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**ଓଡ଼ିଶା ବିଦ୍ୟୁତ ଶକ୍ତି ସଂଚାରଣ ନିଗମ ଲିଃ.**  
**ODISHA POWER TRANSMISSION CORPORATION LIMITED**  
(A Government of Odisha Undertaking)  
**OFFICE OF THE DEPUTY GENERAL MANAGER (ELECTRICAL)**  
**EHT (O&M) DIVISION, CHATRAPUR**  
**AT-PUTIGOPALPUR, CHATRAPUR, DISTRICT-GANJAM, PIN-761020**  
**CIN- U40102OR2004SGC007553**

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**TENDER SPECIFICATION FOR TENDER CALL NOTICE No. 01/2020-21**

For

**“ONE TIME CLEANING & ANTI-WEED TREATMENT OF BOTH METALLIC & BARREN AREA OF THE SWITCHYARD AND PERIPHERAL AREA OF 132/33KV CHATRAPUR, GANJAM, BALUGAON & PURUSOTTAMPUR GRID S/S UNDER EHT (O&M) DIVISION CHATRAPUR”**

**Cost of tender paper Rs. 2000/- +12 % GST=Rs.2240/-  
(Rupees two thousand two hundred forty only)**

**ISSUED TO:-**

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(A Government of Odisha Undertaking)  
**OFFICE OF THE DEPUTY GENERAL MANAGER (ELECTRICAL)**  
**EHT (O&M) DIVISION, CHATRAPUR**  
At-Puti-Gopalpur, Chatrapur, Dist- Ganjam (Odisha), Pincode-761020  
CIN- U40102OR2004SGC007553

**NOTICE INVITING TENDER**

**Advt. No. 01/2020-21**

Sealed tenders are invited by the undersigned from interested bidders having both valid H.T contract license and labour contract license along with I.T. PAN, GST Registration certificate for “One time cleaning & anti-weed treatment of both metallic & barren area of the switchyard and peripheral area of 132/33KV Chatrapur, Ganjam, Balugaon & Purusottampur Grid S/S under EHT (O&M) Division, Chatrapur”

**Cost of Tender Paper:** - Rs2000/-+ GST@12% (Rs2240/-)

**EMD @ 1% of estimated cost:** -Rs3660/-

**Sale of Tender documents:** From Dt. 22.09.2020 to Dt.02.10.20 up to 5.00PM on working days only.

**Last date of submission of tender:** Dt. 03.10.20 up to 1.00 PM.

**Date of opening of tender:** Dt. 03.10.20 at 3.30 PM

**For details please visit our web site:** [www.optcl.co.in](http://www.optcl.co.in)

Corrigendum if any will be published in the web site only.

Dy. General Manager, EHT(O & M)Division, Chatrapur

**TENDER SPECIFICATION FOR TENDER CALL**  
**NOTICE No. TS/CHP/01/2019-20**  
**OF EHT (O & M), DIVISION, CHATRAPUR**  
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5.	ANNEXURE-II	Detail data sheet to be furnished by the tenderers.
6.	COST OF TENDER PAPER (Non-refundable)	Rs. 2000/- + 12 % GST= <b>Rs.2240/-</b> (Rupees two thousand two hundred forty only) by Cash/ Bank Draft drawn in favour of Dy. General Manager, EHT(O & M) Division, Chatrapur payable at Chatrapur, Odisha.
7.	E.M.D	<b>Rs. 3660/-</b> -only by cash / bank draft drawn in favour of Dy.General Manager, EHT (O & M) Division, Chatrapur payable at Chatrapur, Odisha.
8.	SALE OF TENDER PAPER	<b>From Dt. 22.09.2020 to Dt. 02.10.2020 up to 5.00PM on working days only</b> available in the office of the Dy. General Manager (Elec.), EHT (O&M) Division, OPTCL, Chatrapur
9.	LAST DATE OF RECEIPT OF TENDER PAPER	<b>Dt. 03.10.2020 up to 1.00 PM.</b>
10.	DATE & TIME OF OPENING OF TENDER	<b>Dt. 03.10.2020 at 3.30 PM</b>
11.	Tender posted by the registered post should be reached at:	<b>Odisha Power Transmission Corporation Ltd., Office of the Dy.General Manager, EHT (O &amp; M) Division, Chatrapur, At-Puti-Gopalpur, Chatrapur, Dist- Ganjam (Odisha),Pincode-761020</b>

