ଓଡ଼ିଶା ବିଦ୍ୟୁତ୍ ଶକ୍ତି ସଂଚାରଣ ନିଗମ ଲି.
ODISHA POWER TRANSMISSION CORPORATION LIMITED
(A Government of Odisha Undertaking)
Regd. Office: OPTCL TECH TOWER, Janpath, Saheed Nagar, Bhubaneswar - 751007
Telephone: (0674) 2540051 (EPABX), Website: www.optcl.co.in
CIN:U4102OR2004SGC007553

No. AW-MPP&R -02/2026 - 17787 /Dated, 02.11.2026

OFFICE ORDER

Pursuant to the acceptance of Offer of Appointment and successful completion of Document Verification & Medical Verification, the following candidates are hereby allowed to join as Office Assistant Grade-III Trainee to undergo On-the-Job training in OPTCL for one year, w.e.f. 09.11.2026 to 08.11.2027:

SL. NO.	APPLICATION NO.	NAME	GENDER	PLACE OF POSTING
1	OPTCL26002597	DEBADARSHI MISHRA	MALE	EXECUTIVE ESTABLISHMENT, HQRS. OFFICE, BHUBANESWAR
2	OPTCL26002680	ALOK RAJAT SAHOO	MALE	E&MR DIVISION, MERAMUNDALI
3	OPTCL26004300	SURYAKANT PAN-IGRAHI	MALE	O/O CGM (HRD) AND T&D, HQRS. OFFICE, BHUBANESWAR
4	OPTCL26004706	GOUTAM MOHANTY	MALE	CIVIL WORKS DIVISION, BHUBANESWAR
5	OPTCL26005405	AMRITA KUNDU	FEMALE	EHT (PROJECTS) DIVISION, BHUBANESWAR
6	OPTCL26001305	BIKASH MOHATY	MALE	EHT (PROJECTS) DIVISION, RAY-AGADA
7	OPTCL26006857	MONALISA SAHOO	FEMALE	NON-EXECUTIVE ESTABLISHMENT, HQRS. OFFICE, BHUBANESWAR
8	OPTCL26000260	SUBRAT SETH	MALE	O/O CGM (IT), HQRS. OFFICE, BHUBANESWAR
9	OPTCL26004339	BISWAKIRAN DAS	MALE	EHT (O&M) CIRCLE, JEYPORE
10	OPTCL26004276	ARIJEET MOHANTY	MALE	EHT (PROJECTS) DIVISION, PARADEEP
11	OPTCL26003330	ANANTA MANDAL	MALE	E&MR DIVISION, BERHAMPUR
12	OPTCL26000526	SAARTHAK BOXI	MALE	PENSION BRANCH, HQRS. OFFICE, BHUBANESWAR
13	OPTCL26001600	SRISHTI SINGH	FEMALE	O/O SR. GM (EL.), SOUTHERN (O&M) ZONE, BERHAMPUR
14	OPTCL26004734	SATABDI PURI	FEMALE	EHT (O&M) CIRCLE, CUTTACK
15	OPTCL26001109	ORNIKRISHNA GIRI	MALE	POWER TRAINING CENTRE, CHANDAKA
16	OPTCL26002638	JHASKETAN LUHA	MALE	EHT (O&M) DIVISION, NUAPADA
17	OPTCL26003926	DEEPTIMAYEE SAHOO	FEMALE	EHT (O&M) DIVISION, PARADEEP
18	OPTCL26006245	SNEHASREE ACHARYA	FEMALE	PENSION BRANCH, HQRS. OFFICE, BHUBANESWAR
19	OPTCL26005417	RASHMIREKHA SAHOO	FEMALE	BHARAT NET PROJECT, UNDER O/O CGM (TELECOM), HQRS. OFFICE, BHUBANESWAR
20	OPTCL26003696	SITAKANTA DAS	MALE	EHT (O&M) DIVISION, PARADEEP

SL. NO.	APPLICATION NO.	NAME	GENDER	PLACE OF POSTING
21	OPTCL26000627	ANANDITA BEHERA	FEMALE	CIVIL WORKS CIRCLE, BHUBANESWAR
22	OPTCL26006475	KAMAL LOCHAN KISAN	MALE	EHT (O&M) DIVISION, BARPALI
23	OPTCL26002119	SOUMYARANI SUNA	FEMALE	EHT (PROJECTS) DIVISION, ANGUL
24	OPTCL26001341	SANTOSH HEMBRAM	MALE	EHT (PROJECTS) DIVISION, BER-HAMPUR
25	OPTCL26005568	PABITRA MOHAN SA-HOO	MALE	EHT (O&M) DIVISION, CHATRAPUR
26	OPTCL26001458	DIPIKA PRADHAN	FEMALE	TELECOM DIVISION, BHUBANESWAR
27	OPTCL26002537	LAXMAN KUMAR SOREN	MALE	E&MR DIVISION, BALASORE
28	OPTCL26002664	DEEP ALIVA DUNG-DUNG	FEMALE	EHT (O&M) DIVISION, BURLA
29	OPTCL26002402	JAGANNATH DORA	MALE	EHT (PROJECTS) DIVISION, BAL-ANGIR
30	OPTCL26002880	M SASWAT	MALE	400 KV S/S DIVISION, NEW DUBURI
31	OPTCL26001579	SONIA NAIK	FEMALE	GRID CO-ORDINATION COMMIT-TEE, HQRS. OFFICE, BHUBANESWAR
32	OPTCL26001224	BIJAYANANDA DASH	MALE	EHT (O&M) DIVISION, BALANGIR
33	OPTCL26003300	PRAVAT SAMAL	MALE	TELECOM DIVISION, MERA-MUNDALI

