

**ଓଡିଶା ବିଦ୍ୟୁତ୍ ଶକ୍ତି ସଂଚାରଣ ନିଗମ ଲି.ଟି.**  
**ODISHA POWER TRANSMISSION CORPORATION LIMITED**

(A Government of Odisha Undertaking)  
CIVIL WORKS CIRCLE, BHUBANESWAR  
PO: Bhoinagar, Dist: Khordha-751022

Telephone: (0674)2540917 E-mail: cvl.cle.bbs@optcl.co.in

NO.-SE-CWC-WK-A-23/2024/ **343**

Date: **24.06.2024**

**EOI TENDER NOTICE NO- 01 /24-25**

**EXPRESSION OF INTEREST (EOI) FOR ARCHITECTURAL/CONSULTANCY SERVICES**

1. On behalf of OPTCL, Superintending Engineer( Civil) , Civil Works Circle, OPTCL, BBSR ,invites Expression Of Interest (EOI) from interested reputed Architect / Consultant firms for providing Architectural and Engineering services to carry out **"Comprehensive Planning, Drawing and Design for Construction of New Training Complex at Power Training Centre at Chandaka "** in two parts i.e. Technical bid and Price Bid. The area-plan of existing PTC, Chandaka along with proposed requirements is enclosed for reference.

2. Interested firms who meet the pre-qualification criteria may furnish their Expression of Interest with all the necessary documents in a sealed cover.

3. The EOI documents can be downloaded from the official website of OPTCL i.e. ([www.optcl.co.in](http://www.optcl.co.in)) from the date **26.06.2024/11.00 am** to **22.07.2024/1.00 PM**. The techno-financial bid for the above mentioned work should reach Superintending Engineer (Civil) , Civil Works Circle, OPTCL, BBSR latest by on or before **22.07.2024** up to **1.00 P.M.** by Person / Registered Post / Speed Post only. The Techno-Commercial bid should consist of documents as required in the bid document. Corrigendum if any shall be published in the website ([www.optcl.co.in](http://www.optcl.co.in)) only.

4. Other details can be seen in instruction to bidders.

5. The firm or the employee Architect must have registration with council of Architecture. The copy of the Registration certificate valid as on date should be furnished along with tender document.

6. The authority reserves the right to cancel any or all bids without assigning any reason and also not bound to accept lowest tender. Tenders in which any of the prescribed conditions are not fulfilled or found incomplete in any respect are liable to rejection. For details please visit our website," [www.optcl.co.in](http://www.optcl.co.in) "

**SUPERINTENDING ENGINEER (CIVIL),**  
**CIVIL WORKS CIRCLE, BBSR**





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EOI NOTICE NO 01/2024-25

EOI SPECIFICATION

FOR

PROVIDING CONSULTANCY SERVICE

FOR

COMPREHENSIVE PLANNING, DRAWING AND DESIGN OF NEW  
TRAINING COMPLEX AT PTC, CHANDAKA, BHUBANESWAR

Name of the firm .....

Corresponding Address with Contact No. & E-mail Id.....



## **BID DOCUMENT DETAILS**

For and on behalf of Odisha Power Transmission Corporation Limited, Superintending Engineer, Civil Works Circle, OPTCL, Bhubaneswar invites Expression of Interest from renowned consultancy firms for carrying out "**Construction of New Training Complex at PTC Chandaka, Bhubaneswar**".

### **1. PROJECT BRIEF:**

#### **PRESENT STATUS:**

Power Training Centre (PTC) was established at the time of Power Sector Reform in Odisha with a view to impart training to the employees. OPTCL Power Training Centre situated in Chandaka has been recognised as Category-I Training Centre by Central Electricity Authority, Ministry of Power, New Delhi. The Training Centre has created an identity and recognition throughout the State by providing quality Training to its employees as well as outside organisations and Graduate Engineering Students. The training programmes are conducted for Management Trainees, Executive and Non-executive staff, different training programmes for other organisations on commercial basis, summer / winter training for Graduate Electrical Engineers. Training is an organized activity for increasing the knowledge and skills of the people for the definite purpose. Trained personnel are the valuable asset of an organization and are responsible for its progress and stability.

#### **PROPOSAL:**

Since, the present centre is old and it lacks the modern touch and standard amenities. As such, it is envisaged to construct a new training centre in the vacant area adjoining the existing infrastructure along with up gradation of the existing structure. The project is proposed to make the training centre state of the art having a modern design philosophy and housing state of the art facilities. The new training centre must possess the following Specific Requirements for Power Engineers:

#### **I. Advanced Training Infrastructure:**

##### **• LECTURE HALL:**

- Design a spacious and comfortable lecture hall with a seating capacity of 50 trainees. Incorporate ergonomic seating arrangements to ensure comfort and visibility for all attendees. Optimize the layout for efficient traffic flow and accessibility, including clear pathways and designated





entry and exit points.