INSTRUCTION TO BIDDERS

The Bidders must read in detail the 'Instruction to Bidders' & 'General Terms and Conditions of contract' before filling the tender documents.

**1. TENDERS:**

- A) Bidders must submit their bids with original signature. Only those who have purchased the Tender specification from this office can submit their Tender. Tenders submitted by other mean will be rejected.
- B) Tender must be submitted in sealed cover subscribed as "TENDER CALL NOTICE No. TS/CHP/01/2020-21: ONE TIME CLEANING & ANTI-WEED TREATMENT OF BOTH METALLIC & BARREN AREA OF THE SWITCHYARD AND PERIPHERAL AREA OF 132/33KV CHATRAPUR, GANJAM, BALUGAON & PURUSOTTAMPUR GRID S/S UNDER EHT (O&M) DIVISION CHATRAPUR" on or before 03.10.2020 for opening and addressed to the **Dy. General Manager, EHT (O & M) Division, Chatrapur.**
- C) Tender shall be submitted either by registered post or by person. Detailed postal address with PIN No., Phone / Fax/Email of bidder must be mentioned in the application requesting for tender document and on the tender bid. The authority is not responsible for receipt of tender after due date due to postal delay or any other reasons. The tender should be posted by the registry post to reach at **Odisha Power Transmission Corporation Ltd., Office of the Dy. General Manager, EHT (O&M) Division, Chatrapur, At-Puti-Gopalpur, Chatrapur, Dist- Ganjam (Odisha), Pincod-761020.** Tenders received after due date due to postal delay or any other reason will not be considered. The tenderer who wants to receive the tender paper by post have to deposit additional Rs 100.00 along with the tender paper cost.
- D) The bidder has to deposit EMD @ 1% of estimate value i.e. Rs. **3660/-** in shape of cash / bank draft drawn in favour of Dy. General Manager, EHT (O & M) Division, Chatrapur. The EMD of successful tenderers will be refunded after deposit of security-cum-performance deposit. The EMD of all unsuccessful tenderers shall be refunded on written request after finalization of tender. No interest shall be paid on EMD. No adjustment towards EMD shall be permitted against outstanding amount, if any, remained with the OPTCL.

**2. Experience:**

The bidders having experience in this type of job may be given preference subject to fulfillment of other criteria.

**3. FORFEITURE OF EMD:**

- A) In the event the successful tenderer fails to carry out the works / partly carry out the works as per the technical specification the EMD so deposited shall be forfeited.
- B) Any deviation from the terms and conditions of the contract, the EMD so deposited shall be forfeited without any notice.

**4. INFORMATION ON COMPETITORS:**

Bidders have right to know information on competitors only at the time of opening of the bids. No further information on competitors shall be provided at any other point / stage of the tender without prejudice to Right to Information Act – 2005.

**5. OPENING OF TENDERS:**

A) Copy of H.T Contract License and Labour Contract License, PAN card, GST registration certificate, income tax clearance (ITCC) should be enclosed with the tender bids.

B) Bidders themselves or their authorized representatives limited to one person only (possessing authorization letter in original) will be allowed to attend opening event of the tenders.

6. The undersigned reserves the right to reject the lowest or any other Tender or all tenders without assigning any reason what so ever.

7. The bidders are advised to inspect the site before assessing their rate to be quoted in the tender. Tender should be prepared clearly and without any overwriting&corrections.

