation.
11	Page No 29/ point iv	Please clarify if it is going to be 30 min over & above 3Hr of CBT or inclusive. Also please let us know what is	Yes, it is going to be 30 min over & above 3Hr of CBT.

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		expected to be covered in the Psychometric test?	
12	Page no.30, point no.(m)	Though it is technically possible, but in practice it is not adopted since the answer keys are not uploaded along with the questions. Moreover, there are risks of infragetting sabotaged by the candidates out of intension or excitement. Therefore the score of the candidate at the end of the exam is not displayed on the screen. Alternatively; the responses along with the right answers can be uploaded on the website for the candidates to login & view their own response & the right answers. If there is any answer the candidate wants to challenge, a 72 Hr time line is provided & the same is to be review & such queries are responded to. After the 72 Hr time line, the candidates score are again uploaded & the merit list is prepared afterward.	As per RFP document.
13	Page No.35, point iii	We understand that this line is not relevant, may please be removed.	Deleted.
14	Page No.54	Please clarify, where do you want us to provide the deviations if any. Suggestion: Please allow us to include one or more pages as "suggested deviations" along with the undertaking.	Please refer to Form-5 of the RFP document.
15	2, EMD	As this is a large amount we request that vendors be also allowed to submit this as a bank guarantee in addition to DD	The bidders are required to furnish the EMD in the form of Demand Draft only.
16	37, Section VI, Point1	As the Employee Bio Data is the company's confidential data we request that this point be removed as the list of Project members with the key details can be shared instead, as per the standard Govt. tenders policy	As per RFP document.
	Point 3	To get the best of vendors we request you to please increase the single session volume to 50000 candidates and above	As per RFP document.
	Point 5	To get the best of vendors we request you to please increase the Total turnover to Rs. 100 Crore and above instead of Rs 10 Crore and above .	As per RFP document.
	Point 6	We assume that the Self Certificate is only to confirm that the Bidder owns	The source code of the software should be customized & ownership shall be the

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		the Copy right/ IPR of the Source Code of the Exam software -but this will NOT be required to be handed over to any client as this belongs to the Bidder - Please confirm	responsibility of the bidder.
	38, Point 9	We request a higher Score for CMMI Level 5 certification	As per RFP document.
17	56, Form F-7	Please confirm if the Affidavit can be printed on Company Letter head ?	No. The affidavit is to be executed on a stamp paper worth Rs. 100/- (Rupees One hundred) only.
18	53, Form F-4	The CA issues the Certificate confirming the exact same details on their Letterhead annually- we assume this CA Certificate will suffice and we do not need to get an additional certificate issued for the same details- pl confirm	Certificate issued by the CA will suffice.
19	51, Form F-2	As the Employee Bio Data is the company's confidential data we request that this form be removed as the list of Project members with the key details can be shared instead as per the standard Govt. tenders policy	As per RFP document.
20	35, Clause 14: Payment Terms - Note	The maximum penalty livable on the Bidder shall be restricted to 10% of the entire Contract value.	Please refer Section-VII, clause-27, Page-44.(Price Reduction Schedule)
21	42, Clause 15.2 Settlement of Disputes	The Arbitrator shall be appointed in accordance with the provisions of The Arbitration and Conciliation Act.	As per RFP document.
22	48, Clause 45.1 Professional Liability	The maximum penalty livable on the Bidder shall be restricted to 10% of the entire Contract value.	As per RFP document.
23	48, Clause 48 Intellectual Property	The IPR for the entire software shall always vest with the Bidder as the client is using the software as a service	As per RFP document.
24	21, Vii	For online payment we assume the transaction charges for online payment will be borne either by OPTCL or levied to candidates. Please confirm.	The transaction charges shall be borne by OPTCL.
25	22, Xi	<ul style="list-style-type: none"> Please confirm the helpdesk number would be a standard landline helpdesk number or you a separate toll free number. Please confirm as this impacts cost We assume there is no requirement for CCTV. If required there will be impact in cost estimated. Please confirm 	<ul style="list-style-type: none"> There should be a toll free Helpdesk No. and a helpline mail id. There should be provision for CCTV. Yes. Frisking is required. There should be provision for Female Friskers. Metal detectors are also

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		<ul style="list-style-type: none"> PI confirm if there is a requirement for Frisking? if yes We assume hand pat frisking will suffice as there will be additional cost impact if Metal detectors are required . Please confirm. 	required at the examination centers.
26	25, 3	<p>Kindly elaborate the process of scrutiny. Do you require physical scrutiny of the documents submitted by the candidate at the application stage - which would be a concern as its more time consuming and adds to the cost</p> <p>Or</p> <p>Scrutiny only of the Application fields to match on the system with the required criteria.</p>	The scrutiny of the application is to be done after the CBT by OPTCL.
27	26, lii	<ul style="list-style-type: none"> Please share the percentage of PWD candidates. We Assume that the PWD candidate can bring his/her own scribe for exam? Please confirm. 	At present there is a reservation of 4% for the PWD candidates.
28	26, lv	We assume instead of 20 sq ft there will be Adequate spacing between the seating so that no two candidates' may indulge in discussion/cross talk. Please confirm as this is a Infra issue since most test centers used, would not be able to provide this arrangement .	As per RFP document.
29	, 7	<ul style="list-style-type: none"> Please share list of disciplines/subjects for QP content development by bidder Please share number of questions per paper (min and max.) Please confirm total modules for which QP needs to be prepared 	The list of discipline /subjects will be shared at the time of advertisement.

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30	29, B	<ul style="list-style-type: none"> We assume exams will be required to be conducted only on Sat/Sun. Please confirm Please confirm if the exam is to be conducted in Single or Multiple consecutive days Please confirm if the exam is to be conducted in Single or Multiple sessions How many such exam event/drives are expected to happen in a year? Please share historic trend of city wise candidate counts for various Online exams. 	<ul style="list-style-type: none"> Depending on the applications received and availability of centres exams will be conducted on Saturday or Sunday. As above. As above. As per decision of management. Not available.
31	29, 7- point iv	<ul style="list-style-type: none"> We request further clarity on this requirement. And at what stage in the recruitment process would the psychometric test be conducted . 	The Psychometric test will be for 30 mins after the CBT.
32	29, b	<ul style="list-style-type: none"> Please confirm the verification process would be handled by the client or the vender. If it is in vender scope, Please confirm different stages for verification, cities, Max no. of candidates / Persons for which verification need to be done etc. 	<ul style="list-style-type: none"> The verification is to be done by the Vendor. Biometric capture will be done at the time of CBT. The same will be authenticated at the time of Personal Interview/ Skill Test. The max. no of candidates can not be calculated at this stage.
33	31, C	We assume this refers to encryption of the Question paper using 128 Bit AES during transfer and storage which is standard process during the conduct of CBT- please confirm.	As per RFP document.


Sr. GM (HRD) MPPR