- Design tiered seating arrangements to provide unobstructed views of the presenter and presentation materials from all seats. Ensure comfortable spacing between seats to allow for adequate legroom and ease of movement within the lecture hall.
- Integrate high-quality audio visual equipment, including sound systems, microphones, and speakers, to ensure clear and crisp audio delivery throughout the lecture hall. Install multimedia projectors, smart boards and large projection screens for effective visual presentations and multimedia content display.
- Implement acoustic treatment measures to minimize reverberation and noise within the lecture hall, ensuring optimal sound quality and intelligibility during presentations and discussions. Use sound-absorbing materials, such as acoustic panels or ceiling tiles, to reduce ambient noise and enhance the auditory experience for attendees.
- Install adjustable lighting fixtures with dimming capabilities to create an appropriate ambiance and facilitate visual comfort during presentations. Incorporate ample natural light through windows or skylights, supplemented by artificial lighting sources, to maintain a well-lit environment conducive to learning.
- Ensure robust electrical infrastructure to support the operation of audiovisual equipment, lighting systems, and power outlets for attendee devices. Integrate efficient heating, ventilation, and air conditioning (HVAC) systems to maintain optimal indoor air quality and temperature control throughout the lecture hall.
- Incorporate accessibility features, such as wheelchair ramps, designated seating areas, and accessible restrooms, to accommodate individuals with mobility challenges or disabilities. Ensure compliance with relevant accessibility standards and regulations to promote inclusivity and equal access for all attendees.
- Select durable and easy-to-maintain furniture, such as desks or tables, chairs, and podiums, to facilitate comfortable seating and presentation delivery for presenters. Choose finishes and materials that are aesthetically pleasing, durable, and conducive to a professional learning environment, while also complementing the overall design aesthetic of





the lecture hall.

- **Other features:**

Design four small discussion rooms for group activities, brainstorming sessions, and interactive workshops to facilitate collaborative learning and knowledge sharing.

- Provision of Director Lobby and Faculty room is to be made.

## **II. Equipment Display Laboratory for EHV Equipment:**

- Design a dedicated laboratory showcasing Extra High Voltage (EHV) equipment and its accessories/auxiliaries to facilitate effective understanding through visual aids and interactive displays.
- Provide demonstration setups for various EHV components, such as transformers, circuit breakers, switchgear, and protective relays, highlighting their operation, maintenance, and safety considerations.
- Incorporate a mini workshop for practical demonstrations, prototype development, and hands-on training activities, equipped with essential tools, equipment, and workstations.
- Incorporate real-time monitoring and control systems to enable hands-on experience in operating and troubleshooting power generation, transmission, and distribution systems.

## **III. Provision for Video Conferencing Facilities:**

- Integrate high-quality video conferencing facilities into the training center to facilitate remote collaboration, distance learning, and virtual meetings with industry experts, researchers, and partner institutions.
- Design multipurpose meeting rooms equipped with audiovisual equipment, presentation tools, and flexible seating arrangements to accommodate various types of meetings, workshops, seminars, and training sessions.
- Provide amenities such as whiteboards, projectors, video conferencing capabilities, and teleconferencing facilities to support effective communication and collaboration among participants.

## **IV. Provision of Digital Library and dedicated computer Laboratory:**

- Establish a dedicated computer laboratory equipped with modern workstations, software applications, and simulation tools for conducting computational analysis, programming exercises, and data visualization related to power systems and engineering applications.





- Expand the capacity and resources of the existing library by incorporating digital resources, e-books, online journals, and multimedia databases relevant to power engineering education and research.
- Provide dedicated spaces for digital access, study areas, and collaborative workstations equipped with computers, printers, and scanning facilities.
- Ensure high-speed internet connectivity, ergonomic seating, and adequate workspace for individual and group activities.

#### **V. Outdoor recreational facilities:**

- This facility should cater to diverse needs such as fitness training, sports activities, leisure pursuits, and team-building exercises. The envisioned facility must align with OPTCL's corporate wellness objectives and enhance the overall training experience by providing executives with opportunities for physical rejuvenation, social interaction, and skill enhancement.

#### **VI. Auditorium and Recreation Rooms:**

- Construct an auditorium with seating capacity suitable for large gatherings, presentations, conferences, and special events, equipped with audiovisual equipment, stage lighting, and acoustics for optimal performance.
- Design recreation rooms and lounges with indoor games, entertainment systems, and relaxation areas to provide opportunities for social interaction, leisure activities, and stress relief for trainees and staff.
- Enhance the existing recreation facilities by introducing more indoor and outdoor sports facilities, such as gymnasiums, fitness centers, jogging tracks, and sports fields, to promote physical fitness, wellness, and team-building among trainees.
- Incorporate amenities such as swimming pools, sports courts, and outdoor seating areas to encourage recreational activities and outdoor leisure pursuits for trainees and staff.

