



ODISHA POWER TRANSMISSION CORPORATION LTD.  
OFFICE OF THE DEPUTY GENERAL MANAGER(ELECT.)  
EHT (O&M) DIVISION, LAPANGA  
AT/PO: LAPANGA, DIST: SAMBALPUR, PIN-768212 (ODISHA)  
Email: ehtm.div.lpnga@optcl.co.in  
**CIN:U40102OR2004SGC007553**

TENDER SPECIFICATION  
NO. LPNGA/ 04/2022-23

FOR

**“SUPPLY OF CT PRIMARY SHORTING PLATE(AS PER SAMPLE) SUITABLE FOR 245KV CT OF MAKE- AREVA T&D INDIA LTD AND RATIO 1200-600-300/1-1-1-1 FOR GRID SUB-STATION, LAPANGA UNDER EHT (O&M) DIVISION, OPTCL, LAPANGA”**

SALE OF TENDER SPECIFICATION FROM: DT. 23-09-2022  
LAST DATE SALE OF TENDER SPECIFICATION: DT. 07-10-2022 (12:00PM)  
LAST DATE OF SUBMISSION OF TENDER: DT. 07-10-2022 (01:00PM)  
DATE OF OPPENING OF TENDER: DT. 07-10-2022 (03:30PM)  
COST OF TENDER PAPER: Rs. 600.00+18% GST = (Rs. 708.00)  
EMD @1% OF THE TOTAL ESTIMATE VALUE i.e. (Rs. 1,869.00)

ISSUED TO,

M/S.....

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## SECTION-1



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ODISHA POWER TRANSMISSION CORPORATION LTD.

(A Government of ODISHA Under Taking)

OFFICE OF THE DY. GENERAL MANAGER (ELECT.)

EHT (O&M) DIVISION, LAPANGA, AT/PO: LAPANGA,

DIST: SAMBALPUR (ODISHA), PIN-768212, [Email-ehm.div.lpnga@optcl.co.in](mailto:Email-ehm.div.lpnga@optcl.co.in)

CIN:U40102OR2004SGC007553

### **TENDER CALL NOTICE NO. 04/ 2022-23**

The Dy. General Manager (Elect.), E.H.T. (O&M) Division, Lapanga invites sealed Tenders from HT /electrical supplier having valid contract/supply license along with I.T. PAN, GST Registration certificate for “supply of CT Primary Shorting Plate (as per sample) suitable for 245KV CT of make- Areva T&D India Ltd. and Ratio 1200-600-300/1-1-1-1 for Grid Sub-station, Lapanga under EHT (O&M) Division, OPTCL, Lapanga

The tender specification can be obtained from the office of The D.G.M., E.H.T. (O&M) Division, Lapanga on payment of Rs. 600/-(Six Hundred only)+GST @ 18%(Non Refundable) in shape of Cash/Bank Draft in favor of E.H.T (O&M) Division, OPTCL, Lapanga payable at, Lapanga on any working day from 10:30 AM to 12:00PM (during office hours)from Dt.23.09.2022 to Dt.07.10.2022. In case the Bank Draft made any other nationalized bank payable at any clearing branch at Lapanga will be allowed, but the bidders have to deposit the collection fee (Bank transaction fee) along with the paper cost. The collection fee & Paper cost is nonrefundable. Additional amount of Rs.100/- (One Hundred only) may be paid extra for postal delivery of the tender specification. The undersigned shall not be held responsible for any postal delay.

**The Tender shall be received Up to 01.00 PM of dated.07.10.2022 & will be opened at 03.30 PM of same day** in the office of the undersigned in the presence of the Bidders (or) their Authorized Representatives present if any. If any of the above date happens to be a holiday, the next working day will be the corresponding effective date. One Tender paper shall be issued to one Bidder. E.M.D @ 1% of the total estimated value i.e. **Rs. 1,869/-** should be deposited in shape of Demand Draft / Cash in favour of Dy. General Manager, EHT (O & M) Division, Lapanga payable at Union Bank of India, Thekoli Branch, sambalpur, Odisha along with Self Attested Copy of PAN, HT/ electrical supplier license, I.T and GST Registration Certificate failing which the tender will be liable for rejection.

