

ଓଡିଶା ବିଦ୍ୟୁତ୍ ଶକ୍ତି ସଂଚାରଣ ନିଗମ ଲି.ଟି.



ODISHA POWER TRANSMISSION CORPORATION LIMITED

(A Government of Odisha Undertaking)

Regd. Office: OPTCL TECH TOWER, Janpath, Saheed Nagar, Bhubaneswar-751007.

Telephone: (0674) 2540051 (EPABX), Website: www.optcl.co.in

CIN: U4102OR2004SGC007553

No. AW-GE-II-04/2009 (Pt-III) – 11326

/Dated. 04.07.2026

OFFICE ORDER

(SAP O.o No. 1000000533) / Sri Kamakshi Patro, Assistant Manager (El.), [Emp. ID- 86572], EHT (O&M) Division, Chatrapur is hereby transferred and posted at T/L & S/S S/D Chhatrapur (132/33KV), until further orders.

He will be relieved from his present assignments through local arrangement.

The Office Order issued by SGM (El.) Southern (O&M) Zone, Berhampur vide No.- 1153, Dt.-05.07.2025 is hereby regularised.

The transfer order shall be carried out in SAP only. He is requested to process the Relieving, Joining and Charge Handing over in SAP, which is linked to payroll.

This issues with the approval of Competent Authority.

Annapurna
CHIEF GENERAL MANAGER (HRD)

/Dated, 04.07.2026

Memo No: 11327

Copy to person concerned for information and necessary action. Upon reporting at the new unit, the transferred employee is requested to immediately register his details in the Biometric Attendance System. The detailed Manual of Relieving, Joining and Charge Handing over process through SAP is enclosed for reference.

Sam
ASST. MANAGER (HRD), EE

/Dated, 04.07.2026

Memo No: 11328

Copy to All Zones / All CGMs / All SGMs / All Circles / All Divisions / I/c Company Secretary, OPTCL/ All Grid Sub-Stations/ All Electrical Executives through webmail for information.

Sam
ASST. MANAGER (HRD), EE

/Dated, 04.07.2026

Memo No: 11329

Copy to GM (HRD) SAP / MPPR/ NEE/ Land Officer /PA Cell / Vigilance Cell / HR Database Cell / Biometric Cell for information and necessary action.

Sam
ASST. MANAGER (HRD), EE

/Dated, 04.07.2026

Memo No: 11330

Copy forwarded to the CGM (IT), OPTCL, Corporate Office, Bhubaneswar for uploading the scanned copy of the Order in the OPTCL official website.

Sam
ASST. MANAGER (HRD), EE

CC to:

1. Sr. P.S. to C.M.D., OPTCL for kind information of C.M.D., OPTCL.
2. T.A. / P.S. / Steno to all Functional Directors of OPTCL for kind information of Directors.
3. P.F. of concerned officer.