8. In the event of discrepancy or arithmetical error in the schedule of price, the decision of the purchaser shall be final and binding on the tenderer. For evaluation, the price mentioned in words shall be taken if there is any difference in figure and word in the price bid.

Dy. General Manager (Elect),  
EHT (O&M) Division, Chatrapur

## SECTION - II

### GENERAL TERMS AND CONDITION

- 1. a. Scope of Works:** The detailed scope of work is appended at Section-III.

**b. Validity:** Tenderers are requested to keep the validity of their offer for a period of 03months from the date of opening of tender.
- 2. Price:** The bidders are advised to quote their rate as per the price schedule at Annexure – I which shall be inclusive of all taxes & duties, labour charges etc. The unit rate and the total amount should be entered in figures and words. Any correction should be attested under the seal of the Firm/ Contractor. In case of any difference between figure and words in the price schedule, the price mentioned in words should be taken into consideration for evaluation.
- 3. Taxes:** Necessary taxes will be deducted from the bill as per the prevailing rates.
- 4. Completion of Work:** The work should be completed in full shape within 45days from the date of award of the contract. If the work could not be completed within scheduled date due to any valid reason, then completion period may be extended on written request by the Bidder. If the work is not commenced & completed within the stipulated period, then the penalty should be imposed as per clause No.05 of SECTION-II.
- 5. Penalty:** Penalty @ ½% (half per cent) per week up to a maximum of 5% of the total value of the work order will be imposed and recovered from dues admissible if the work is not completed within the scheduled period.
- 6. EMD:** The tenderers are requested to deposit EMD @ Rs. 3660/-in shape of cash /D.D. drawn in favour of Dy. General Manager, EHT (O&M) Division, Chatrapur. The tender without EMD will be liable for rejection. The D.D / original money receipt for the EMD should be enclosed along with original tender paper.
- 7. Security Deposit:** The tenderers whose offer qualifies for acceptance will be awarded Work Order and the contractor shall have to be deposit Security-cum-performance guarantee equal to 10% (ten percent) of contract value in shape of Cash / Bank Draft in favour of **Dy. General Manager, EHT (O&M) Division, Chatrapur**. The Security deposit will be released after six months of completion of work. No interest shall be paid to the supplier towards the security deposit so deposited by the supplier.
- 8. Terms of Payment:** 100% payment will be paid by the paying officer after completion of work and due verification reports (JMC) thereof by the consignee and approval of the competent authority. The bills in triplicate should be submitted to the paying officer along with completion report duly verified by the concerned Consignee.
- 9. Consignee:** - The respective grids SDOs are the consignee for the contract.
- 10. Paying Officer:** The **DGM, EHT (O&M) Division, Chatrapur** is the paying officer for this contract.

**11. Jurisdiction of Court:** Suits if any, arising against the work order to be issued to the contractor shall be filed by either party in any court of law to which the jurisdiction of Odisha High Court extends.

**12. Workmen's Compensation:** The contractor shall be fully responsible for paying compensation, if any under the workmen compensation act on account of workmen deployed by him.

All other terms and conditions will be governed by OPTCL as per Rules.

Dy. General Manager (Elect),  
EHT (O&M) Division, Chatrapur

### SECTION - III

#### SCOPE OF THE WORK:

1. The contractor must up-root and cleans the grass including cutting of wild shrubs, plants, trees from the metal & barren area as instructed by engineer-in-charge and apply anti-weed chemicals in the area.
2. The contractor will have his own T&P, other materials required for cleaning and supply of anti-weed chemicals.