- Date of Sale of Tender Paper: Dt. 23/09/2022 to Dt.07/10/2022 up to 12.00 PM (During Office Hours)
- Last Date of Receipt of Tender Paper: Dt. 07/10/2022 up to 01:00 PM
- Date of Opening of Price Bids: Dt.07/10/2022 at 03:30PM
- Cost of Tender Paper: Rs.600/-+ GST@18% =Rs.708/- (Non-Refundable)
- E.M.D @ 1% of the total estimated value i.e. Rs. 1869/-
- The bidder should superscribe the “Tender Call Notice No., Name of the work & Date of Opening of the tender on the body of the Sealed Envelope”.
- The undersigned reserves the right to accept or reject all tenders without assigning any reason thereof. For details please visit our web site: [www.optcl.co.in](http://www.optcl.co.in). Corrigendum if any will be published in the web site only.

**N.B:- Tender Paper must be purchased from this office only within stipulated period. No other mode like downloaded paper from website will be accepted.**

Dy. GENERAL MANAGER  
EHT (O&M) Division, Lapanga

**SECTION-II**  
**INSTRUCTIONS TO BIDDER**

1. The contract shall be valid only for a period of 06 (Six) months from the date of opening of tender. The department reserves the right also to terminate the contract at any time during the contract period without assigning the reasons thereof.
2. The authority reserves the right to award the contract among any responsive bidders against this tender. Besides this, the authority reserves the right to accept or reject any or all tenders without assigning any reason thereof.
3. **The bidder has to submit all the documents as mentioned in Clause No.10 of SECTION-III. Also the documents must valid on the date of opening of tender which should be submitted along with tenders, failing which the tender will be rejected. The bidder or their authorized representatives should produce the original documents mentioned in Clause No.10 of SECTION-III for verification at the time of opening of the tender. Those who fail to produce the same and found not to be valid on the date of opening of tender not matching with the Xerox copy submitted by the bidder; their tenders will be out rightly rejected. In case if only one bidder participate in the tender process or nature of urgency of work (as decided by this office), then undersigned may consider the case (\*but not mandatory) & he will be given a chance to produce original documents in this office within one week from the date of opening of the tender.**
4. In case of any dispute arising either in supply of documents or any clause of agreement/ work order, the decision of the Unit Head, will be final and binding on the Bidder.
5. Tender with over writing, erased, illegible rates or rates not shown in figures and words in English will be liable for rejection. In case of discrepancy between words and figures noted against each item of the tender and between unit rates and total amount, the decision of the Competent Authority (Committee or Unit Head) accepting the tender will be final and binding on the bidders. Total of item and grand total of whole tender be clearly written. Correction in the tender, if unavoidable, should be made by re-writing with dated initial of the bidder after scoring out wrong entries, clerical and arithmetical mistakes may result in the rejection of the tender.
6. Copy of H.T /Electrical supplier License, PAN card, GST registration certificate, income tax clearance (ITCC) should be enclosed with the tender bids.
7. The bidders shall sign on all pages of the tender document as a token of acceptance of all terms and conditions thereof and submit his quotations therein.
8. The schedule of prices should be filled up fully to indicate the break-up of the prices including taxes and duties. Incomplete submission of this schedule will make the tender liable for rejection.
9. Bidders themselves or their authorized representatives limited to one person only (possessing authorization letter in original) will be allowed to attend opening event of the tenders.
10. Request from the bidder in respect of additions alternations, modifications, corrections of either terms or conditions or rates after opening of the tender will not be considered.
11. All correspondence relating to the tender shall be made with Dy. General Manager (El.), E.H.T. (O&M) Division, OPTCL, Lapanga.
12. This office will not be responsible for non receipt/ late receipt of the tender documents due to postal delay.
13. For evaluation, the price mentioned in words shall be taken, if there is any difference in figure and words in the price bid.
14. The bidders are advised to inspect the site before assessing their rate to be quoted in the tender. Tender should be prepared clearly and without any overwriting & corrections.
15. The undersigned reserves the right to reject the lowest or any other Tender or all tenders without assigning any reason what so ever.

**SECTION-III**  
**GENERAL TERMS & CONDITIONS OF CONTRACT**

Sealed tenders are invited from HT / Electrical supplier having valid Contract License along with I.T., PAN, GST Registration certificate for “ **SUPPLY OF CT PRIMARY SHORTING PLATE(AS PER SAMPLE) SUITABLE FOR 245KV CT MAKE –AREVA T&D INDIA LTD RATIO 1200-600-300/1-1-1-1 FOR GRID SUB-STATIONS,LAPANGA, UNDER EHT (O&M) DIVISION, LAPANGA**”.

**1. SUBMISSION & OPENING OF TENDER:-**

Tender shall be submitted with relevant documents in duly sealed envelope and super scribed “Tender Call Notice No., Name of the work & Date of Opening of the tender on the body of the Sealed Envelope”. Bidder should not write their name or Agency name on the body of the sealed envelope which may make the offer liable for rejection.