#### **VII. Green Building Ratings - IGBC Gold:**

- Design the training centre to achieve IGBC (Indian Green Building Council) Gold rating, ensuring adherence to stringent sustainability standards and environmental performance criteria.
- Implement green building strategies and practices, including energy-efficient design, water conservation measures, waste management systems, indoor environmental quality enhancements, and use of





environmentally friendly materials and technologies.

- Integrate renewable energy generation systems, such as solar photovoltaics to offset energy consumption and reduce carbon emissions, contributing to the overall sustainability of the facility.

#### **VIII. Architectural Philosophy Reflecting OPTCL and Odisha Values:**

- Develop conceptual designs that reflect the unique identity and mission of the training centre.
- Create flexible and adaptable spaces that foster collaboration, creativity, and interdisciplinary interaction among students, faculty, and industry partners.
- Emphasize aesthetics, functionality, and user comfort to create an inspiring and welcoming environment that enhances the overall learning experience.
- Infuse the architectural philosophy and design language with the ethos of OPTCL, Odisha, embodying the organization's role as the 'lifeline of Odisha' and its commitment to serving the state's energy needs.
- The lobby area must reflect the evolution of OPTCL from the period of OSEB to present scenario.
- Integrate elements that evoke the traditional and modern values of Odisha, celebrating its rich cultural heritage, architectural traditions, and natural landscapes.
- Incorporate local materials, motifs, and craftsmanship into the design to create a sense of place and identity rooted in Odisha's history and heritage.

By incorporating these specific requirements, including green building ratings and modernising of existing facilities, into the design and construction of the new training centre, the architectural consultancy will ensure that the facility sets new standards for sustainability, functionality, and innovation in power engineering education and research, while also honouring the values and legacy of OPTCL and the state of Odisha.

#### **2.0 PRE-QUALIFICATION CRITERIA:**

- 2.1 The firm must be a registered architectural / consulting firm having valid GSTIN & PAN. Firm registered as Architectural / consulting firm under MSME would have added advantage.





- 2.2 The firm must have minimum 3 (Three) number of qualified architects/interior designers on their roll having registered with Council of Architecture / Indian Institute of Architecture.
- 2.3 The firm must have an experience of 3 (Three) continuous years as on 31.05.2024 in the field of providing consultancy services for buildings and interiors.
- 2.4 The firm must have satisfactorily executed consultancy work for (as main designer and not as an associate) of value not less than 300.00 lakhs for at least 1 (one) project including a Convention centre / Auditorium/ Lecture Theatre in last 5 years or 02 (two) no of project including a convention centre in the last 5 years ending March-2024. The value of work should be mentioned in the Experience Certificate and certified by the Client.
- 2.5 The firm must have average annual turnover of at least Rs.40 lakhs (Forty lakhs) per year as average in the last 3 financial year i.e. 2021-22 to 2023-24.
- 2.6 The firm should have organizational structure comprising of qualified architects/interior designers having sufficient knowledge and expertise in the field of interior design, engineers, specialists, other technical officers and staff along with computer aided facilities, associates such as reputed/well experienced electrical, sanitary, plumbing, firefighting, HVAC, safety etc. to execute the above work.

### **3. TECHNICAL EVALUATION :**

For technical evaluation of the expression of interest (EOI), the participants are required to submit the self-attested copies of the following,

- 3.1 Credentials of the firm (Year of establishment, major project completed, major projects in hand etc).
- 3.2 Details of completed works for which architectural & design consultancy services is provided by the firm for buildings with provision of all modern Amenities and Infrastructures . Completion certificate(if available) in support of same from the employer is to be furnished with the bid. (Submission of copy of work order will not be treated as "Work experience certification.")
- 3.3 Details of human resources (Number of architects, engineers and other technical staff employed in the firm with their years of experience). Proforma-

II & Proforma-III .