#### **MANNER OF EXECUTING THE WORKS:**

1. Metal Area: - Cleaning of switch yard spreads with H.G. metal/Bolder and having equipment and their structures, is to be taken up without any damage to the equipment and their foundation. The grass should be up rooted completely. No grass or weeds should be seen at the time of preparing JMC.
  2. Cleaning of Barren area: - The barren area should be made clear from wild shrubs/unwanted plants and grasses etc., completely. No grass or weeds should be seen at the time of preparing JMC.
  3. Anti-weed chemical should be sprayed in the metal/barren area as per proportion specified by the manufacturer. Spraying of anti-weed chemical in the substation shall be done as per the direction and supervision of consignee.
  4. All the grass/ wild shrubs and unwanted plants so removed shall be dumped in a place and then lifted from the switch yard area as per the instruction of consignee.
- Details of Work: **One time cleaning & anti-weed treatment of both metallic & barren area of the switchyard and peripheral area of 132/33KV Chatrapur, Ganjam, Balugaon&Purusottampur Grid S/S under EHT (O&M) Division, Chatrapur.**

S.L. No.	Name of Grid S/s	Metallic area in Square meter (A)	Barren area in Square meter (B)	Total area in Square meter (A)+(B)
1	132/33KV Balugaon Grid S/s	7860	2500	10360
2	132/33KV Grid S/s Purusottampur	Nil	8000	5500
3	132/33KV Grid S/s Chatrapur	10135	8320	18455
4	132/33KV Grid S/s Ganjam	1467	5260	6727
	<b>Total Area</b>	19462	24080	41042



ANNEXURE-I

**One time cleaning & anti-weed treatment of both metallic & barren area of the switchyard and peripheral area of 132/33KV Chatrapur, Ganjam, Balugaon&Purusottampur Grid S/S under EHT (O&M) Division, Chatrapur.**

<b>Sl. No.</b>	<b>Description of area</b>	<b>Total area in Sq meter</b>	<b>Unit rate per Sq meter</b>	<b>Amount in Rs.</b>
<b>1</b>	One time cleaning of grass including cutting of wild shrubs and then uprooting in the <b>metal</b> area of the switchyard	19462		
<b>2</b>	One time cleaning of grass including cutting of wild shrubs and then uprooting in the <b>non-metal</b> area of the switchyard	24080		
<b>3</b>	NBT treatment by Glyphosate/Glycel in the metal and non-metal/Barren area	41042		
<b>4</b>	<b>Total amount:</b>			
<b>5</b>	<b>GST@18%</b>			
<b>6</b>	<b>Grand total:</b>			
	<b>Total amount in words:</b>			

**Date:**  
**Place:**

Signature of tenderer  
with seal

Dy. General Manager (Elect),  
EHT (O&M) Division, Chatrapur

**ANNEXURE-II**

**DETAILED DATA SHEET TO BE FURNISHED BY THE TENDERERS**

1. Name of the Contractor with detailed postal address and telephone no.:
  
2. Earnest money deposited vide Bank Draft No. \_\_\_\_\_ Date \_\_\_\_\_  
/ By Cash amount in Rs. \_\_\_\_\_  
(Rupees \_\_\_\_\_) only vide  
money receipt no. \_\_\_\_\_ Dated \_\_\_\_\_.
  
3. Attested copy of PAN No.: Furnished / Not furnished.
4. Attested copy of the valid GST Registration: Furnished / Not furnished.
5. Attested copy of the valid HT contract license: Furnished / Not furnished.
6. Attested copy of ITCC. Furnished / Not furnished.
7. Agreed to furnish Contract security deposit: Yes / No
8. Agreed to accept payment terms as per the contract: Yes / No
9. Agreed to adhere completion of work as per the tender: Yes / No
10. Agreed to accept penalty clause as per the tender: Yes / No
11. Attach past experience certificate for the similar jobs  
in OSEB / GRIDCO or any other agencies : Yes / No
12. Agreed to keep validity of the offer one year from  
the date of tender opening without any validation in tender clause Yes / No
13. Agreed to keep validity of the offer 3month from the date of tender opening without any  
variation in tender clause: Yes / No
14. Date of submission of tender. : Dt. \_\_\_\_\_

Dated: Signature of the Tenderer with seal

Place: