

ଓଡିଶା ବିଦ୍ୟୁତ୍ ଶକ୍ତି ସଂଚାରଣ ନିଗମ ଲି.ଡି.
ODISHA POWER TRANSMISSION CORPORATION LIMITED



(A Government of Odisha Undertaking)

OFFICE OF THE EXECUTIVE DIRECTOR,

SOUTHERN ZONE, BERHAMPUR

220/132/33 KV GRID SUB STATION CAMPUS, NARENDRAPUR

AT: SANAKUSHASTHALI, P.O: BADA KUSHASTHALI, BERHAMPUR,

DIST: GANJAM, ODISHA – 760007, Ph. No. 9438907371,

Email: zone.berhampur@optcl.co.in

CIN: U40102OR2004SGC007553

No.

855(5)

Date: 26.05.2023

Limited Tender Call Notice - 02 / 2023-24

Name of the work: "Supply of Hot weather contingency for office of the Executive Director, Southern Zone, Berhampur."

For and on behalf of OPTCL, the Executive Director, Southern Zone, Berhampur pleased to invite sealed Limited Tender / Bids from authorised dealer / distributors / retailers having valid GSTIN & PAN and having experience in supply of similar type of materials for "Supply of Hot weather contingency for office of the Executive Director, Southern Zone, Berhampur.", which shall confirm to the terms & conditions as detailed below. The last date of the receipt of the quotation is 05.06.2023 up to 3.00 PM and will be opened at 4.00 PM at the office of the undersigned.

Term & Conditions

- Scope of works:** Supply of good quality Copper Bottle, Copper Glass) of reputed brand for office of the Executive Director, Southern Zone, Berhampur.
- Validity:** The tenderers are requested to keep the validity of their offer for a period of 30 days from the date of opening of limited tender.
- Price:** The bidders are advised to quote their rate as per the price schedule attached at Annexure - I and shall remain firm inclusive of all duties, labour charges etc., within the validity of tenders. The price quoted in INR should be FIRM on F.O.R. destination basis inclusive of freight, insurance, packing, forwarding charges.
- Delivery & installation:** The materials shall be delivered within 15 days of receipt of purchase order.
- Guarantee Period :** - (i) The materials supplied shall be guaranteed for a period of 1 year from the date of supply and against any bad materials supplied. Any defects noticed during this period shall be rectified by the supplier, free of cost to OPTCL within one month, upon written notice from OPTCL provided such defects are due to bad materials used.
(ii) The materials failed or found defective during the guarantee period shall have to be guaranteed after rework for a further period of 6 months from the date of delivery of the material.
- Penalty:** Penalty should be imposed @ ½ % (half per cent) of contract price for each calendar week of delay in supply of materials subject to maximum of 5% (five per cent) of contract amount.
- Terms of payment:** 100% (Hundred per cent) payment along with full taxes and duties (if any) shall be released after successful supply and verification thereof by respective consignee, subject to available of funds from Headquarters office.
- Earnest Money Deposit (EMD):** EMD shall be deposited by the firm @ 1% on the total value of supply in shape of cash in the office of the Executive Director, Southern Zone, OPTCL, Berhampur.
- Consignee:** The DGM (HRD.), Southern Zone, OPTCL, Berhampur shall be the Consignee &

verifying officer for the supply order.

10. Paying Officer: The Executive Director, Southern Zone, OPTCL, Berhampur.

11. Submission of valid PAN and GSTIN registration certificate: Clear attested Xerox copies of PAN No., GST Registration Certificate, must be valid on the date of opening of tender which should be submitted along with tenders, failing to which the tender will be rejected. The supplier may be requested to produce original PAN Card & GST Registration Certificate for verification at the time of opening of the tender. Those who fail to produce the same and found not to be valid on the date of opening of tender, their tenders will be rejected.

12. Variations, additions and omissions: The OPTCL shall have the right to alter, amend, omit or otherwise vary the quantum of supply by notice in writing to the supplier. The supplier shall carry out such variation in accordance with the rates specified in the contract.

13. Rejection of Tender: The undersigned reserves the right to reject any or all tenders without assigning any reason thereof.

14. Non-assignment: The contractor shall not assign or transfer the supply issued as per this contract or any part thereof without the prior approval of OPTCL.

15. Jurisdiction of court: Suits if any, arising against the supply to be issued to the contractor shall be filed by either party in any court of law to which the jurisdiction of Odisha High Court extends.

16. General Terms & Conditions :

- i. The tender / bid shall be submitted in person or by Registered Post with A.D which should be received before opening of tender i.e. on or before **05.06.2023 up to 3.00 PM.**
- ii. Tender shall be accompanied with clear valid attested photo copy I.T. PAN, GST Registration Certificate, which must be valid on the date of opening of tender.
- iii. Details of supplier shall be filled in **Annexure-II.**
- iv. The tenderer should put their signature in each page of the tender specification.
- v. Earnest Money shall be deposited in shape of cash in this office.
- vi. The purchaser reserves the right to reject the lowest or any other Tender or all tenders without assigning any reason what so ever.
- vii. Tender should be prepared clearly and without any overwriting and corrections. Erasures and other changes shall bear the dated initial of the person signing the Tender.
- viii. In the event of discrepancy or arithmetical error in the schedule of price, the decision of the purchaser shall be final and binding on the tenderer. For evaluation, the price mentioned in words shall be taken if there is any difference in figure and word in the price bid.
- ix. The Authority reserves the right to award the contract among any responsive bidders against this tender. The authority reserves the right to reject any or all the tenders and alter the quantum of works without assigning any reason thereof.

Encl.: Annexure-I: Schedule of price.

Annexure-II: Detailed data of Contractor.

Yours faithfully,


Executive Director

C.C. to:-

- 1) Director (Project) / (Operations) / (HRD) OPTCL, Bhubaneswar for favour of information.
- 2) The CGM (Fin.)-cum-CFO, OPTCL, Bhubaneswar for favour of information.
- 3) The GM (Fin.), Budget & Cost, OPTCL, Bhubaneswar for favour of information.
- 5) This office Notice Board for information.

Annexure-I

Details of Price Schedule / Financial Bid

Sl. No	Name of the Material	Quantity	MRP	Discount %	After Discount	Remarks
1	Copper Bottle (1 liter.)	19				
2	Copper Glass (200 ml.)	19				

1. I/We have gone through the Terms & Conditions as stipulated in the Tender enquiry document and confirm to accept and abide by the same.

2. That I/We shall supply the items of requisite quality.

3. That I/We undertake that the information given in this tender are true and correct in all respects.

Dated:

Signature of the Tenderers

Place:

Detailed data sheet to be furnished by the Tenderers / Bidders

1. Name of the Supplier / Contractor with detailed postal address:

2. Attested copy of PAN No. : *Furnished/Not furnished*
3. Attested copy GST Registration Certificate : *Furnished/Not furnished*
4. Agreed to accept payment terms as per the contract : Yes / No
5. Agreed to adhere to timely supply as per the tender : Yes / No
6. Agreed to accept penalty clause as per the tender : Yes / No
7. Agreed to keep validity of the offer for one month from
date of tender opening without any validation in tender clause. : Yes / No
8. Date of submission of tender. : Dt. _____

Dated:

Signature of the Tenderers

Place: