



ଓଡ଼ିଶା ବିଦ୍ୟୁତ୍ ଶକ୍ତି ସଂଚାରଣ ନିଗମ ଲିଡ଼.

ODISHA POWER TRANSMISSION CORPORATION LIMITED

(A Government of Odisha Undertaking)

Regd. Office: OPTCL Tech Tower, Janpath, Saheed Nagar, Bhubaneswar-751007

Telephone: (0674) 2540051 (EPABX), Website: www.optcl.co.in

CIN:U4102OR2004SGC007553

No. GL-VII-5/2020(Pt.)/8630

Date: 23.05.2026

CIRCULAR

In view of the prevailing unforeseen situation arising due to excessive power demand and the need to ensure uninterrupted operational readiness, it is now decided that no employee shall leave his/her headquarters without prior approval from the competent authority until further orders.

Further, in order to ensure adequate manpower availability and effective coordination during this period, all kinds of sanctioned leave, except maternity leave and leave granted on medical grounds, are hereby cancelled with immediate effect. Employees currently on leave, may be advised to report back to duty at the earliest.

In addition, all scheduled meetings, conferences, seminars, training programmes, official tours, inspections and other engagements requiring employees to leave headquarters are hereby postponed/cancelled until further notice. Separate approval may be obtained for any training/travel during this time.

By Order

A Mahapatra

Chief General Manager (HRD)

CC:

1. Sr. PS to CMD, OPTCL for kind information of CMD, OPTCL.
2. PS/PA/Steno to all Functional Directors for kind information of all Directors.