



ଓଡିଶା ବିଦ୍ୟୁତ୍ ଶକ୍ତି ସଂଚାରଣ ନିଗମ ଲିଡ.
ODISHA POWER TRANSMISSION CORPORATION LIMITED
(A Government of Odisha Undertaking)
Regd. Office: Janpath: Bhubaneswar-751022.
Telephone: (0674) 2540051 (EPABX), Website: www.optcl.co.in
CIN:U4102OR2004SGC007553

OFFICE ORDER

No. AW-LW-III-5/98/ **14385**

/ Dated, **13.09.2021**

The Management of OPTCL is pleased to sanction payment of Festival Advance of **Rs.30,000/-** (Rupees Thirty Thousand) only to the eligible employees during the year 2021-22 on the following terms and conditions:-

1. The Employees of OPTCL drawing salary up to the level of NE-9 (A/T) in the revised pay shall be eligible for Festival Advance.
2. The Advance now sanctioned shall be recovered in max. **10 (Ten)** consecutive monthly installments @ **Rs.3,000/-** (Rupees Three Thousand) only commencing from the next month of drawal of advance.
3. For availing the Festival advance, the minimum take home salary of an employee should be in accordance with circular issued vide. No. 6444 dated 18.04.2012 and No. 6828 dated 23.04.2012 (Copies enclosed).
4. The advance shall not bear any interest.
5. In case recovery of such advance is not completed within the stipulated period, the employee concerned shall not be eligible to avail the next Festival Advance.
6. The payment of Festival Advance shall be disbursed to the employees along with the salary of the month of September 2021.

By order,

CHIEF GENERAL MANAGER (HRD)

Memo No. **14386**

/ Dated, **13.09.2021**

Copy forwarded to All Chief General Managers / All Sr. General Managers / All General Managers / All Dy. General Managers / All Asst. General Managers / S.E. (Civil) Bhubaneswar / E.E. (Civil) Bhubaneswar / Burla / D.D.O (Hqrs.) OPTCL / D.D.O. GRIDCO/ All Branch Officers of Hqrs. Office, OPTCL through mail for information and necessary action.

DY. GENERAL MANAGER (HRD) IR

Memo No. **14387**

/ Dated, **13.09.2021**

Copy to Dy. General Manager (Tel.), I.T. dept. OPTCL Hqrs. Office, Bhubaneswar for information and necessary action. He is requested to upload the office order in the OPTCL Web site.

DY. GENERAL MANAGER (HRD) IR

CC to

The Sr. P.S. to Chairman for kind information of Chairman, OPTCL.

The P.S. to Managing Director for kind information of Managing Director, OPTCL.

The P.S. to All Functional Directors for kind information of All Functional Directors.



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OFFICE ORDER

No. AW-LW-III-5/98/ **14388**

/ Dated, **13.09.2021**

Sanction is hereby accorded for payment of Special Puja Advance to the eligible Employees of OPTCL during the year 2021-22 on the following terms and conditions :-

1. Employees who are not eligible for Festival Advance as per office order No. 14385 dated 13.09.2021 shall be eligible for Special Puja Advance of **Rs.30,000/-** (Rupees Thirty Thousand) only for any of the Festivals like **"DASAHARA", "KUMAR PURNIMA", "DIPAVALI", "RASHA PURNIMA", "PRATHAMASTAMI", "HOLI", "X-MASS" & ID-UL-FITRE"**.
2. The Special Puja Advance sanctioned now shall be recovered in **10 (Ten)** monthly instalments @ **Rs.3000/-** (Rupees Three Thousand) only as applicable commencing from the next month of drawal of this advance.
3. For availing the Special Puja advance, the minimum take home salary of an employee should be in accordance with circulars issued vide. No. 6444 dated 18.04.2012 and No. 6828 dated 23.04.2012 (Copies enclosed).
4. The advance shall not bear any interest.
5. The payment of Festival Advance shall be disbursed to the employees along with the salary of the month of September 2021.

In case of any eventuality leading to non-recovery of such advance within the stipulated period of ten months, the employee concerned shall not be eligible to avail the next Special Puja Advance till complete recovery of the earlier Advance.