- 3.4 Turnover for the last 3 years ending March 2024 out of consultancy and associated services. (Duly certified by a chartered accountant with valid UDIN.)
- 3.5 Copy of PAN & GSTIN.
- 3.6 Submission of an affidavit certifying the genuineness of the documents submitted is mandatory Proforma VII.
- 3.7 Copy of experience Certificates and work orders in support of experience of last 3 (Three) consecutive years in the field of Architectural Consultancy / Engineering Consultancy as on 31.05.2024. Proforma IV & V.
- 3.8 Should have an establishment of at least Three (Three) years and the principal partner / owner / Employee should have professional qualification and experience of five years in the field of Architecture/ planning etc. details should be furnished in the following form.
- a. Name of the Firm :
  - b. Year of establishment of the firm :
  - c. Bio -data of principal partners / Employees and professional parts :
- 3.9 Participants should not be blacklisted by any central/any state Govt. /PSU or any govt. institution in India for last 03 years and a declaration of the same should be in the affidavit.

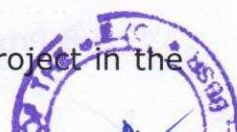
OPTCL will make the preliminary scrutiny of all the applications / Bids based on qualifying / eligibility criteria. Bidders not meeting any of the qualifying eligibility criteria and other essential conditions mentioned in the EOI documents will be out rightly rejected. After scrutinizing of all applications, eligibility criteria, & other relevant documents, OPTCL will shortlist the bidders who meet the eligibility criteria stipulated in the EOI.

The submitted documents of shortlisted firms may be verified with the original by office of the SE (Civil), OPTCL,BBSR on the date and to be intimated in due course.

## **5. SCOPE OF WORK :**

The scope of the work broadly includes the followings:

- 5.1 Preparation, finalization and submission of *soil exploration report* ,site plans ,detailed survey & contouring of the site, cross section of road network of the complex, water supply & sewerage , drainage system, details of landscaping and detail Architectural drawings of the project in consultation with Superintending Engineer(Civil) , OPTCL, BBSR.
- 5.2 **Preparation of Detailed Project Report (DPR)** for the entire project in the





format desired by OPTCL for approval. The agency shall also make multiple presentations (if required) of the proposal till approval from OPTCL at various forums.

**5.3** Submission of structural design and drawings of all the structures duly prepared by structural engineer & vetted by govt. engineering institutes. **The fees towards vetting will be borne by the awarded firm only.**

5.4 Submission of final Architectural drawings for tender.

5.5 Submission of detail estimate for the projects including , water supply (Internal & external) & sanitary ( internal and external), drainage system , site development works , landscaping ,electrical works (Internal & external), Air conditioning system ( HVAC) , Fire fighting system and Area lighting based on Odisha Schedule of Rates with rate analysis for approval of the estimate.

5.6 Submission of bill of quantity for technical sanction and inviting tenders.

5.7 Facilitating for necessary clearance/go ahead certificate from concerned local and central statutory authorities, will be the responsibility of the approved firm/Agency for the project. Statutory fees of the concerned bodies will be paid by OPTCL.

5.8 Modification of drawings during execution as per requirements of the client .

5.9 Submission of final as-built-drawing after commissioning along with facilitation for Occupancy certificate from the authority.

5.10 Facilitating in obtaining IGBC Gold rating for the project.

5.11 Visit of site during the construction period during execution including clarification and modification of the drawings, design and other related issues in the field as per the requirements.

## **6. SUBMISSION OF BID**

6.1 The last date of receipt of the bid document by speed post/Regd. Post/in person in the office of S.E(Civil ) is **22.07.2024 / 1.00PM at** SE(Civil), OPTCL, Bhubaneswar, will not be responsible for any postal delay, whatsoever bids received after the due date and time will be rejected. If any of the above dates fall on holiday(s), the next working day will be treated as the effective date.

6.2 The finally selected bidder has to submit an Initial Security Deposit (ISD) of Rs.10,000.00 (Rupees Ten Thousands Only) in shape of NSC/KVP/TDR /BG(Annexure1) of any nationalised Bank drawn and duly pledged in favour of " The EE(Civil),Civil Works Division-1,OPTCL,Bhubaneswar" valid till the end of the project before drawl of agreement.





6.3 The bidders are to submit the hard copy of plans & soft copy of the conceptual plan & views of the project.

6.4 The bidders are to sign all the pages of the bid document with their seal.

6.5 Conditional offers from bidders will not be entertained.

6.6 OPTCL will not pay any charges, whatsoever for the proposals for the above scope of work up to its power point presentation/preparation of drawings/ detailed proposal etc. and will not carry commitment to its acceptance.

6.7 Corrigendum if any shall be published in the OPTCL website only, ie., [www.optcl.co.in](http://www.optcl.co.in).

## **7. INSTRUCTION TO THE BIDDER**

7.1 The bidders are required to submit the technical and financial bids in two separate sealed packets, repacked in one sealed packet so as to reach to Office of the Superintending Engineer (Civil), Civil Works Circle, OPTCL, Bhubaneswar, Bhoinagar , Unit-9, Pin-751022 within the stipulated time as mentioned above.