**2. RIGHT & AUTHORITY FOR REJECTION:-** Tenders received after due date and time will be summarily rejected. The Dy. General Manager (Electrical), E.H.T. (O&M) Division, Lapanga reserves the right to reject any or all of the tenders without assigning any reason thereof.

**3. VALIDITY OF OFFER:-** The offer should be firm and valid for a period of at least 180 days from the date of opening of tenders, Unless the tender will be rejected.

**4. EARNEST MONEY DEPOSIT:-** The tender should be accompanied with 1% of the total estimated amount i.e. **Rs. 1,869.00/-** towards Earnest Money Deposit (EMD) in shape of **Cash/ Bank Draft** in favour of E.H.T. (O&M) DIVISION, LAPANGA payable at Union Bank of India, Thelkoli Branch, Sambalpur otherwise tender will be out rightly rejected. In case the B.D made any other nationalized bank payable at any clearing branch at Lapanga will be allowed, but the bidders have to deposit the collection fee (Bank transaction fee) along with the EMD. The collection fee is nonrefundable & it can't be taken into account of EMD deposit. The EMD of the unsuccessful bidders will be returned after finalization of tender. The EMD of the successful bidders will be returned only after the Security money deposited as per the clause No.(6) in Section (III). In case of successful bidder fails to execute the order satisfying all terms & conditions or also fails to commencement of work within stipulated date mentioned in the date of order, the Earnest Money Deposit will be forfeited. No interest will be paid on the EMD to any participator. No other mode than above for EMD Deposit will be accepted & bidder will be out rightly rejected.EMD not claimed for refund in written within one year will be forfeited.

**5. PRICE:-** Price quoted is inclusive of cost of material, labour charges, packing, supply & etc. The bidders are advised to quote their rate as per the price schedule with break up prices including of all Taxes & Duties and shall remain firm throughout the validity of tender. GST as applicable during the submission of tender should be mentioned. The bidders are required to specify the same in the price bid.

**6. SECURITY DEPOSIT:-** The bidders whose offer qualifies for acceptance will be awarded work order for execution of the works and the bidder shall have to deposit security amount equal to 10% (ten percent) of contract value in shape of cash/bank draft drawn in favour of E.H.T (O&M) Division, OPTCL, Lapanga. The security deposit shall be released after completion of guarantee period. No Interest shall be paid to the bidder towards the security deposit so deposited by the Bidder. The security deposit shall be deposited with the respective paying officer of OPTCL prior to commencement of work. In case of Non fulfillment of contractual obligation by the supplier, the same so deposited shall be forfeited. S.D not claimed for refund in written within three year will be forfeited.

**7. COMMENCEMENT & COMPLETION OF WORK:-** The works awarded should be commenced within 15 days of the award of the contract and completed within 45 days. If the work could not be completed within scheduled date due to any valid reason, then completion period may be extended on written request by the Bidder. If the work will not commence & complete within the stipulated period, then the penalty should be imposed as per clause No.08 of SECTION-III.

**8. PENALTY:-** Penalty @ ½% (half per cent) per week up to a maximum of 5% of the total value of the work order will be imposed and recovered from dues admissible if the work will not completed within the specified date in SECTION – III, clasue-7. However imposition of penalty clause is subject to force majeure condition.

**9. TERMS OF PAYMENT:** - 90 % (ninety percent) payment along-with GST As Applicable after deduction of statutory duties & taxes (if any) shall be made after successful completion of the work in all respect and verification reports thereof issued by respective consignee and Paying Officer and on receipt of funds from Head Office in this regard and security deposit of 10% of contract value shall be released after completion of Guarantee period i.e. 6 months from the date of completion of work. After complete execution of work, the bidder shall produce the printed bills in triplicate to the respective consignee/Paying Officer for effecting payment.

**10. DOCUMENTS:-** The following Xerox copy should be submitted with the tender paper & the same will be verified with original documents at the time of opening of tender. All documents of the tender will be signed by authorized signatory.

- i) HT/ Electrical supplier License
- ii) I.T clearance.
- iii) Valid PAN/ TIN.
- iv) GST Registration Certificate
- v) Experience Certificate (optional but priority will be given in tie condition)

**11. ADDITION OR DELETION OF CONTRACT:-** The Contract may be altered in quantum as per exigencies of work. The bidder shall accordingly provide services as may be required by the Officer- in -Charge on being given a notice of 15 days

**12. ARBITRATION:-** In the event of any dispute arising out his contract. The same shall be referred for arbitration to the Director (HRD) OPTCL, Bhubaneswar or any arbitrator appointed by Managing Director, OPTCL after due notice of claim and such appointment and the award of the arbitrator shall be final and binding arbitration and conciliation Act. 1996 shall apply. The venue of arbitration will be Bhubaneswar.

**13. CONSIGNEE:-** The respective grids SDOs are the consignee for the contract.

**14. PAYING OFFICER:-** The D.G.M., E.H.T(O&M) Division, Lapanga is the paying Officer for contract.

**15. JURISDICTION OF COURT:-** Suits if any, arising against the work order to be issued to the Bidder shall be filled by either party in any court of law to which the jurisdiction of Odisha High Court extends.

**16. EXTENSION OF TIME:-**If the completion of work is delayed due to reason beyond the control of supplier, the supplier shall without delay, give justification. The competent authority on receipt of such notice may agree to extend the contract completion date, if reasonable but without prejudice to other terms and conditions of this contract.

**17. SAFETY PRACTICE:-** The Bidder must be followed the OPTCL safety Rule while performing the work. The workmen must provided Safety equipment by the contractor while performing the works .No deviation will be allowed and the Divisional head has got any power to stop the work at any time on the breach of safety practice after getting intimation from consignee.

**18. GUARANTEE PERIOD:** The guarantee period for this contract shall be for the contract period of **6 months**. Any defect/ deviation if noticed during this period shall be immediately rectified free of cost upon written notice from the consignee failing which the security deposit shall be forfeited.

**19. COMPENSATION:** The contractor shall be fully responsible for paying compensation, if any under the workmen compensation Act on account of workmen deployed by him. OPTCL will no way be responsible for payment of any compensation.

## **20. BIDDER'S RESPONSIBILITY**

- (A) Notwithstanding anything mentioned in the specification or subsequent approval or acceptance by the competent authority, the ultimate responsibility for satisfactory performance shall rest with the successful bidder.
- (B) Clear-cut instructions are to be issued to the persons deployed regarding their working place which is EHV premises.
- (C) The successful bidder should be completely responsible for any electrical accident met by the deployed personals due to their negligence during execution of work as per the prevailing Labour Act, Odisha.

## **21. OUTRIGHT REJECTION OF TENDERS**:-The tenders shall be liable for outright rejection if the following have not been complied.

1. Tenderers should have purchased the tender specification from the office of the D.G.M., EHT (O&M) Division, Lapanga in his own or firm's name.
2. Tenders shall be submitted in person or by Registered Post with A.D. and received before the time fixed for receipt of tender.
3. Tenders shall not be submitted telegraphically or by FAX.
4. Tenders shall be accompanied with the prescribed EMD.
5. Tenders shall be kept valid for a minimum of 180 days from the date of opening of the tender.
6. Tenders shall be accompanied with original money receipt, clear valid attested photo copies of PAN No, GST Registration Certificate and requisite HT/Electrical supplier License which must be valid on the date of opening of the tender. All copies of documents and each page of the tender must be signed by the bidder or his/her authorized representative.
7. The tender shall not be conditional/ ambiguous.
8. The tenderer shall agree to all other terms and conditions of the tender specification.
9. The Authority is not responsible for any postal delay.

**SECTION-IV**  
**SCOPE OF WORK & PRICE SCHEDULE**

**The Scope of Work-** This specification covers “SUPPLY OF CT PRIMARY SHORTING PLATE (AS PER SAMPLE) SUITABLE FOR 245 KV CT OF RATIO 1200/600/300/1-1-1-1 FOR 400/220/132/33KV GRID S/S LAPANGA, UNDER EHT (O&M) DIVISION, LAPANGA” as per technical requirement mentioned in Section – III of the tender specification. The scope of contract shall be to deliver the material on Rail/Road transport at destinations of OPTCL site store as specified in the schedule of quantity.

