



# ଓଡିଶା ପ୍ରତିକର୍ମ ପରିବହନ କମ୍ପାନୀ ଲିମଟ୍ଡ.

## ODISHA POWER TRANSMISSION CORPORATION LIMITED

(A Govt. of Odisha Undertaking)

### POWER TRAINING CENTRE, CHANDAKA

An ISO 9001:2015 Certified Training Centre

Tel: (0674) 2725966-5446 Fax: (0674) - 2725966, mail: ptc@optcl.co.in

CIN-U40102OR2004SGC007553

TD-PTC-30/2021 (Vol-I)-1960

QCN- 23

/Dated, 05.02.2026

### QUOTATION CALL NOTICE

Sealed quotations are invited from **Authorized Dealers / Manufacturers / Experienced Suppliers** for the supply of the following items for Induction-cum-orientation programme JMOT (Electrical) at PTC, Chandaka.

#### ITEM SPECIFICATIONS:

BALL POINT PENS – 74 NOS.	NOTEPADES (A4 SIZE) – 74 NOS.
<ul style="list-style-type: none"><li>• Ink Colour : Blue</li><li>• Tip Size: 0.7 mm or 1.0 mm (smooth writing)</li><li>• Type: Retractable or Cap type</li><li>• Body Material: Plastic (ergonomic grip preferred)</li><li>• Brand: Reputed Branded Linc, DOMS, Classmate</li><li>• Ink Type: Oil-based for long-lasting writing</li><li>• Price Range unit cost: ₹20-₹30 (Excluding GST)</li></ul>	<ul style="list-style-type: none"><li>• Paper Size : A4</li><li>• Number of Pages: 300 or higher</li><li>• Paper Quality: 70 GSM or higher</li><li>• Brand: Reputed Branded DOMS, Classmate</li><li>• Colour : White</li><li>• Theme: Plain</li><li>• Cover Material: Paper-bound</li><li>• Binding: Perfect or spiral binding</li><li>• Price Range unit cost: ₹100-₹120 (Excluding GST)</li></ul>
SPIRAL DIARY – 74 NOS.	<ul style="list-style-type: none"><li>• Minimum 60 Pages, 14.8 cm X 21.0 cm Size, Single Line</li><li>• Hard Cover (OPTCL Color Design Logo)</li><li>• Brand: Reputed branded make only (Worldone, Luxot etc.)</li><li>• Price Range per unit – ₹40-₹50 (Excluding GST)</li></ul>

#### Terms & Conditions:

- Quantity Variation:** The quantity mentioned (74 nos.) is subject to change either increase or decrease based on the actual requirement specified in the purchase order.
- Quotation Submission:** Tenderers must submit their quotation along with detailed terms and conditions for the supply of the specified materials.
- Submission Deadline:** The sealed quotation must reach the office of the undersigned on or before **10.02.2026** at **3:00 PM**.
- Opening of Quotations:** Quotations will be opened on **10.02.2026** at **3:30 PM**, in the presence of the tenderers or their authorized representatives, if any.
- Validity of Offer:** The offer must remain valid for a minimum period of **10 (ten)** days from the date of opening of the tender.
- Defective Material Replacement:** Any material found to be defective shall be replaced immediately at the supplier's cost.
- Delivery Location:** All materials must be delivered to **PTC, Chandaka**.
- Payment Terms:** 100% payment will be made by **DDO Headquarters (OPTCL)** upon receipt of the materials in good condition.
- Submission of Samples:** Samples of each item must be submitted along with the offer.

10. **Compliance with Specifications:** Materials must strictly comply with the specifications provided. Offers that fail to meet the specifications will not be considered.
11. **Firm Price:** The prices quoted by the tenderers shall be **FIRM and FINAL**, with no escalation permitted during the validity of the offer or execution of the order.
12. **Right to Reject:** The undersigned reserves the right to reject any or all quotations without assigning any reason.



General Manager (EL) PTC

- i) Copy to Notice Board.