7.2 The technical bid should contain all documents as mentioned in (Technical Evaluation). Proforma I & Proforma VIII duly filled. Non submission of any of the document will lead to technical disqualification.

7.3 The financial offer should be only in percentages basis of total project cost Proforma VI . The sanctioned estimated cost of the project based on completion drawing will be treated as the total project cost .However the GST applicable will be paid extra.

7.4 The bidders are required to submit the partnership deed in case of partnership firms and Articles of Association in case of Limited Company.

7.5 The financial bid submitted by participants shall remain valid for acceptance for a minimum period of 120 days from the date of the opening of the tenders.

7.6 Corporation does not bind itself to accept the lowest tender.

7.7 It will be obligatory on the part of the tenderer to sign the tender documents for all the components & parts. After the work is awarded he will have to enter into an agreement with Executive Engineer (Civil), Civil Works Division-I, OPTCL, Bhubaneswar for the awarded work within 07 days of receipt of acceptance of the tender.

## **8. PAYMENT TERMS**

8.1 20% of fee payable on completion of item 5.1

8.2 10% of fee payable on completion of item 5.2

8.3 10% of the fee payable on completion of item 5.3





8.4 20 % of the fee payable on completion of item 5.4-5.6

8.5 10% of fee payable on completion of item 5.7

8.6 10 % on completion of item 5.8

8.7 15 % on completion of item 5.9-5.10

8.8 5 % on completion of item 5.11

## **9.0 EVALUATION OF BID :QCBC Method**

The Consultants will be selected through Quality and Cost based Selection (QCBC) method. Bid evaluation will be done out of 100 marks as detailed below.

### **9.1. EVALUATION OF TECHNICAL BID :-(Maximum- 30 mark)**

A. As per Experience of the firm :- (Maximum marks 10)

Work experience of the firm in terms of providing Architectural services @ 1.0 Mark per year.

B. Work experience in terms of work done:- ( Maximum Marks 5)

1 mark for providing Architectural / Engineering services for @ One Crore of project in last five years ending March-2021.

C. Technical staff of the firm :- ( Maximum Mark-5)

One B Tech /B Arch -1 Mark /person

D. Minimum average Turnover - (Maximum Mark -5 )

E. Bonus mark – ( Maximum Mark 10)

5 mark each for Architectural / Engineering services provided for construction of Training Centre complexes for any State Govt./Central Govt./CPSEs/State PSUs. The experience must be duly certified by client.

### **9.2 Concept Plan (PowerPoint presentation): – (Maximum mark 50) –**

The bidder who have secured above 20 mark on Technical evaluation will be called to make power point presentation on the project concept plan before the Technical evaluation committee. The bidder shall be intimated by OPTCL through e mail/letter regarding date, time & venue of power point presentation. The tentative date of pow The Project concepts submitted by the bidder as a part of the technical proposal and the presentation made there on shall be evaluated by the Technical Evaluation Committee. Based on the proposal score the maximum 3 (three) bidder shall be considered for financial bid opening. Marks will be awarded as per the observation of the Technical Committee.





### **9.3 FINANCIAL BID :- (Maximum- 20 marks)**

Financial proposals of the bidders short listed by the Technical Evaluation Committee shall be opened and evaluated in presence of such bidders.

The Financial score shall be computed as follows:

- ☐ The lowest financial proposal will be given a financial score of 20 marks. The financial scores of other proposals will be computed as follows.
- ☐  $FS1 = 20 FL1/F1$
- ☐ FS1- Marks obtaining by the bidder under consideration.
- ☐ F1= Financial proposal in % (percentage) by the bidder under consideration.
- ☐ FL1 = Financial proposal in % by the lowest bidder

Combined Scoring (Total score out of 100 marks)

The Financial Bids of Firms will be opened out of a maximum of three (03) best short listed firms from the Technical Bid Evaluation & Presentation.

The date and time of opening of financial bid will be intimated to the qualified Architects/firms by post or email in due course.

SE (Civil) reserves the right to accept or reject any or all the EOI without assigning any reasons thereof.

The Firm getting highest combined score (Credential score +Proposed Score (Power Point Presentation) + Financial Score) will be identified as the preferred bidder and work will be awarded to the firm.

### **10. TIME SCHEDULE MILE STONE**

Item no. 5.1 of scope of work : 2 week from date of issue of LOA

Item no. 5.2 to 5.5 of scope of work : 2 week from acceptance of drawings

This being a prestigious time bound project, there will be no compromise on timely completion of the project. Liquidated damage @ Rupees 2000 per week of delay in submission of drawing, design, estimate etc as per the above schedule, will be recovered from the consultancy fees due to the firm. However total liquidated damage recovered will be maximum 10% of the consultancy fees.