Upon joining on 09.11.2026 FN, they shall report to their respective places of posting as mentioned in the above table. They shall be under the administrative control of Training & Development Branch, OPTCL Hqrs., Bhubaneswar for the entire duration of their On-the-Job training.

The On-the-Job training will continue for a period of one year i.e., from the date of joining at their respective places of posting. During the training period, the Office Assistant Grade-III Trainees will be entitled to receive a consolidated stipend of Rs. 20,000/- (Rupees Twenty Thousand only) per month, which is to be drawn from the concerned DDOs of their respective places of posting.

During one year of On-the-Job Training, the newly joined Office Assistant Grade-III Trainees will undergo Orientation Training at PTC, Chandaka. The date and duration of Orientation Training shall be intimated shortly.

This issues with the approval of Competent Authority.

General Manager (HRD), MPP&R

Memo No. 17788 **/Dated-** 02.11.2026

Copy forwarded to persons concerned for information and necessary action.

AGM (HRD), MPP&R

Memo No. 17789 **/Dated-** 02.11.2026

Copy through email to All CGMs/CGM (HRD)/ Sr. GMs (EI), Central (O&M) Zone/Southern (O&M) Zone/Western (O&M) Zone/Northern (O&M) Zone/All SGMs/All GMs (HRD)/Land Officer/All DGMs (HRD) / Asst. Company Secretary/ HR Database Cell/PA Cell/E&M Cell/ Vigilance Cell/ SAP Cell/ Non-Executive Establishment for Information and necessary action.

AGM (HRD), MPP&R

Memo No. 17790 **/Dated-** 02.11.2026

Copy through E-mail to All Unit Heads / All Circle Heads / GM (El.), PTC, Chandaka / DGM (HRD), T&D, Hqrs. Office / All Divisional Heads for information and necessary action.

The following instructions are to be complied:

a. On reporting and joining at their respective places of posting, the Office Assistant Grade-III Trainees shall be eligible for reimbursement of train fare or bus fare (for self only) from their communication address, on production of original travel tickets, as per the prevailing TA & DA Rules of the Corporation. The reimbursement shall be processed and paid by the respective DDOs.
b. The NPS Account information & Bank Account details of the Office Assistant Grade-III Trainees shall be facilitated and compiled by the concerned Unit Heads and subsequently forwarded to the respective DDOs for necessary action.
c. During the On-the-Job Training, the consolidated stipend of Rs. 20,000/- (Rupees Twenty Thousand only) per month shall be drawn by the respective DDOs, upon submission of the monthly attendance report by concerned Unit Heads.
d. All DDOs are hereby instructed to intimate to the GM (Elect.), PTC, Chandaka and DGM (HRD), T&D regarding any financial payments (stipend, travel reimbursements, etc.) made to the Office Assistant Grade-III Trainees, for reference record and coordination.
e. Similarly, all Unit Heads/Divisional Heads are directed to communicate any matters relating to the Office Assistant Grade-III Trainees including but not limited to attendance, absence, to the GM (Elect.), PTC, Chandaka and conduct or any other administrative affairs to the DGM (HRD), T&D on a regular and timely basis.
f. The Office Assistant Grade-III Trainees shall be entitled only for 12 days Special Leave (SL) as admissible to the regular employees as per the Leave Rules of the Corporation.
g. All Unit Heads are requested to relieve the Trainees who have joined in their respective units to enable them to participate in the Orientation Training Programme to be held shortly at PTC, Chandaka.

AGM (HRD), MPP&R

Memo No. 17791 **/Dated-** 02.11.2026

Copy through email to CGM (IT) for information and necessary action. She is requested to make necessary arrangement for uploading the scanned copy of the order in the OPTCL official website as well as for uploading the essential documents by the newly joined Office Assistant Grade-III Trainees in Candidates Onboarding Portal for SAP purpose.

AGM (HRD), MPP&R

CC:

i. Sr. PS to CMD for kind information of CMD.
ii. Sr. PS / PS / PA to Director (Operation) / Director (Project) / Director (Finance) / Director (SLDC) for kind information of Directors.