By order,


CHIEF GENERAL MANAGER (HRD)

Memo No. **14389**

/ Dated, **13.09.2021**

Copy forwarded to All Chief General Managers / All Sr. General Managers / All General Managers / All Dy. General Managers / All Asst. General Managers / S.E. (Civil) Bhubaneswar / E.E. (Civil) Bhubaneswar / Burla / D.D.O (Hqrs.) OPTCL / D.D.O. GRIDCO / All Branch Officers of Hqrs. Office, OPTCL for information and necessary action.


DY. GENERAL MANAGER (HRD) IR

Memo No. **14390**

/ Dated, **13.09.2021**

Copy to Dy. General Manager (Tel.), I.T. dept. OPTCL Hqrs. Office, Bhubaneswar for information and necessary action. He is requested to upload the office order in the OPTCL Web site.


DY. GENERAL MANAGER (HRD) IR

CC to

- The Sr. P.S. to Chairman for kind information of Chairman, OPTCL.
- The P.S. to Managing Director for kind information of Managing Director, OPTCL.
- The P.S. to All Functional Directors for kind information of All Functional Directors.



ORISSA POWER TRANSMISSION CORPORATION LIMITED

(A Govt. of Orissa Undertaking)

Registered Office: Janpath, Bhubaneswar – 751022

No. AW – LW - III -2 /2012 6444 / Dated, 18.04.2012

CIRCULAR

It has come to the notice of Management that the total deduction from monthly wages/ salary of some of non-executive employees exceeds 75% of their monthly wage and in certain cases their take home amount is less than 25% of their gross wage. This deduction is in utter violation of provisions of Payment of Wages Act, 1936. The relevant clause of the Act is reproduced below for better appreciation of all concerned -

Section-7 Sub-Sec(3)

Notwithstanding anything contained in this Act, the total amount of deductions which may be made under sub-section (2) in any wage period from the wages of any employed person shall not exceed -


- i) In case where such deductions are wholly or partly made for payments to cooperative societies under clause (j) of sub-section(2) seventy five percent of such wages , and
- ii) in any case , fifty percent of such wages:
Provided that where the total deductions authorised under sub-section (2) exceed seventy five percent or, as the case may be , fifty percent of the wages, the excess may be recovered in such a manner as may be prescribed.

All DDOs are hereby requested to ensure that maximum deduction from wage /salary of all employees be allowed in such a way that it does not exceed the maximum percentage as stipulated above .

All such cases shall be dealt with within the prescribed limit as mentioned above. The office order issued regarding sanction of advance in respect of House Building/ Vehicle Advance are hereby modified to that extent. However, the past cases shall not be reopened.

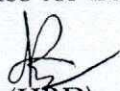
The above principle also holds good in respect of all executives of OPTCL/ SLDC henceforth.

This is issued with concurrence of Director (Finance).


AGM (HRD) - I

Memo No. 6445 (120) / Dated 18/4/12

Copy forwarded to all functional Directors of OPTCL & GRIDCO / All C.G.Ms / All Sr. G.Ms / All G.Ms / All D.G.Ms / All A.G.Ms / D.D.O (Head Qrs.), OPTCL, / D.D.O (Head Qrs.), GRIDCO / All Branch Officers of Head Qrs. Office for information and necessary action.


AGM (HRD) - I



ORISSA POWER TRANSMISSION CORPORATION LIMITED
(A Government of Orissa Undertaking)
Regd. Office: Janpath, Bhubaneswar
Telephone: (0674) 2542369 Fax: (0674) 2545664


CORRIGENDUM

No. AW-LW-III-2/2012. / 6828

/ Dated, 23/04/12

In the Office Circular No.6444 dtd.18.04.2012, the word "other" has been omitted due to typographical error from sub-clause(ii) of Section-7 sub-section(3). This may please be read as "in any other case" instead of "in any case" of the above said circular.

All other matters of the above circular is remain unchanged.


ASST. GENERAL MANAGER(HRD)-I

Memo No.

6829 (120)

/ Dated, 23/04/12

Copy forwarded to All the Functional Directors of OPTCL & GRIDCO, Bhubaneswar / All Chief General Managers / All Sr. General Managers / All General Managers / All Dy. General Managers / All Asst. General Managers / D.D.O(Hqrs.) OPTCL / D.D.O (Hqrs.), GRIDCO / All Branch Officer, Hqrs. Office, OPTCL & GRIDCO for information and necessary action.


ASST. GENERAL MANAGER(HRD)-I