For any clarification, Er. Ajay Kumar Moharana , SE( Civil), OPTCL,Bhubaneswar, may be contacted on any working day during office hours. Mob-9438907590/ 9438908251.

### **11.OTHER DETAILS:**

- **Arbitration**: Dispute Resolution: Any dispute arising out of the agreement





shall be settled as per the arbitration act and rules framed there under.

- **Jurisdiction of Court:** Suits and/ or legal proceedings if any arising, out of the contract shall be filed by either party in a court of law within the jurisdiction of Hon'ble High Court of Odisha.
- **Clarifications:** Any verbal clarifications or information given by OPTCL or its employee or its representatives shall not be binding on the management. Any clarifications / correspondences should be made SE( Civil), OPTCL, Bhubaneswar.

While EOIs are under consideration, Firms/Bidders and their representatives or other interested parties should refrain from contacting any OPTCL personnel or representatives consultants on matters relating to the EOIs under study.

*Dhoro*  
*24/6/27*

**SUPERINTENDING ENGINEER (CIVIL),  
CIVIL WORKS CIRCLE, BBSR**





## IMPORTANT DATES

SL No.	E V E N T	D a t e
1.	Start Date of Downloading of documents from OPTCL website.	26/06/2024 / 11:00 am
2.	End Date of Downloading of documents from OPTCL website.	22/07/2024 / 01:00 pm
3.	End Date of receipt of bid documents	22/07/2024 / 01:00 pm
4.	Opening of Technical bid	22/07/2024 / 04:00 pm

### **NB:**

- The date for Power Point Presentation shall be informed to the bidders in due course.
- The Office of Superintending Engineer (Civil), Civil Works Circle, OPTCL shall not be responsible for any postal delay, whatsoever bids received after the due date and time will be rejected.
- If any of the above dates fall on holiday(s), the next working day will be treated as the effective date.





## PROFILE OF THE FIRM

### PROFORMA- 1

I	Name of Firm	
	Address	
3	Name of the contact person and contact number (Mobile & Landline)	
4	Email & website if an	
5	Constitution of the firm	
6	Year of establishment	
7	Registration Number with council of architects / Indian Institute of Architects in case of architects	
8	No. of technical person employed (Details are given in enclosed proforma- II)	
9	Name of other person employed (Details are given in enclosed proforma- III)	
10	Consultancy for major similar works completed during the last 5 years (details are given in the enclosed proforma-V)	
11	Banker's name	
12	Income Tax, PAN	
13	GSTIN	
14	List of registration with other organization	
15	Annual turnover during	
	2021-22	
	2022-23	
	2023-24	

Place:

Date:

Signature of the Authorized signatory



**Technical Personnel Employed**  
**PROFORMA – II**

Sl. No.	Name	Designation	Qualification	Nature of Experience	Year with this firm
1					
2					
3					
4					

**Place:**

**Date:**

**Signature of the Authorized signatory**

**Other Personnel Employed**  
**PROFORMA – III**

Sl. No.	Name	No	Year with this firm	Remarks, if any
1				
2				
3				
4				

**Place:**

**Date:**

**Signature of the Authorized signatory**



**Consultancy experience on similar nature of work of completed during last 5 years**

**PROFORMA –IV**

Sl. No.	Name of the organization	Name of the Project/work	Cost of the project	Cost of the project for interior work executed	Period of the contract	Supporting enclosure reference
1						
2						
3						
4						

**Place:**

**Date:**

**Signature of the Authorized signatory**

**List of other major similar works in hand**

**PROFORMA –V**

Sl. No.	Name of the organization	Name of the Project/work	Cost of the project	Cost of the interior work of the Project	Period of the contract	Supporting enclosure reference	Remarks
1							
2							
3							
4							

**Place:**

**Date:**

**Signature of the Authorized signatory**



## PROFORMA-VI

### PRICE BID

PRICE BID SUBMISSION FORM TO BE SUBMITTED IN ENVELOPE 'B'  
ODISHA POWER TRANSMISSION CORPORATION LTD.  
(A Govt. of Odisha Under Taking)

NOTICE NO:

DATE:

NAME OF THE WORK: CONSTRUCTION OF NEW TRAINING COMPLEX AT PTC,  
CHANDAKA.

### PART-II

### PRICE BID

NOTICE NO:

DATE

### RATE SCHEDULE

SL NO	ITEM	QTY	UNIT	RATE IN FIGURES	RATE IN WORDS
1	COMPREHENSIVE PLANNING, DRAWING AND DESIGN OF NEW TRAINING COMPLEX AT PTC, CHANDAKA, BHUBANESWAR	LUMPSUM	JOB	_____% ON THE ACTUAL COST OF THE COMPLETED WORKS OF THE PROJECT	..... ..... ..... Percentage on the actual cost of the completed works of the project.
Note: The above rate is excluding GST. GST as applicable at the time of payment shall be paid separately.					