**PRICE SCHEDULE**

**“ SUPPLY OF CT PRIMARY SHORTING PLATE (AS PER SAMPLE) SUITABLE FOR 245 KV CT OF RATIO 1200/600/300/1-1-1-1 FOR 400/220/132/33KV GRID S/S LAPANGA, UNDER EHT (O&M) DIVISION, LAPANGA”**

<b>SUPPLY OF CT PRIMARY SHORTING PLATE (AS PER SAMPLE) SUITABLE FOR 245KV CT OF RATIO 1200-600-300/1-1-1-1 FOR 400/220/132/33KV GRID SUB-STATION, LAPANGA</b>				
<b>SL. NO.</b>	<b>DESCRIPTION</b>	<b>QUANTITY</b>	<b>RATE</b>	<b>AMOUNT</b>
1	CT Primary shorting plate(as per sample) suitable for 245KV CT of Make- Areva T&D India Ltd., ratio 1200-600-300/1-1-1-1 as per following specifications and exact matching to the sample supplied after issue of work order. Specifications :- Dimensions : (i)Peripheral Length - 35.2 cm (ii)Width - 7.5 cm (iii)Thickness - 1.1 cm Material : Copper Alloy Confirming to weight of 2.7Kg for above dimensions and sample	33		
			<b>TOTAL</b>	
			<b>CGST @ 9%</b>	
			<b>SGST @ 9%</b>	
			<b>GRAND TOTAL</b>	

In words: (.....)  
.....) Only

**N.B:- The Firm may inspect the area to be cleaned at respective Grid S/S before quoting the price.**

**Signature of the Bidder with date**



**SECTION-V**  
**ANNEXURE – I**  
**DECLARATION BY THE BIDDER**

1. Name of the bidder with  
Detailed postal address with  
Contact Number.
2. Earnest money deposited vide Cash receipt/ Bank Draft No.....Dated.....  
Amount in Rs..... (Rupees.....) only.
3. Tender Paper Purchased vide Cash receipt/ Bank Draft No.....Dated.....  
Amount in Rs..... (Rupees.....) only.
4. Attested Xerox copy of PAN/TIN: Furnished/ not furnished
5. Attested HT/Electrical supplier License Furnished/ not furnished
6. Attested Xerox copy of GST Registration certificate: Furnished/ not furnished
7. Attested Xerox copy of I.T clearance: Furnished/ not furnished
8. Agreed to furnish & accept Contract Security deposit clause: Yes/ No.
9. Agreed to accept payment terms as per Tender Specification. Yes/ No.
10. Agreed to adhere time period as per the contract: Yes/ No.
11. Agreed to accept penalty clause as per the tender: Yes/ No.
12. Agreed to Guarantee Terms: Yes/ No.
13. Attach past experience certificate for the similar jobs  
in OSEB/ GRIDCO or any other agencies. Yes/ No.
14. Agreed to keep validity of the offer for one year from the  
Date of tender opening without any variations in tender clause: Yes/ No.
15. Agreed to obtain labour contract license on event Yes/ No.  
of work order from the competent authority (if required):

Date:  
Place:

Signature of the Bidder  
with seal

**ANNEXURE – II**

**THE BIDDERS ARE REQUIRED TO FURNISHE THE FOLLOWING DETAILS AS PER THE FORMAT GIVEN BELOW WHICH IS A MANDATORY REQUIREMENT FOR EVALUATION OF BIDS**

<b><i>SL NO</i></b>	<b><i>DETAILS</i></b>	<b><i>TO BE FILLED BY THE BIDDER</i></b>
<b><i>1</i></b>	<b><i>BIDDER'S NAME</i></b>	
<b><i>2</i></b>	<b><i>BIDDER'S SITE NAME (NAME OF THE PLACE)</i></b>	
<b><i>3</i></b>	<b><i>ADDRESS</i></b>	
<b><i>4</i></b>	<b><i>CITY</i></b>	
<b><i>5</i></b>	<b><i>STATE</i></b>	
<b><i>6</i></b>	<b><i>COUNTRY</i></b>	
<b><i>7</i></b>	<b><i>PIN CODE</i></b>	
<b><i>8</i></b>	<b><i>PHONE NUMBER</i></b>	
<b><i>9</i></b>	<b><i>FAX NUMBER</i></b>	
<b><i>10</i></b>	<b><i>HT/CIVIL LICENSE</i></b>	
<b><i>11</i></b>	<b><i>GST REGISTRATION NUMBER</i></b>	
<b><i>12</i></b>	<b><i>PAN NUMBER</i></b>	
<b><i>13</i></b>	<b><i>TAN NUMBER</i></b>	
<b><i>14</i></b>	<b><i>CONTACT PERSON'S NAME</i></b>	
<b><i>15</i></b>	<b><i>POSITION/DEPARTMENT OF CONTACT PERSON</i></b>	
<b><i>16</i></b>	<b><i>CONTACT PERSON'S E-MAIL ID</i></b>	
<b><i>17</i></b>	<b><i>CONTACT PERSON'S PHONE NO.AND MOBILE NO.</i></b>	

Date:-

Place:

Signature of the Bidder  
with seal