

# ଓଡିଶା ବିଦ୍ୟୁତ୍ ଶକ୍ତି ସଂଚାରଣ ନିଗମ ଲିଡି.



## ODISHA POWER TRANSMISSION CORPORATION LIMITED

(A Government of Odisha Undertaking)

Regd. Office: OPTCL TECH TOWER, Janpath, Saheed Nagar, Bhubaneswar-751007.

Telephone: (0674) 2540051 (EPABX), Website: [www.optcl.co.in](http://www.optcl.co.in)

CIN: U4102OR2004SGC007553

No. AW-GE- II-06/2014 - 9283

/Dated. 04.06.2026

### OFFICE ORDER

(SAP O.o No. 1000000400, 1000000411, 1000000412 & 1000000413) / Ms. Monali Das, Manager (Telecom), [Emp. ID- 65524], SDO Telecom S/D Bhubaneswar with additional charge of Telecom Sec. Bhubaneswar, Chandaka & Mendhasal, Nodal Officer (CUG) and Telecom Stores S/D Bhubaneswar, is hereby assigned with the additional charge of SDO Telecom S/D Khurda with all Telecom Sec. under Telecom S/D Khurda in addition to her present assignments, until further orders.

Upon joining she shall take over all the charges from Sri Bipul Das, Junior Manager (Telecom), [Emp. ID- 89797] as directed vide Office Order No. 8270, Dt. 18.05.2026.

**The order shall be carried out in SAP only. She is requested to process the Charge Handing over in SAP, which is linked to payroll.**

This issues with the approval of Competent Authority.

Memo No: 9284

*Anahapatri*  
CHIEF GENERAL MANAGER (HRD)

/Dated, 04.06.2026

Copy to person concerned for information and necessary action. The detailed Manual of Charge Handing over process through SAP is enclosed for reference:

Memo No: 9285

*Han*  
ASST. MANAGER (HRD), EE

/Dated, 04.06.2026

Copy to Sr. GM (Telecom), I/c CGM(TC)OPTCL Hqrs./ GM(Elec.), STAMS Cell, OPTCL Hqrs. / GM(TC.), Telecom Circle Bhubaneswar / DGM(TC), Telecom Divn. Bhubaneswar/ SDO, Telecom S/D Bhubaneswar / Telecom S/D Khurda through webmail for information.

Memo No: 9286

*Han*  
ASST. MANAGER (HRD), EE

/Dated, 04.06.2026

Copy to PA Cell / Vigilance Cell / HR Database Cell / Biometric Cell for information and necessary action.

Memo No: 9287

*Han*  
ASST. MANAGER (HRD), EE

/Dated, 04.06.2026

Copy forwarded to the CGM (IT), OPTCL, Corporate Office, Bhubaneswar for uploading the scanned copy of the Order in the OPTCL official website.

*Han*  
ASST. MANAGER (HRD), EE

**CC to:**

1. Sr. P.S. to C.M.D., OPTCL for kind information of C.M.D., OPTCL.
2. P.F. of concerned officers.