We have read and understood all tender documents and then have quoted the above rate

Date:

Place:

Signature of the Tenderer with seal

**N.B: This is a sample form of Price Bid. Rate shall not be quoted in Technical Bid.**



**PROFORMA – VII**

**AFFIDAVIT**

(To be sworn before the Notary Public)

I/We, \_\_\_\_\_ (Name of the bidder) a company incorporated under the provisions of the Indian Companies Act / Proprietorship Firm registered under Indian Partnership Act./ Sole Proprietor having its Registered office / Corporate Office / at \_\_\_\_\_ and represented through Sh \_\_\_\_\_ duly authorized person ( \_\_\_\_\_ Designation) hereby solemnly declare & affirm as under :-

1. That we, \_\_\_\_\_ (Name of the bidder) have not been blacklisted / debarred / disqualified by any Govt. of India or any of its agencies, any State Govt. of the country or any of its agencies, State or Central PSUs etc. from the date of its inception till date

**DEPONENT**

Place:  
Date:

**VERIFICATION**

I/We, \_\_\_\_\_ (Name of the bidder), the above named deponent, do hereby verify that the contents of Paragraph-1 of this affidavit is true to my personal knowledge and nothing has been concealed and no part of it is false.

Verified at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_.

**DEPONENT**



**PROFORMA- VIII**

(Declaration Form)

(To be attached along with the tender paper)

To

Superintending Engineer (Civil),  
Civil Works Circle,  
OPTCL, Bhubaneswar.

Sub: - Submission of tender paper against EOI Notice No. 01/2024-25

Sir,

Having examined the above EOI we hereby offer to take up the Consultancy work & complete in all aspects at the rate(s) entered as mentioned in our EOI enclosed herewith.

1. We hereby undertake to complete the whole consultancy work within the time specified in EOI as per the terms and conditions mentioned in the EOI Specification.
- 2 We certify to have downloaded a copy of the EOI paper from the OPTCL Corporate Office / OPTCL website.

Yours faithfully,

Encl:-

(Signature of the tenderer with seal)

Date:

Address:

M/S.....



# ANNEXURE –I

## PROFORMA OF BANK GUARANTEE FOR BID SECURITY (ISD)

(To be stamped in accordance with Stamp Act and the Non-Judicial Stamp Paper of appropriate value should be in the name of Issuing Bank)

Ref No: .....

Bank Guarantee No. ....

Date: .....

BG Amount: .....

Validity Period: .....

This Guarantee Bond is executed this..... day of ..... by us the..... Bank at ..... , P.O..... , Dist....., State..... and Code No.....

Whereas the ODISHA POWER TRANSMISSION CORPORATION Limited, Janpath, Bhubaneswar, a company constituted under the Companies Act-1956 (hereinafter called OPTCL) has invited Tender vide e-NIT No..... Dated..... for the purpose of ..... work under Package(s) No...../ purchase of ----- .

1. Now, therefore, in accordance with Notice Inviting Tender (e-NIT) No..... Dated ..... of OPTCL, Ms/Shri.....Address..... Wish / wishes to participate in the said tender and as a Bank Guarantee for the sum of Rs..... [ Rupees in **words**----- ] valid for a period of .....days is required to be submitted by the bidder, as per Tender Specification, we the \_\_\_\_\_ ) [indicate the name, Address & Code of the bank] [hereinafter referred to as "Bank"] at the request of Ms/Shri..... [hereinafter referred to as "Bidder"] do hereby unequivocally and unconditionally guarantee and undertake to pay during the above said period on written request by the <Tender Issuing Authority, SUPERINTENDING ENGINEER, CIVIL WORKS CIRCLE, ODISHA POWER TRANSMISSION CORPORATION Ltd. , Bhubaneswar an amount not exceeding Rs..... to OPTCL., without any reservation. The guarantee would remain valid up to ..... [Date] and if any further extension to this is required, the same will be extended on receiving instruction from ----- on whose behalf this Bank Guarantee has been issued.
2. We, the \_\_\_\_\_ [indicate the name of the Bank, Address, Code] do hereby further undertake to pay the amounts due and payable under this guarantee without any demur, merely on a demand from OPTCL. Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs..... (Rupees in words.....)
3. We undertake to pay to OPTCL any money so demanded not withstanding any dispute or disputes so raised by the bidder in any suit or proceeding instituted/pending before any court or tribunal relating thereto, our liability under this present being absolute and unequivocal. The payment so made by us under this bond shall be a valid discharge of our liability for payment thereunder and the bidder shall have no claim against us for making such payment.
4. We, the \_\_\_\_\_ Bank further agree that the guarantee herein contained shall remain in full force and effect during the aforesaid period of \_\_\_\_\_ days [in



words]..... (as per Tender Specification) and it shall continue to be so enforceable till all the dues of OPTCL under or by virtue of the said Bid have been fully paid and its claims satisfied or discharged or till OPTCL certifies that the terms and conditions of the said Bid have been fully and properly carried out by the said bidder and accordingly discharges this guarantee. Unless a demand or claim under this guarantee is made on us or our Branch Office at Bhubaneswar <Mention Name, Address & Code of the Branch Office at Bhubaneswar of Issuing Bank> in writing on or before \_\_\_\_\_ we shall be discharged from all liability under this guarantee thereafter.

5. We the \_\_\_\_\_ Bank further agree with OPTCL that OPTCL shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said Bid or to extend time of performance by the said Bidder from time to time or to postpone for any time or from time to time any of the powers exercisable by OPTCL against the said Bidder and to forbear or enforce any of the terms and conditions relating to the said Bid and we shall not be relieved from our liability by reason of any such variation, postponement or extension granted to the Bidder or for any forbearance, act or omission on the part of OPTCL or any indulgence by OPTCL to the said Bidder or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have the effect of so relieving us.

6 This guarantee will not be discharged due to the change in the name, style and constitution of the Bank and/or of the Bidder.

7 We \_\_\_\_\_ [indicate the name of Bank, Address & Code] lastly undertake not to revoke this guarantee during its currency except with the previous consent of OPTCL in writing.

8. We, the \_\_\_\_\_ Bank (Name, Address & Code) further agree that this guarantee shall also be invokable at our place of business at ----- Branch of **Bhubaneswar** (indicate Name, Address & Code of the Branch at Bhubaneswar) in the State of Odisha.”

**“Notwithstanding anything contained herein”**

a) Our liability under the bank guarantee shall not exceed Rs. ----- (Rupees in words -----) only.

b) This Bank guarantee shall be valid up to -----.

c) We or our Branch at Bhubaneswar <Mention Name, Address & Code.....> shall be liable to pay guaranteed amount or any part thereof under this guarantee only if you serve upon us at----- Branch of Bhubaneswar a written claim or demand on or before .....,

The Bank Guarantee is issued in paper form and Advice transmitted through SFMS with required details to the beneficiary's advising bank (ICICI Bank Bhubaneswar, IFSC Code ICIC0000061).

Dated, the \_\_\_\_\_ Day of \_\_\_\_\_

For \_\_\_\_\_ [Indicate name of Bank]

Signature .....

Full name .....

Designation .....



Power of Attorney No. ....

Date.....

Seal of the Bank.....

**WITNESS: (SIGNATURE WITH NAME AND ADDRESS)**

(1)

Signature .....

Full name .....

(2)

Signature .....

Full name .....

**N.B.:**

1. Name of the Bidder: .....
2. BG No & Date: .....
3. Amount (In Rs.): .....
4. Validity up to: .....
5. E-NIT No.: .....
6. Package/Works No.: .....
7. Name, Address & Code of Issuing Bank: .....
8. Name, Address & Code Bhubaneswar Branch of the Issuing Bank: .....
9. The Bank Guarantee shall be accepted after getting SFMS advice as per details below.



## Format for SFMS details

(The Unique Identifier for field 7037 is "OPTCL541405793")

Sl. No	PARTICULARS	TYPE	DETAILS
1	Type of Bank Guarantee	Mandatory	EMD
2	Currency & Amount	Mandatory	
3	Validity Period(from—to --)	Mandatory	
4	Effective Date	Mandatory	
5	End date of lodgment of Claim	Mandatory	
6	Place of lodgment of claim	Mandatory	Bhubaneswar, Branch Name----- of Bhubaneswar Branch code----- of Bhubaneswar Branch Address ----- at Bhubaneswar
7	Issuing Branch IFSC Code	Mandatory	
8	Issuing Branch name & address	Mandatory	
9	Name of applicant and its details	Mandatory	
10	Name of Beneficiary and its details	Mandatory	
11	Beneficiary's Bank/Branch and IFSC Code	Mandatory	ICICI Bank Ltd IFSC Code-ICIC0000061
12	Beneficiary's Bank/Branch name and address	Mandatory	ICICI Bank Ltd Bhubaneswar Main Branch, Bhubaneswar
13	Sender to receiver information	Mandatory	
14	Purpose of Guarantee	Mandatory	EMD
15	Reference/Description of the underlined tender/contract	Mandatory	NIT No